

The July 15, 2009 meeting of the Dundee Township Park District Board of Commissioners held at the Randall Oaks Golf Course Clubhouse was called to order at 7:00 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: John Meschewski, Erin O'Leary, and Frank Scarpelli. Jim Bonkoski and Craig Rakow were not present at roll call but arrived a few minutes later.

#### Consent Agenda

Approval of Items to be Considered for Consent Agenda – Meschewski made a motion with a second by O'Leary to approve the Items to be Considered for Consent Agenda to include: Approval of July 1, 2009 Board Meeting Minutes, Budget Report, Payment of Bills, and July Personnel List. The motion passed 3 to 0.

Approval of Consent Agenda – Meschewski made a motion with a second by O'Leary to approve the July 15, 2009 Consent Agenda. The motion passed 3 to 0.

Craig Rakow arrived at 7:01 p.m.

#### Staff Reports

Superintendent of Finance Greg Gannon reviewed the June 30, 2009 Investment Summary Report with the Board. The investment value at June 1<sup>st</sup> was \$3,214,000, purchases totaled \$743,000, and retired investments equaled \$(738,000). The investment value at June 30<sup>th</sup> was \$3,219,000. The return on investment of retired principal was \$11,174.60. Total cash on hand was \$4,321,132. Gannon explained that because of ongoing issues with the computer system at Randall Oaks Golf Course, last week a server cabinet was installed and all of the network equipment was rewired. The PC's in the Pro Shop and at the bar were replaced. Excalibur is working to find a solution to some issues that are still presenting a problem. Gannon discussed money market rates versus rates for CD's.

Jim Bonkoski arrived at 7:03 p.m.

Director of Marketing Helen Shumate explained the different pool promotions that are being offered this season. Postcards including a coupon for Dolphin Cove were mailed to residents at the end of April. Pool events were given special attention in the summer brochure. Pool specials are advertised in the Oakley Guide magazine and through their website which included a coupon. The "Park It Here" newsletter is distributed to elementary and middle school students four times year. Splash, the Dolphin Cove mascot, participates in the Schaumburg Flyers Mascot Challenge during Flyers games. When Splash wins, Dolphin Cove coupons are handed out to the audience. The District's website lists and highlights all Park District summer events. The District now has a Face Book page and also uses Twitter for advertising and special event offers. The fall brochure will go to the printer next week. The District's website is outdated, and specifications are being developed for a new website. Staff is working to gather registration statistics to use to

provide specials by email to residents who have taken similar programs. Shumate reported that there have been good attendance numbers for the summer concert and movies series.

Superintendent of Park Services Mark Simon reported that the paving bid has been prepared and advertised for paving at Kemper Park, Randall Oaks Zoo parking lot, the Administration Office lower level lot, and basketball courts at Bartels, Sleepy Hollow and Fairview Parks. At Sleepy Hollow Park, staff is working on a landscaping project on the north side of the building. Landscaping is nearly completed at Morningside and included re-sodding, moving the shed, and new bushes and plants. At the back shelter at Randall Oaks Park, the existing asphalt apron around the shelter was ripped out and replaced with a concrete apron. The old fire ring area by the shelter was re-done and the updated fire pit looks much more attractive. The Al Price building is being painted and an electronic lock system will be installed on the washrooms. Sand was replenished at Dolphin Cove. Gutters on all District buildings have been cleaned out. Park Services staff provided support for the fireworks event on June 27<sup>th</sup>. Re-grading was done to the parking lot at Aldis Park. On Saturday, the first annual ice cream/waffle breakfast will be held at Randall Oaks Park to raise funds for the Zoo.

Executive Director Tom Mammoser reported that on the evening of the fireworks, there was a narrow band of rain that moved in to the area. The fireworks were initially delayed from 9:30 until 10:00 p.m., then delayed until 10:30 when they were shot off. Assistant Director Jim Miller was on site at the event and consulted with the Carpentersville Fire Department about delaying the show. The Fire Department gave their okay to shoot the fireworks off later than planned. Mammoser stated he received some complaints from people who thought the fireworks should have been put off and held on the rain date. Because of the work involved, the number of staff on site, and the public who had been waiting on the night of June 27<sup>th</sup>, the District had made the decision to go ahead with the fireworks that evening. What the District has learned from this experience, is that the description for what constitutes a rain date needs to be better defined. The Village of Carpentersville has asked the Park District to attend a Village Board meeting to explain and discuss the process used to determine when a rain date should be implemented.

#### Citizens to be Heard

None.

#### Director's Report

NRPA Conference – Mammoser explained that the NRPA conference will be held in Salt Lake City, Utah from October 13-16. Money was placed in the budget for conference attendance. Mammoser stated that no staff is interested in attending. He told the Commissioners to let him know within the next two weeks if they would like to attend.

Boys and Girls Club – Mammoser reported that the Boys and Girls Club will be receiving two federal grants for the operation at Golfview School and a program at Dundee Crown High School. The Golfview grant is \$120,000 a year for five years. The Dundee Crown High School grant is \$150,000 a year for five years. This is good news given the current climate for fundraisers. The Club will still operate out of the Knox Center, but will have some programs at Dundee Crown for high school age students.

State of Illinois Funds – Mammoser reported that he believes the Park District will receive \$300,000 from the State budget that was recently passed. \$100,000 will be used for the Brunner property and \$200,000 will be used for roof top units, parking lots and trails.

### President's Report

Park District Position on Raceway Woods Event – Scarpelli stated that he received a phone call from John Fahy of the Kane County Board regarding the proposed event at Raceway Woods. The County is in support of the event and they are asking for the District's support of the event. Dundee Township is against the event. Scarpelli stated that the event will not be held on Park District property. It is a one day car club event with a car show and will be held on Forest Preserve property. Mammoser explained that when the District was approached about the 50<sup>th</sup> anniversary event in 2008, the Board was supportive of the event, but did not financially support the event. Discussion followed. The Board concurred that it will support the event along with the County. Mammoser will send a letter to John Fahy of the Kane County Board.

### Old Business

None.

### New Business

Bid Results Skate Plaza – Mammoser explained that 12 bids were received for the project. The bids were very competitive. The low bid was from Schaeffges Brothers, Inc. Their references were checked out by Hitchcock Design and found to be good. Staff and Hitchcock Design recommends accepting the low bid of Schaeffges Brothers of \$144,840 along with Alternate #2, for additional concrete paving. Mammoser explained that staff has decided not to act on Alternate # 1 or #3 at this time, but will attempt to do the other work in house or with another contractor.

Bonkoski made a motion with a second by O'Leary to accept the bid and Alternate #2 of Schaeffges Brothers, Inc. of Wheeling, in an amount not to exceed \$147,435.00, for Skate Plaza at Huffman Park. The motion passed 5 to 0.

Village of Carpentersville Sidewalk and Drainage Easement – Assistant Director Don

Kappel explained that in 1972 when the District re-sold the ravine at Austin Park to the Village of Carpentersville, drainage was installed through the park. An easement was never granted to the Park District for the easement. Part of the agreement is to grant easement to the Village for the existing drainage easement. The sidewalk agreement will allow construction of a parking area, grassy strip of land with trees and sidewalk. Kappel explained that the Village of Carpentersville Board approved the agreement at their last meeting.

Meschewski made a motion with a second by Rakow to approve a Grant of Drainage Agreement for improving storm water drainage through Austin Park and a Grant of Sidewalk Easement Agreement between the Dundee Township Park District (Grantor) and the Village of Carpentersville (Grantee) to Convey a Permanent Easement for the Purpose of Constructing Public Sidewalk as part of the Austin Avenue, Houston Drive, Salem Lane, and Berkley Street Rehabilitation Improvement Project. The motion passed 5 to 0.

August 5, 2009 Board Meeting – Mammoser suggested that the Board meeting be held at the Al Price Building at Randall Oaks Park.

O’Leary made a motion with a second by Bonkoski to move the August 5, 2009 Board Meeting to the Al Price Building in Randall Oaks Park. The motion passed 5 to 0.

Non-Resident Golf Rates – Scarpelli stated that the non-resident rates for the golf courses are not calculated in the same manner as non-resident rates for other District programs. Given the choices that a non-resident has for fitness facilities, Scarpelli inquired how many non-residents are paying 200% of the regular rates at the fitness center. Mammoser stated that the typical non-resident policy is 50% more than what a resident would pay. The 50% non-resident policy is how the majority of the recreation programs are handled. Shumate stated that corporate rates are offered to people who own businesses in Dundee Township. Discussion followed. Mammoser stated that he would be open to a different strategy to determine non-resident fees for fitness in order to attract more members. Staff determined that Fitness Center memberships for non-residents are approximately 25% more.

#### Executive Session

At 7:57 p.m., Meschewski made a motion with a second by O’Leary to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5), 2(c)(11), and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition, litigation, and reviewing prior meeting minutes. The motion passed 5 to 0.

At 8:31 p.m., Bonkoski made a motion with a second by Meschewski to move that the Board reconvene into regular session. The motion passed 5 to 0.

Approval of Executive Session Minutes

Bonkoski made a motion with a second by Meschewski to approve the Executive Session Minutes from July 1, 2009. The motion passed 5 to 0.

Status Determination of Previous Closed/Executive Session Minutes

Bonkoski made a motion with a second by Rakow to approve the release of previous closed/Executive Session minutes for the Board Meetings from June 4, 2008 through May 20, 2009 as presented. The motion passed 5 to 0.

Consideration for Destruction of Verbatim Audio Tape Recordings

Meschewski made a motion with a second by O'Leary to approve destruction of verbatim audio tape recordings of Executive Session Meetings from July 4, 2007 through December 19, 2007 as presented. The motion passed 5 to 0

Additional New Business

None.

Adjourn Meeting

Meschewski made a motion with a second by O'Leary to adjourn the meeting. The motion passed 5 to 0. The meeting adjourned at 8:36 p.m.