

The April 1, 2009 meeting of the Dundee Township Park District Board of Commissioners held at the Randall Oaks Golf Course Clubhouse was called to order at 7:00 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: Jim Bonkoski, John Meschewski, Erin Peterson, Craig Rakow, and Frank Scarpelli.

#### Consent Agenda

Approval of Items to be Considered for Consent Agenda – Meschewski made a motion with a second by Rakow to approve the Items to be Considered for Consent Agenda to include: Approval of March 18, 2009 Board Meeting Minutes and Payment of Bills. The motion passed 5 to 0.

Approval of Consent Agenda – Meschewski made a motion with a second by Rakow to approve the April 1, 2009 Consent Agenda. The motion passed 5 to 0.

#### Staff Reports

Assistant Director Jim Miller told the Board that spring classes will begin on Monday. Registration for the spring classes has been good. On Friday the Flashlight Egg Hunt will be held at Liberty School and currently 70 children have registered. On Saturday the Egg Hunt will be held at Randall Oaks Park and over 200 children have registered for that event. A Teen Job Fair was held on March 18<sup>th</sup> and over 500 teens showed up compared to 250 last year. Staff will evaluate the job fair to see if it will be held next year. Miller reported that Fitness Center memberships have increased every month since last October. The number of memberships have increased from 1103 to 1188 during that time period. Rakow inquired about some exercise equipment in the Fitness Center that has been out of service for quite a while. Miller explained the situation and the problems with the equipment.

Superintendent of Park Services Mark Simon reported that nearly all of the summer staff has been hired. Soccer fields have been aerated, rolled, fertilized and overseeded. Staff is setting up the fields in anticipation of games beginning April 11<sup>th</sup>. Tennis nets have been installed and lights activated at all tennis courts. Park cleanup continues which includes cutting back of perennials, trimming and pruning. Exterior water sources are being reactivated at restrooms and at Randall Oaks Park. Zoo projects include pavers and cement walkways and completion of the deer and sheep houses. Renovation has been done to the outside of the two large barns prior to repainting both structures. The annual zoo inspection and license renewal was completed by the USDA. New lighting has been installed at the Randall Oaks baseball complex between the parking lot and the building.

Assistant Director Don Kappel explained that the safety incentive program has been revised and a new program is being implemented this year. Work continues on the budget and capital project list. Kappel and Human Resource/Accounts Payable Clerk Charlene Shoup attended a PDRMA claims workshop. He met with Kane County regarding the potential

bridge project at Raceway Woods. He has been working with the Relay for Life people coordinating their event that will be held at Randall Oaks Park next month. He met with the Village of Carpentersville to discuss several upcoming projects. He is working with Attorney John Regan in an attempt to finalize the acceptance of White Oaks Park. The Randall Oaks liquor license renewal application was submitted to the Village of West Dundee. He is coordinating the PDRMA audit which will take place this summer.

#### Citizens to be Heard

None.

#### Director's Report

Skate Park Update – Executive Director Tom Mammoser presented the latest skate park concept prepared by Hitchcock Design Group. The design is for a skate plaza to be located at Huffman Park. The budget for the project is not to exceed \$150,000. The advantage of this type of design compared to the modular design that the District originally considered, is that it has a greater aesthetic appeal relative to the landscape perspective. It also would not have as great of a noise level as a modular design would present. Another positive aspect is that the plaza design is more similar to streets and outdoor areas where kids like to skate. The largest negative aspect is that a plaza designed park cannot be fenced in or locked up. Other negatives are that the concrete may attract graffiti, it is more expensive than a modular layout, and it is not movable. The Park District has contacted the Village of West Dundee to advise them of the change in design and asked if they would like the District to appear before their Board to present the new design. The Village has not responded yet to that inquiry. Mammoser explained that there is a manufacturer that prefabricates some of the skate elements. Hitchcock Design Group will determine if there are any added expenses involved with using prefabricated components.

Assistant Director Miller explained that Hitchcock Design prepared two construction concepts. Concept A has more separate areas with rails and stairs. Concept B has a bigger area in the back with a half pipe design. The next step will be to meet with a group of skaters to review the designs and gather some input on which design they prefer. Mammoser explained that the skate park will be located close to the tennis courts and the District will need to incorporate landscape between the two areas. There will be signs posted with rules governing the skate park. Meschewski stated that landscaping was not included on the cost estimates and asked if the landscaping will be done by Park District employees. Miller stated that the landscape design has not been done yet. Mammoser stated that the landscaping probably would not be done until next spring after the turf is established. He is hopeful that a berm could be built right away between the tennis courts and the skate park to separate those areas.

Mammoser explained that staff would like to enter into a contract with Hitchcock Design to prepare a schematic design and survey which will enable the District to

go out to bid on the skate park project.

Rakow made a motion with a second by Peterson to enter into a contract with Hitchcock Design Group for construction drawings/construction oversight/survey regarding the skate park at Huffman Park not to exceed \$15,000. The motion passed 5 to 0.

Tax Levy 2008 – Mammoser stated the District has received information from Kane County regarding the 2008 tax levy. He reviewed a handout regarding the levy. The total extension is increasing by \$272,000 over last year which represents a 3.9% increase. This is a similar increase to what the District received over the last two years. In 2005 the District received a significant adjustment. The District's tax rate will go down slightly more than one-half a cent. The last several years the tax rate has gone down over one cent. Mammoser reviewed a breakdown of what funds the money is going in to. The District asked for a 20% increase in its levy request. What the District can actually receive is much less than 20%. Over the last several years, the District has increased its levy amount in the Recreation fund and reduced the levy amount in the Liability, Police and Social Security funds. Money that goes into Liability, Police and Social Security can only be used for those purposes. Money that goes into the Recreation fund can be used for more general purposes of the Park District. The District will reimburse the Liability, Police and Social Security funds as needed from the Recreation fund. Mammoser explained that currently there is lobbying going on in Springfield to have a tax cap floor put in. Next year's CPI will be .01. This year's CPI was 4.1 and the District received a 3.9% increase. Next year with the CPI at .01, the District will not get any more new money, nor will any other taxing bodies under the tax cap. Legislation is being proposed in Springfield to have a floor on the tax cap which means the District would be guaranteed a 2% increase from year to year. Mammoser and Scarpelli have both contacted local representatives over the past week in regards to supporting this legislation. Mammoser reported he received an email this afternoon from Senator Nolan saying that he was in support of the legislation. Scarpelli received notice from Senator Lauzen stating that he probably would not support it. Mammoser stated he is hopeful that the legislation will pass.

IAPD Legislative Platform – Mammoser stated that he already covered several of the topics included in the Platform during the Tax Levy discussion above. He explained that the Park District had hoped the Illinois Association of Park Districts would have included the Prevailing Wage issue in its Legislative Platform for 2009/2010. The District had brought the issue to their attention in the survey IAPD sent out recently. They did not address that issue in the platform this year.

April 15<sup>th</sup> School District 300 Leadership Council Meeting – Mammoser stated that the District will host the leadership meeting at Randall Oaks Golf Course Clubhouse at 11:30 a.m. on April 15<sup>th</sup>. Mammoser invited the Commissioners to attend the meeting. He

explained that he will not be able to attend the meeting because there is a Boys and Girls Club board meeting at the same time.

April 17<sup>th</sup> NISRA Awards Banquet – Mammoser stated that the District has a table for ten reserved for the banquet which will be held at Randall Oaks Golf Course Clubhouse on April 17<sup>th</sup>. The banquet starts at 6:30 p.m. and he asked the Commissioners to let him know if they would like to attend.

Dundee Historical Society – The Historical Society has indicated they would like Centerville School to be open on weekends and staffed by Park District employees. Currently the District does conduct prearranged tours of the school for groups. The school is not left open like the zoo is left open. The District needs to determine if it would be worth having staff involved on a regular basis to man the school building. Meschewski suggested that perhaps the District could staff the school on a trial basis for three or four weeks to see what kind of attendance it receives. Mammoser stated that if the District were to hire staff to be at the school, they would not have the knowledge or training that someone from the historical society would have. The Park District currently does accommodate groups to tour the school. Superintendent Simon reported that during the time he has been with the District, Centerville School has been very lightly used. Mammoser suggested that the Park District could offer to give the Historical Society a fixed sum to use to hire and train a staff member to work at the school on weekends.

#### President's Report

None.

#### Old Business

Swim Team Update – Assistant Director Miller reported that the summer swim team registration begins tomorrow. He stated that the two sides are still struggling with some issues. A difference of opinion on the direction of the team still remains. Mammoser stated that the Park District is trying to facilitate the recreational needs of the program, and at the same time make its facilities available to the team for the more competitive aspects of the program. The process is not complete yet and there may be more issues to deal with in the future.

#### New Business

April 15, 2009 Board of Park Commissioners Meeting – Mammoser stated that the first Board meeting in May will conflict with the IAPD Legislative conference in Springfield. Therefore, he would like to move the April 15<sup>th</sup> meeting to April 29<sup>th</sup> and cancel the May 6<sup>th</sup> meeting.

Bonkoski made a motion with a second by Peterson to move the April 15, 2009 Board of

Park Commissioners meeting to April 29, 2009 and cancel the May 6, 2009 Board of Park Commissioners meeting. The motion passed 5 to 0.

Executive Session

At 8:01 p.m., Bonkoski made a motion with a second by Meschewski to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5), 2(c)(11), and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition, litigation, and reviewing prior meeting minutes. The motion passed 5 to 0.

At 8:36 p.m., Meschewski made a motion with a second by Bonkoski to move that the Board reconvene into regular session. The motion passed 5 to 0.

Approval of Executive Session Minutes

Bonkoski made a motion with a second by Meschewski to approve the Executive Session Minutes from March 18, 2009. The motion passed 5 to 0.

Additional New Business

None.

Adjourn Meeting

Rakow made a motion with a second by Bonkoski to adjourn the meeting. The motion passed 5 to 0. The meeting adjourned at 8:38 p.m.