

The January 6, 2010 meeting of the Dundee Township Park District Board of Commissioners held at the Randall Oaks Golf Course Clubhouse was called to order at 7:01 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: Jim Bonkoski, John Meschewski, Craig Rakow and Frank Scarpelli. Erin O'Leary was absent.

Consent Agenda

1. Approval of Items to be Considered for Consent Agenda – Meschewski made a motion with a second by Rakow to approve the Items to be Considered for Consent Agenda to include: Approval of December 16, 2009 Board Meeting Minutes and Payment of Bills. The motion passed 4 to 0.
2. Approval of Consent Agenda – Rakow made a motion with a second by Bonkoski to approve the January 6, 2010 Consent Agenda. The motion passed 4 to 0.

Staff Reports

Director of Golf Operations Jeff Huseman reported that at Randall Oaks this past season rounds were up 6% and revenue up 2%, but he is projecting a loss of \$70,000 for the fiscal year. At Bonnie Dundee rounds were up 20% and revenue up 7%, and he is projecting a profit of \$22,000 for the fiscal year. The holiday season produced \$7,500 in sales from gift cards, pro shop merchandise and lesson/golf packages. Randall Oaks season passes are not going to increase for the coming year. In years past, a 10% discount was offered to people who purchased a season pass before March 1st. This year the District is offering a membership plan that if purchased before March 1st, can be split into 4 monthly payments. If purchased after March 1st, they pay a 5% premium but still have the 4 payment plan. At Bonnie Dundee season passes will be raised \$50 and the option to purchase a cart pass has been added. Huseman discussed Saturday and Sunday rates for Bonnie Dundee. The Junior Golf program will be modified somewhat for next season. More evening classes will be offered and more classes for distinct skill levels will be offered. Huseman reported that the personnel transition of the golf department has gone well. Permanent tee times at Randall Oaks are nearly all filled. Outing bookings are about the same as last year.

Interviews for the food and beverage manager position got underway today. Five finalists were chosen for interviews. There are several strong candidates for the position. Staff has been assessing capital budget needs for the next ten years. Staff has also been working on the 2010-11 operating budget.

Executive Director Tom Mammoser presented a 20 year service award to Superintendent of Facilities, Larry Moscato. Mammoser stated that Moscato is a key employee of the Park District. When the District opened the Recreation and Fitness Center in 1989, it created a new era for the Park District to serve the public by providing recreational opportunities. Moscato was the key hire to oversee the construction and opening of the Recreation Center. He supervised the construction of the indoor pool, Dolphin Cove and the Senior Center. The District's aquatic programs which Moscato is in charge of have always been

acknowledged as some of the safest programs. Moscato is a great reference source to the recreation staff. Mammoser stated that Moscato is a detail oriented person who brings many attributes to the Park District. Moscato thanked Mammoser and the Board for the award.

Citizens to be Heard

Mammoser presented a copy of an email he received from the swim team board. The email summarizes some of the parent's concerns relative to the swim team discussion held at the last Board meeting. Park District staff intends to look at keeping the program with the Park District. One of the major challenges the swim team board feels the District will face is where the program will end up if it is kept in house as it relates to the level of competition within ISI. Staff will be holding meetings over the next week to discuss the situation so that a direction can be determined prior to the next Board meeting on January 20th.

Scarpelli stated that the two main issues associated with the team becoming an affiliated group are how much the District will charge for use of the pool, and the time slots that will be available. No one is holding them up from becoming an affiliated group. The District has never had a contract with another group for use of the pool. The School District uses the pool, but the District swaps for usage of School District facilities. Staff is having a difficult time of finding time slots for pool use for the swim team.

Ellen Ebel of Crystal Lake, explained that the team is waiting for discussion on a long term agreement with the District for pool use, residency requirements, and a fee schedule.

Mammoser stated that at the last meeting there may have been a hesitancy by the Board to loosen the residency requirement for affiliated groups. As elected representatives of Dundee Township, the Board will need to make the decision on changing the residency rules.

Meschewski stated that changing the residency requirement is a major concern for him. He feels that the residency issue is very important. He discussed the number of pool lanes the team is using with Kathy Waddell of Algonquin. Meschewski stated that it is not fair that a tax paying resident is not allowed to use the pool because non-residents on the team are taking up the lanes. Meschewski also does not like the fact that the proposed agreement has a term of five years. He feels there should be substantially higher fees for non-resident swimmers.

Wadell stated that practice begins in April and swim meet schedules will be set up soon. Coaches and team members need to know what the situation will be for the season. She wants to make sure that District staff is working on the affiliated group issue.

Mammoser stated that at the December 16 Board meeting, he felt that through the discussion with the Board that the residency requirement was something that the Board

was hesitant to change. He also said that the Board and staff were not in favor of any long term commitment regarding the use of the pool and that a fee for the pool would be higher than what was currently charged to the School District.

He also stated that the pool times offered to the swim team board sub-committee were not satisfactory to them.

Because of all these elements staff felt it best to keep the program in house, and therefore there was no point on making a negative decision regarding these items if the program was going to stay with the Park District.

Mammoser re-stated that staff is in the process of creating a model for next season swim team.

Mammoser stated that staff is looking at the level of competitiveness that the District would end up with ISI if it keeps the program in house. If the District opts to keep the program in house similar to as it is now, with some potential revisions to the level of competitiveness, the District may not have the option of renting time in the pool to the extent that was initially discussed. Mammoser believes the key seems to be the level of competitiveness. The Park District first needs to determine if it will grant the affiliated status. Then the District needs to determine the potential for the District to have hours available in the pool for any group.

Waddell questioned why there is a need to restructure the team. The current team meets the needs of all levels of competition.

Scarpelli stated that the swim team coach and parental board has taken the program out of the hands of District staff. It is a Park District program but District staff has no say on what happens within the boundaries of the program. The committee of parents that is running the program may not be following District by-laws and rules.

Mammoser summarized the history of the swim team program. Moscato explained that several years ago there was a conflict with a coach who wanted the team to be more competitive and members of the team who wanted the team to remain more recreational in nature.

Waddell stated that she was not aware of any intentions to bring the level of competitiveness down. She wants to know if there will be some way to serve the needs of both the recreational swimmer and the competitive swimmer.

Mammoser stated that staff will put together a model for the swim team to review and for the Park Board to review at the next meeting on January 20th. Much discussion ensued. Mammoser stated that the District will attempt to meet the needs of the majority of users. Further discussion followed.

Director's Report

Planning Process Review – Mammoser stated he wanted to give the Board opportunity to discuss the planning process relative to the Build America Bonds that potentially could put major projects in the District's grasp within the next year. Mammoser presented documents that summarize information of past meetings the Board has been involved in. He reviewed a summary of the comprehensive plan that was prepared in 1997. Many of the items addressed in the 1997 comprehensive plan have been accomplished. The baseball complex at Randall Oaks Park was completed. The zoo was renovated. The exterior of the parking lot was improved at Randall Oaks Park. A comprehensive park and playground renovation program is in place. Over a dozen playgrounds have been renovated. A golf course master plan was implemented in 2002. The new senior center was built in 2003. The major item on the 1997 comprehensive plan that has not been addressed is a west side recreation center. Mammoser reviewed a summary of the strategic planning workshop that was held in 2006. When the Board held planning sessions in 2007 and 2008 a west side recreation center was not discussed because it was not obtainable until 2015 without a referendum. Progress has been made on the need for more athletic fields, the ability to accommodate the Spanish speaking population, and the need to have a schedule in place for infrastructure improvements. As the District looks at potential projects with the Build America Bonds, it may have an opportunity to address a west side recreation center as well as new athletic facilities at the Brunner property or at the Bartels property. Mammoser asked for the Board's thoughts on the planning process and explained that in the future the Board will be asked for a decision on the requests for proposals by outside planning agencies to prepare a master plan. Any decisions relative to the Bonds will be made by the Board in the future and the Board will be a part of the planning process.

Scarpelli asked if the request for proposals will include items that the District has specifically requested or will it be left to the company to provide the ideas. Mammoser stated that specifics will be included and the information from staff will be balanced with information received from the community survey and relative to demographics of the District. The agencies will be asked to analyze the state of the District's current process and add to that to create a legitimate document. The agencies have had experience with the full process and created plans for other Districts.

Mammoser stated that the District has the potential to receive around \$11 million with the understanding of future annual resources of \$400,000 available for ongoing capital improvements. The District will attempt to create in the plan the best way to utilize the \$11 million as well as what infrastructure improvements will need to be done on an annual basis.

Mammoser senses that a west side recreation center is the number one priority. Staff knows the District needs more athletic fields. There are properties available to be developed into athletic areas. Sleepy Hollow pool will face major challenges sooner or

later and that situation will need to be addressed in the next 10-15 years. The Build America Bonds will create the financial framework for the next 25 years for the Park District.

Scarpelli discussed which programs would switch over from the existing recreation center to a new west side facility and what potential negative impact that would have on the east side facility. Mammoser stated that staff needs to prioritize what elements would be included in a west side center. Staff needs to focus on a budget for the new center and determine if the operating costs can be absorbed.

Rakow asked about the next step. Mammoser stated he hopes to have plan proposals from the companies to the Board by the first meeting in February.

President's Report

Scarpelli reminded the commissioners about the IPRA conference at the end of January.

Old Business

None.

New Business

Unneeded Property Ordinance #10-01 – Mammoser presented an Ordinance authorizing the disposal of unneeded equipment that lists miscellaneous items owned by the Park District that are no longer necessary, useful to or for the best interest of the Park District to retain. The Ordinance gives the District permission to sell or dispose of the items as it sees fit in the most expedient way.

Rakow made a motion with a second by Meschewski to approve Ordinance #10-01, an Ordinance Authorizing the Disposal of Unneeded Equipment as presented. The motion passed 4 to 0.

Executive Session

At 8:30 p.m., Bonkoski made a motion with a second by Rakow to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5), 2(c)(11), and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition, litigation, and reviewing prior meeting minutes. The motion passed 4 to 0.

At 8:41 p.m., Rakow made a motion with a second by Bonkoski to move that the Board reconvene into regular session. The motion passed 4 to 0.

Status Determination of Previous Closed Session Minutes

Meschewski made a motion with a second by Rakow to approve release of Closed Session Minutes for the Board Meetings from December 3, 2008 through November 18, 2009 as presented. The motion passed 4 to 0.

Consideration for Destruction of Verbatim Audio Tape Recordings

Bonkoski made a motion with a second by Meschewski to approve destruction of verbatim audio tape recordings of Closed Session Meetings from January 16, 2008 through May 21, 2008. The motion passed 4 to 0.

Additional New Business

None.

Adjourn Meeting

Bonkoski made a motion with a second by Meschewski adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 8:43 p.m.