

The June 3, 2009 meeting of the Dundee Township Park District Board of Commissioners held at the Randall Oaks Golf Course Clubhouse was called to order at 7:03 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: Jim Bonkoski, John Meschewski, Craig Rakow, and Frank Scarpelli. Erin O’Leary was absent.

Public Hearing – Budget and Appropriation Ordinance

Rakow made a motion with a second by Bonkoski to open the public hearing concerning the Budget and Appropriation Ordinance. The motion passed 4 to 0.

President Frank Scarpelli explained that the Budget and Appropriation Ordinance has been available for the public to view for the last 30 days. The notice of hearing was published in the Daily Herald on Tuesday, May 26, 2009. The notice is required to be published at least one week in advance of the hearing. The Illinois Municipal Code was amended to provide that the annual budget and appropriation ordinance may be adopted at the same meeting at which the public hearing is held, as long as the hearing is held first. The ordinance must be passed during the first quarter of the fiscal year (before July 31st).

The total appropriated figure for the fiscal year May 1, 2009 through April 30, 2010 is \$23,951,592. This figure represents the District’s working budget, which was passed at the April 29, 2009 Board Meeting, plus an additional 20 percent.

The appropriated figures are:

Corporate Fund	\$3,311,905
Special Projects	113,538
Recreation Fund	6,558,563
Capital Improvement Fund	2,443,444
Capital Replacement Fund	279,360
General Obligation Bond Retirement Fund	3,293,345
Social Security Fund	540,000
Illinois Municipal Retirement Fund	528,540
Liability Insurance Fund	353,503
Police Fund	84,000
Park Development Fund	618,000
Special Recreation Fund	944,403
Carpentersville Park Donation Fund	358,200
Randall Oaks Golf Course Fund	2,845,852
Bonnie Dundee Golf Course Fund	<u>1,678,939</u>
Total	\$23,951,592

Scarpelli asked if there were any questions from the audience or the Board. Upon hearing

none, Scarpelli asked for a motion to close the public hearing regarding the Budget and Appropriation Ordinance.

Bonkoski made a motion with a second by Meschewski to close the public hearing regarding the Budget and Appropriation Ordinance. The motion passed 4 to 0.

Scarpelli asked for a motion to approve the Budget and Appropriation Ordinance No. 09-03.

Meschewski made a motion with a second by Rakow to approve the Budget and Appropriation Ordinance No. 09-03 as presented. The motion passed 4 to 0.

Consent Agenda

Approval of Items to be Considered for Consent Agenda – Meschewski made a motion with a second by Bonkoski to approve the Items to be Considered for Consent Agenda to include: Approval of May 20, 2009 Board Meeting Minutes and Payment of Bills. The motion passed 4 to 0.

Approval of Consent Agenda – Meschewski made a motion with a second by Rakow to approve the June 3, 2009 Consent Agenda. The motion passed 4 to 0.

Staff Reports

Food and Beverage Director Jeff Howard stated that the May figures indicate the bar and grill did better than expected and the revenue was very comparable to May of last year. Banquet revenue is still down but they have received several last minute bookings for weddings. He met with representatives from Pepsi recently to discuss this being the last year of the five year contract with Pepsi. The District will talk to other vendors in anticipation of bidding for beverage services next year. A new refrigerator/freezer was purchased for the kitchen. All summer staff has been hired.

Director of Golf Operations Jeff Huseman told the Board that the beginning of the golf season has been challenged by the inconsistent spring weather as well as the economy. Outing bookings remain strong. Daily golfers are looking for the best golf value for their money. The courses opened with spring golf rates and went to the regular season rates in May. A special rate of \$29 is being offered at Bonnie Dundee for Monday through Friday in June. At Randall Oaks, staff has been looking at the tee sheets 7 to 10 days out for open slots and marketing special price incentives via email to try and fill up those openings. He wants to establish financial benchmarks relative to the budget and to help monitor progress month to month. Huseman compared the golf operation's revenue and expenses to date with figures from a year ago, and to what had been budgeted for May. Golf sales are up \$27,000 over a year ago at Randall Oaks. Golf sales at Bonnie Dundee are up \$35,000 from a year ago. Overall considering the weather, he believes it has been a fairly good start to the golf season. He feels it is the economy that is affecting the poor performance of the

banquet revenue and nothing specific to the District's operation.

Huseman explained that the 10th hole at Randall Oaks that has gone extensive renovations is now open. Tee boxes, fairway bunkers and irrigation were updated as part of the renovation. There have been some issues with the GPS units on the golf carts failing. This is being addressed through the manufacturer for repairs. Staff is focusing on the PDRMA audit which will take place this summer by updating manuals and reviewing procedures.

Executive Director Tom Mammoser reviewed a hand out he presented regarding golf revenue and expense comparisons for the month of May from 2007 to 2009. In the areas of greens fees, carts, range and short course, Randall Oaks revenue is up 17% over May of 2008. Considering that this has been the wettest spring since 1928, Mammoser is pleased with those figures. The pro shop salaries are down 10% from last year. The grounds department salaries are up 4% but this includes reallocation of salaries that may account for the increase. Under food and beverage, banquets are down 35% which is a result of the economy for the most part. Revenue for greens fees and carts at Bonnie Dundee are up 49% over last May.

Director of Golf Frank Chieppa reviewed the range revenue figures from May 2007 through 2009 and explained why the figures have dropped over the three years. This year the fees for permanent tee time holders on Saturday and Sunday include range balls, therefore, they do not need to purchase range balls separately. The tee time patrons have been very receptive to this change in procedure. Last Sunday was the busiest day of the season so far with 275 golfers. June 5th and 12th will be the last two Fridays the course will be open to the general public. There are outings planned for Fridays the remainder of the summer season. The Knox outing will be held on June 26th. Chieppa reported that league play is up this year. Junior golf lessons start in two week and are 85% filled for the first session. He has noticed that there is more non-resident play this year. Adult lessons are also very full this year. Chieppa explained that staff member Caroline Hasse is leaving in two weeks for a position at a golf course in Montgomery, Alabama. It is a 12 month position and is a wonderful opportunity for Hasse but she will be missed.

Bonnie Dundee Clubhouse Manager Jim Opp explained that this season the course has been busy when the weather is good. There were 198 golfers last Sunday. Staff is in place. Outings are strong but it seems like the outings are for smaller groups this year. Eight outings are currently scheduled for June. Leagues are the same as last year. Opp believes the \$29 weekday fee has been a good move and has increased the number of rounds.

Mammoser explained that Dundee Crown High School uses Bonnie Dundee at no charge for their golf program. The Park District uses Dundee Crown's building for certain

programs. Jacobs High School pays to use Randall Oaks. Meschewski stated that Westminster is looking for a golf course to use for its golf program. Chieppa explained that it would be difficult to schedule another high school team in to the course's schedule.

Scarpelli congratulated Opp on his distinguished recognition by the PGA President's Council on Growing the Game of Golf by his tremendous contribution to the sport.

Citizens to be Heard

None.

Director's Report

Skate Park Project Update – Mammoser explained that he and Assistant Director Jim Miller had a meeting last week with representatives from Hitchcock Design. Mammoser reported that the District is getting closer to finalizing the design. The amenities that will be included in the plaza have been simplified based on the direction received from the open house held for the public to discuss the skate plaza. One of the things the District wants to do is to move the park farther to the east. Miller explained that this design has been opened up and contains fewer elements. Mammoser stated that the design as shown now is over the \$150,000 budget. Another manufacturer who makes prefab features will be contacted to see if a lower price can be obtained. Some of the features may be taken out. The District is still facing a challenge to fit the design into the budget. It may be necessary to ask the Board for more money for the project. The time table to take the project to bid is mid-July. Mammoser hopes using pre-cast elements would reduce the cost of the project. The District wants to build a quality park and it may be necessary to go over budget. The Board will be kept advised of the situation.

Links Across America Project Update – Mammoser stated that staff met with representatives from the Village of West Dundee and their engineer, Burke Engineering. It was determined that the District will need a storm water permit in order to change the property from a driving range to a golf course. The District will be able to use Burke Engineering which will save the District time and money. The project is on schedule to break ground mid August. A pre-bid meeting will be held tomorrow at 9:00 a.m. The bid opening will be held on July 17th.

NISRA Golf Outing June 11, 2009 – Mammoser reported that the golf outing will be held next Thursday at Foxford Hills Golf Course. He would like to set up a foursome from the Park District and asked the Board to let him know if they want to participate.

Freedom of Information Act – Mammoser explained that he received information today regarding changes to the FOIA. It will make government information easier for the public to access. Some key changes are the time period to respond to requests decreases from 7 days to 5 business days. It provides the first 50 pages in black and white to be free from

copying charges, with 15 cents per page past that. There are penalties imposed against public bodies that willfully and intentionally fail to comply with the rules. The change has not been signed into law yet but if it passes it will change the way the District responds to FOIA requests in the future.

IAPD Golf Outing – Mammoser stated that the IAPD Legislative Awareness golf outing will be held on July 23rd at White Pines in Bensenville. Members of the Legislature are invited and Mammoser feels it is a good event to attend.

President's Report

None.

Old Business

None.

New Business

None.

Executive Session

At 8:06 p.m., Meschewski made a motion with a second by Rakow to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5), 2(c)(11), and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition, litigation, and reviewing prior meeting minutes. The motion passed 4 to 0.

At 8:40 p.m., Rakow made a motion with a second by Meschewski to move that the Board reconvene into regular session. The motion passed 4 to 0.

Approval of Executive Session Minutes

Bonkoski made a motion with a second by Meschewski to approve the Executive Session Minutes from May 20, 2009. The motion passed 4 to 0.

Additional New Business

None.

Adjourn Meeting

Meschewski made a motion with a second by Bonkoski to adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 8:42 p.m.