

The February 17, 2010 meeting of the Dundee Township Park District Board of Commissioners held at the Randall Oaks Golf Course Clubhouse was called to order at 7:00 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: Jim Bonkoski, John Meschewski, Erin O'Leary, and Frank Scarpelli. Craig Rakow was absent.

Consent Agenda

1. Approval of Items to be Considered for Consent Agenda – Meschewski made a motion with a second by O'Leary to approve the Items to be Considered for Consent Agenda to include: Approval of February 3, 2010 Board Meeting Minutes and Payment of Bills. The motion passed 4 to 0.
2. Approval of Consent Agenda – Meschewski made a motion with a second by O'Leary to approve the February 17, 2010 Consent Agenda. The motion passed 4 to 0.

Staff Reports

Deputy Director Don Kappel explained that the District received no response from the neighbor adjacent to Grandview Park regarding the property damage. The District's attorney will take the next legal steps necessary to resolve the matter. He has been working on the budget. Staff met to review the Freedom of Information Act procedures. He participated in an unemployment hearing last Friday. The Village of Carpentersville has brought forth plans for an easement at Golfview Park as part of a storm water plan. They want to install storm water drains in the park. Staff will review the plan documents. He reviewed the West Dundee water tower utility easement document. The Bonnie Dundee liquor license application was submitted. Required state posters were reviewed and new posters were distributed to all District locations. Certificates of Insurance and driver's license abstracts were reviewed.

Director of Finance Greg Gannon reviewed the cash investment summary with the Board. He reported that there is a total of \$5.5 million in cash and investments. He reviewed three new reports with the Board. He reported that all the District's funds are healthy and are on track for the year. The Board indicated they liked the format of the new reports presented by Gannon.

Superintendent of Park Services Mark Simon told the Board that over the past four weeks, staff has continued work on snow removal as needed. The ice rink was discontinued because the average temperatures have not been cold enough to maintain ice. At Keele Farm, the tree line was cleaned up and dead brush and branches were removed. Staff continued cleaning of the maintenance shop. Exterior doors were replaced at Randall Oaks Clubhouse by the kitchen area. Vehicle insurance cards were produced by staff and put in each vehicle. Picnic/shelter reservations are underway. Staff continues to work on the budget. The new Parks Division Manager, Terry Grinis, started Monday. Grinis previously worked at the Glenview Park District. Staff held their second annual chili cook-off last Friday.

Deputy Director Jim Miller stated that the Recreation staff is working on the budget. The summer brochure is in the second revision stage. This weekend staff will participate in the Chamber Expo at Springhill Mall. The District will share a booth with NISRA. Preschool registration for next year is underway. Tonight is the first meeting for the adult soccer league at the Recreation Center. Teams are being assembled for the youth soccer league. The State of Illinois has approved permits for Dolphin Cove and Sleepy Hollow Pool for modifications for the drains per the Virginia Graham Baker Act. The work will be completed prior to the start of the pool season.

Citizens to be Heard

None.

Director's Report

1. Facility Planning Process Update – Deputy Director Miller stated that there is a meeting scheduled for Friday with Lamp, Incorporated to discuss the project. The District may use the company for cost estimates.
2. Facility Tours February 25 – Miller reported that the facilities that will be visited are: Mount Prospect, Palatine and Wheeling. The tour will leave the Recreation Center at 9:15 a.m. and he anticipates to return around 3:00 p.m.

President's Report

None.

Old Business

Comprehensive Master Plan Update – Miller reported that Hitchcock Design has submitted a contract that is below the \$30,000 approved by the Board at the last meeting. There may be a few modifications to the contract and some additional accessibility issues may be included. Miller reviewed the timeline for the master plan and explained that some of the dates are subject to revision because it is an aggressive schedule. Staff will meet with Hitchcock Design next Tuesday and the Board will be updated on any further modifications or changes to the timeline.

New Business

1. Huffman Park Playground Bid Award – Scarpelli reviewed a Memo prepared by Superintendent Simon regarding the bid recommendations for the Huffman Park Playground. Meschewski asked if the District has used the low bidder, Green-Up Landscape in the past. Simon stated that he does not have personal experience with the company but they have very good references. Scarpelli explained that while the Park District maintains the parks in West Dundee, per their land/cash ordinance, the Village will pay for any infrastructure upgrades. The District will initially pay for the playground, but the Village will reimburse the cost. Kappel stated that the District independently does a lot of repairs and upgrades at West Dundee parks, but

the Village funds major projects. Kappel stated that the proposed project was already submitted and approved by the West Dundee Village Board.

Meschewski made a motion with a second by O'Leary to approve the bid of Green-Up Landscape, Inc., of Plainfield, Illinois, in an amount not to exceed \$84,488.50 for the Huffman Park Playground Renovation. The motion passed 4 to 0.

2. Intergovernmental Agreement between Village of East Dundee and Dundee Township Park District Regarding Policing of Park Property – Kappel stated that the agreement was given to the all of the area Villages in the summer of 2008 and East Dundee is the last Village to enter in to the agreement. The agreement states that the East Dundee police force can enforce Park District ordinances on Park District property.

O'Leary made a motion with a second by Meschewski to approve the Intergovernmental Agreement between the Village of East Dundee and Dundee Township Park District Regarding Policing of Park Property as presented. The motion passed 4 to 0.

3. March 17, 2010 Board Meeting – Miller stated that Executive Director Tom Mammoser will be out of town on March 17th and suggested moving the board meeting to a week later. Scarpelli suggested postponing the decision until the next meeting on March 3rd.

Meschewski made a motion with a second by O'Leary to table status of the March 17, 2010 Board Meeting until the March 3, 2010 meeting. The motion passed 4 to 0.

Additional New Business

None.

Adjourn Meeting

Meschewski made a motion with a second by O'Leary to adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 7:25 p.m.