

The February 1, 2012 meeting of the Dundee Township Park District Board of Commissioners held at the Randall Oaks Golf Course Clubhouse was called to order at 7:00 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: Jim Bonkoski, Craig Rakow and Frank Scarpelli. John Meschewski and Erin O'Leary were absent.

Consent Agenda

1. Approval of Items to be Considered for Consent Agenda – Bonkoski made a motion with a second by Rakow to approve the Items to be Considered for Consent Agenda to include: Approval of January 18, 2012 Board Meeting Minutes and Payment of Bills. The motion passed 3 to 0.
2. Approval of Consent Agenda – Bonkoski made a motion with a second by Rakow to approve the February 1, 2012 Consent Agenda. The motion passed 3 to 0.

Staff Reports

Aquatics Report, Tim Kopka – Executive Director Tom Mammoser reviewed an Aquatics Operation Financial Summary Report. He explained that there are four different areas within the Aquatics budget. The General Operations section is where full time salaries and benefits are paid out of. The Indoor Pool section includes funds collected for pool passes. There are also sections for Sleepy Hollow Pool and Dolphin Cove. Mammoser explained that typically the Aquatics operation is subsidized at around \$200,000 per year. Currently revenue is about the same as last year but expenses are greater. Overall, Aquatics is about \$40,000 behind last year.

Superintendent of Facilities Larry Moscato stated that about five years ago, the District stopped closing the pool for low attendance or for rain days. The weather has to be pretty bad for staff to close the pools. This has been well received by the public.

Aquatics Supervisor Tim Kopka reported that the last couple summers have seen good weather which has resulted in good revenue. In 2011, Dolphin Cove started summer operations on Memorial Day which is sooner than in previous years. The early opening was well received by the public and he hopes to do the same in 2012. Kopka explained that the Dundee Dolphins program is going very well. There currently are 64 team members. Seventy five would be the maximum number that the pool would handle. Things have been operating well with Coach Young who is in his second season. Kopka reported that participation in swim lessons goes up and down. Last session was down 10-15% but numbers for this session are up. Private lessons are picking up. Staff has increased marketing strategies in order to attract more groups to the Indoor Pool and Dolphin Cove. Kopka discussed recent upgrades at Dolphin Cove. He explained that the body slide has been refurbished. There are plans to redo the tube slide. The dolphin and yellow kid's slides have been redone.

Kopka is in the process of hiring staff for the summer. The return rate for summer staff is around 65%. A total of between 180 to 200 summer staff are hired each season. There

were 98 lifeguards last season and 30 concession stand employees. Training takes place in March and April. Kopka works closely with PDRMA and Ellis on safety issues. Moscato stated that staff is looking at other lifeguard programs besides Ellis and will determine if any changes should be made.

Kopka explained that Mike Eschenbach is a key employee. He is the lessons coordinator, helps with projects and staff training. Melissa Debrune is also a key employee but is currently pregnant with twins so will not be working as much this season. Nicole DeLacy started as a junior manager and Kopka wants to move her to a senior manager position. Mark Johnson has been the manager of the Sleepy Hollow Pool for 20 years. He has done a very nice job of handling the Sleepy Hollow Pool over the years. Dolphin Cove staffs 3 to 4 managers on site per shift.

Mammoser reviewed a report of attendance figures prepared by Kopka. In 2011, Dolphin Cove had an attendance of about 31,000 including non-residents. Attendance at Sleepy Hollow has not been well tracked until last season when the facility was wired for the new computer system. Sleepy Hollow had an attendance of about 3700 in 2011. The ratio of attendance at outdoor pools in 2011 was 85% for Dolphin Cove and 15% for Sleepy Hollow Pool. Attendance for the Indoor Pool was a lot less at around 1200. There is minimal demand for open swim at the Indoor Pool. The Indoor Pool is primarily used for swim lessons, swim teams, and water aerobics. Mammoser stated that Sleepy Hollow Pool may not exist much longer, and that is why he wants the Board to understand the amount of use it gets compared to Dolphin Cove. Residents may ask why the District did not put in a pool at the new Randall Oaks Recreation Center. The first answer is because the District had a limited budget and wanted to spend the money on a 12 month facility. Uses for an indoor pool are much more specialized. An indoor pool serves an essential function for swim lessons and swim teams.

Mammoser discussed the Swim Team. He explained the types of teams and competition levels. Currently, the swim team parents seem to be happy with the District's program. The Junior Dolphin program has over 20 participants. The Junior Dolphin program has grown significantly over the past several years.

Mammoser reviewed a list of capital projects for the Aquatics Department. The largest item on the list is the Dry-O-Tron. Moscato stated that several new pieces of equipment are being developed that could potentially allow the District to replace the unit for much less money.

Moscato complimented the Park Services Department on how they updated the landscaping around the pools with plants, palms, and hanging planters. The public loves the look and it is easier to maintain.

Moscato explained that he visited Sleepy Hollow Pool two days ago with a pool company he had met at the IPRA conference. Unfortunately, the pool has even more damage than previously thought. Some of the repairs that were made last year have not held up well.

The company is going to provide an estimate for repairs. Sleepy Hollow Pool is 40+ years old.

Mammoser stated that concessions are a challenge at Dolphin Cove. Working at concessions is typically a popular entry level position for kids looking for jobs. Moscato stated that adding a second cash register last year has helped the situation somewhat. Staff is thinking about ways to improve the setup of the concession area. Discussion followed regarding food service at Dolphin Cove.

Scarpelli asked Mammoser for an itemized list of capital expenditures for all the pools going back to when the District spent significant money on Sleepy Hollow Pool. He also asked for a cost estimate for a new indoor pool and a new water park at the Randall Oaks Recreation Center.

Citizens to be Heard

None.

Director's Report

1. Randall Oaks Recreation Center Update – Mammoser reported that the construction is going well. The weather has been outstanding and has allowed work to continue on schedule. Spaces in the interior are defined. The masons should be finished next week which means the brickwork is in. Drywall is up in some areas and taping will begin next week. There was a concern with the gym floor. When the courts were laid out it was discovered that the distance from the corners of the courts to the brick wall was only 3 feet 9 inches. Staff thought that was not a large enough area to allow for foot traffic around the courts. The area will be increased to 5 feet 9 inches of space between the corners of the court to the wall. The length of the courts will be reduced from 84 feet to 82 feet and the space between the courts will be reduced from 9 feet to 8 feet. The Library staff was given a tour of their space last week and they were pleased with the way things are shaping up. The construction is moving along nicely and Mammoser hopes the District will be in the building in July. The grand opening will be held the last Saturday in August. Mammoser hopes to go out to bid on the road improvements with the signalization before the end of the month. The District has not yet received the Intergovernmental Agreement from Kane County.

Scarpelli inquired about who is responsible for the oversight regarding the logistical issues that have arisen during the construction. Mammoser stated that Lamp has been bringing up the issues to the Park District as they arise. Some of the matters are brought about by site conditions as the project progresses. Staff could have probably caught the gym floor space issue ahead of time. Moscato stated that the project was fast tracked and certain things were not given enough attention. He is glad that the contractors on site are bringing issues to staff so that they can be corrected. Scarpelli feels that it was a PSA Dewberry oversight and he believes they have had too many oversights on this project, including walls, doors and the gym. Mammoser agreed that the project did move forward quickly, but the

District chose not to meet with Dewberry on a weekly basis to hold down costs. Moscato stated that there is a wide range of acceptable measurements for basketball courts. Bonkoski stated that he agrees with Scarpelli regarding his concerns about PSA Dewberry.

2. IAPD/IPRA Conference Review – Mammoser reported that 18 staff attended the conference. He attended a session on legal and legislative topics. He learned that if Board members text each other during a public meeting regarding the meeting those texts can be retrieved through a Freedom of Information request. He also learned that the District will need to establish a policy regarding public posts on its Facebook page.

Bonkoski stated that he attended a session on board/executive director/staff relations. After hearing about some of the situations at other park districts, he feels we are very fortunate to have the relationships that we do in our District. Bonkoski also attended a couple of golf sessions that were interesting. Discussion took place about the golf industry.

Scarpelli explained that he attended sessions covering legal, legislation, FOIA, and independent contractors. On Saturday he chaired two sessions on director's contracts and information for newly elected board members.

Moscato stated that he attended a good session on ADA where he learned quite a bit and came away with good handouts.

3. Fish Fry – Mammoser stated that 170 people were served at the first fish fry. There was a two hour wait and a large number of people left. The second Friday 161 people were served and the wait was more manageable. The third Friday was the day of the snowstorm and 51 people were served. Last Friday saw the highest total of 182 people. The wait time was two hours and 38 people decided not to wait. There are several Friday night weddings scheduled for the summer months. Staff has the option of holding the fish fry until May and then resuming it in October. Weddings are the main revenue source for the Food and Beverage operation. Right now, the fish fry is making money and staff and public are happy with how it is going.

President's Report

Commissioner Rakow thanked the District for sending the plant to his family after the death of his mother.

Old Business

None.

New Business

Kane County Forest Preserve License Agreement, Raceway Woods – Mammoser explained that the Kane County Forest Preserve is working with the Chicago Area

Mountain Bikers Association on an Agreement for a mountain bike trail on Forest Preserve property at Raceway Woods. It was discovered that a portion of the trail is on Park District property. The Forest Preserve sent an Agreement to the Park District which we in turn provided to PDRMA for their review. PDRMA has a number of concerns about the Agreement regarding indemnities. Mammoser explained that it has been the Park District's intent to transfer ownership of the 50 acres it owns at Raceway Woods to the Forest Preserve to manage in the future. Before that takes place, the District needs to confirm that the Bonds used to pay for the land have been paid off. If the District wants to enter the Agreement for the bike trail with the Forest Preserve, it will need to seek approval from the Illinois Department of Natural Resources. Mammoser doubts it will be a problem due to the fact that mountain biking should fall within requirements for recreational use of the land.

Deputy Director Don Kappel discussed PDRMA's concerns regarding the Agreement. PDRMA's main concern is that because the trails would be constructed by a volunteer group, the District could lose its tort immunity. Mammoser believes that the Forest Preserve is discussing the matter with PDRMA in order to resolve the issues. Mammoser asked the Board if they have any concerns about allowing the trail on District property. Discussion followed regarding single track mountain biking being categorized as a high risk activity. High risk activities require solid immunities. After further discussion the Board concurred they do not have any concerns about the Agreement with the Forest Preserve regarding the mountain bike path at Raceway Woods. Kappel explained that once the District transfers ownership of the 50 acres to the Forest Preserve, the connections to this Agreement would be dissolved.

Executive Session

At 8:34 p.m., Bonkoski made a motion with a second by Rakow to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5), 2(c)(11), and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition, litigation, and reviewing prior meeting minutes. The motion passed 3 to 0.

At 9:08 p.m., Rakow made a motion with a second by Bonkoski to move that the Board reconvene into regular session. The motion passed 3 to 0.

Approval of Executive Session Minutes

Rakow made a motion with a second by Bonkoski to approve the Executive Session Minutes from January 18, 2012 presented. The motion passed 3 to 0.

Additional New Business

None.

Adjourn Meeting

Bonkoski made a motion with a second by Rakow to adjourn the meeting. The motion passed 3 to 0. The meeting adjourned at 9:09 p.m.