

The May 20, 2009 meeting of the Dundee Township Park District Board of Commissioners held at the Randall Oaks Golf Course Clubhouse was called to order at 7:03 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: Jim Bonkoski, John Meschewski, and Frank Scarpelli. Erin Peterson and Craig Rakow were absent.

#### Consent Agenda

Approval of Items to be Considered for Consent Agenda – Meschewski made a motion with a second by Bonoski to approve the Items to be Considered for Consent Agenda to include: Approval of April 29, 2009 Board Meeting Minutes, Budget Report, Payment of Bills, and May Personnel List. The motion passed 2 to 0 with Scarpelli abstaining.

Approval of Consent Agenda – Bonkoski made a motion with a second by Meschewski to approve the May 20, 2009 Consent Agenda. The motion passed 3 to 0.

#### Staff Reports

Assistant Director Jim Miller told the Board that the spring programs end the first week of June. Adult softball programs that were initially having trouble attracting teams have increased their number from 16 to 18 teams. Men's league will play on Sunday and Monday, and the Co-Rec league will play on Friday. There are 32 men's soccer league teams playing on Sunday. Camp programs start on June 22. Dolphin Cove pool will open on June 6 and both Dolphin Cove and Sleepy Hollow pools will open seven days a week beginning June 18. Circle of Friends has 384 registered for next fall and preschool has 168. Both of those enrollments are increases over this year's enrollment.

Superintendent of Parks Mark Simon reported that the department has finished the preventive maintenance on all air conditioning units. A lot of effort has been recently focused on mowing, trimming, and weeding at District facilities. Annual flowers are being planted at facilities. South End Park's baseball field was laser graded. The zoo opened seven days a week beginning on May 11 and this year there is a contractor offering pony rides. The walk way and animal house construction was completed. The barns will be painted beginning next week. Simon coordinated a switch of the District's cell phone provider from AT&T to Verizon. Commissioner Bonkoski inquired about the financial arrangement of the pony ride contractor and Simon stated it is an 80/20 split.

Assistant Director Don Kappel stated that the Leave of Absence without Pay Policy that the Board approved at the last meeting was distributed to staff. An in-service and facility tour was conducted for the Administrative Staff. The tax exempt application for White Oaks Park was submitted to the County. The first meeting for the PDRMA audit is tomorrow. The Relay for Life that was planned to be held at Randall Oaks Park last Friday was moved to Jacobs High School due to inclement weather. The revised Safety Incentive Policy will distribute its first reward this week. The Department is preparing the Prevailing Wage Ordinance, the Bonnie Dundee Golf Course liquor license, and the Land/Cash reports for

the Villages of East Dundee, West Dundee, and Carpentersville.

Food and Beverage Director Jeff Howard reported that the wedding business is down from last year but they are pursuing numerous avenues to pick up as many events as possible.

Citizens to be Heard

None.

Director's Report

Fund Balance Spreadsheet – Executive Director Mammoser reviewed a Fund Balance Spreadsheet for Fiscal Year ending April 30, 2009.

IAPD Conference – Mammoser reported that President Scarpelli and he attended the Legislative Conference in Springfield and met with Representative Tim Schmitz and Senator Michael Nolan. Mammoser also emailed the entire District's legislative representatives information about the District's Capital Replacement Plan. Mammoser reviewed pending legislation.

Skate Park Planning Meeting – Mammoser requested that Assistant Director Jim Miller review the Skate Park Review meeting that was held last week. Miller stated that 13 people attended the meeting that was presented by Hitchcock Design. All participants submitted comments and those comments will be used to develop a preliminary final design. Mammoser stated that we are still on schedule to complete the project this year.

Electronic Board Packet - Mammoser stated that Commissioner Erin Peterson requested that the Board consider distributing Board Packets electronically. Peterson receives her packet electronically and the District has been working to refine the delivery process. Commissioners could receive their packet electronically and then print out the portions they wished to retain for the meeting. Commissioners Meschewski and Bonkoski stated they preferred paper packets and President Scarpelli stated he has no preference.

Amendment to Agenda

Bonkoski made a motion with a second by Meschewski to amend the agenda to have a special closed session after the Director's Report for the purpose of land acquisition, 2(c)(5). The motion passed 3 to 0.

Convene into Closed Session

At 7:45 p.m., Meschewski made a motion with a second by Bonkoski to convene into closed session for the purpose of land acquisition, 2(c)(5). The motion passed 3 to 0.

Reconvene into Regular Session

At 8:09 p.m., Bonkoski made a motion with a second by Meschewski to reconvene into

regular session. The motion passed 3 to 0.

### President's Report

None.

### Old Business

Permission to Bid Links Across America – Mammoser stated that he had a meeting with the Lohman and Wadsworth Companies this week and the bid packet is being developed. A preconstruction meeting will be held that explains that the District is bidding the labor and requiring the contractor to submit quantities of materials to be used that will be acquired by the District. An alternate bid for development of the Acorn Course will be included. The Village of West Dundee will be evaluating the storm water management aspect of the project and a permit application with the IEPA has been submitted.

Meschewski made a motion with a second by Bonkoski to approve going to bid for the Links Across America project. The motion passed 3 to 0.

Permission to Bid Skate Park – Mammoser reported that a revised concept plan will be delivered to the District next week and after review bid documents will be developed.

Meschewski made a motion with a second by Bonkoski to approve going to bid for Skate Park at Huffman Park. The motion passed 3 to 0.

### New Business

Oath of Office, James Bonkoski – Scarpelli administered the Board of Park Commissioners Oath of Office to Jim Bonkoski.

Election of Officers – Mammoser explained the annual process the Board determines to elect Board officers.

Meschewski made a motion with a second by Bonkoski to retain the current slate of officers for the fiscal year 2009/10. Discussion ensued about how each commissioner felt about their current Board roles. Roll call was taken and the motion passed 3 to 0.

Comprehensive Plan Addendum Brunner Property – Mammoser reviewed the history of the District's current Comprehensive Plan and noted that he would like to revise the current plan using assistance from an outside agency. In the meantime, Mammoser asked that the Board add an addendum to the plan that would state the importance of the development of the Brunner property since the property was not available to the Park District during the past several planning sessions.

Meschewski made a motion with a second by Bonkoski to amend the

Comprehensive Plan and add an addendum that would state the development of the Brunner property is a priority. The motion passed 3 to 0.

#### Executive Session

At 8:29 p.m., Meschewski made a motion with a second by Bonkoski to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5), 2(c)(11), and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition, litigation, and reviewing prior meeting minutes. The motion passed 3 to 0.

At 9:02 p.m., Bonkoski made a motion with a second by Meschewski to move that the Board reconvene into regular session. The motion passed 3 to 0.

#### Approval of Executive Session Minutes

Meschewski made a motion with a second by Bonkoski to approve the Executive Session Minutes from April 29, 2009. The motion passed 3 to 0.

#### Additional New Business

None.

#### Adjourn Meeting

Meschewski made a motion with a second by Bonkoski to adjourn the meeting. The motion passed 3 to 0. The meeting adjourned at 9:03 p.m.