

The August 5, 2009 meeting of the Dundee Township Park District Board of Commissioners held at the Al Price Building at Randall Oaks Park was called to order at 7:00 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: Jim Bonkoski, Erin O'Leary, and Frank Scarpelli. John Meschewski and Craig Rakow were absent.

#### Consent Agenda

Approval of Items to be Considered for Consent Agenda – Bonkoski made a motion with a second by O'Leary to approve the Items to be Considered for Consent Agenda to include: Approval of July 15, 2009 Board Meeting Minutes and Payment of Bills. The motion passed 3 to 0.

Approval of Consent Agenda – Bonkoski made a motion with a second by O'Leary to approve the August 5, 2009 Consent Agenda. The motion passed 3 to 0.

#### Citizens to be Heard

Donna Tessendorf stated that she does not live in Dundee Township but she owns property in Dundee Township. She told the Board that Roger Friewer recently passed away. He was a very active participant in the Park District for many years. Tessendorf would like the Board to consider some type of a living-permanent memorial in Mr. Friewer's name. Scarpelli stated that Friewer was on the initial planning committee for the new senior center. He also taught oil painting classes at the senior center. Executive Director Tom Mammoser suggested that perhaps the arts and crafts room at the senior center could be named after Friewer. Staff will research the matter to make a determination for an appropriate memorial.

#### Staff Reports

Superintendent of Park Services Mark Simon told the Board that staff has been working at the Administration building on renovations to the bathroom in the basement used by the preschool. Exterior painting has been completed at the Andres site used by the Boys and Girls Club. The exterior of the Al Price building was stained. Simon introduced Larry Bahnsen and Brian Mangiaracina and explained their responsibilities. Mammoser reminded the Board that the community survey results showed the Randall Oaks Park and Zoo as the number one facility that the public had visited during the past year.

Park Foreman Larry Bahnsen stated that there are 20 soccer fields this year, 18 of which are used for games. One soccer field will be added at the Randall Oaks complex to be used by the travelling team. The outside front area of the Sleepy Hollow facility was redone with new landscaping. New signage was installed at several parks. Staff is currently working on removing old junipers at the rear of the Administration Building and will replace with smaller landscape beds with more color. Concrete work was done at the zoo and at the back and front shelters at Randall Oaks Park. A new patio and fire pit were installed. All battens were replaced on the barn at the zoo. Turf improvements are planned

for Grand Pointe, Silverstone Lakes, and around the disc golf tees this fall.

Zoo Manager Brian Mangiaracina took everyone on a tour of the zoo.

#### Director's Report

IAPD Awards Gala September 11 – Mammoser explained that the IAPD Gala will be held at Chevy Chase Country Club in Wheeling. Mammoser and Scarpelli will be attending. Scarpelli will receive a 10 year anniversary award at the Gala. Mammoser asked if any other Board members would like to attend to let him know. The District will submit an application for an award for partnership between the Park District and the Boys and Girls Club.

Concert Series Wrap Up – Mammoser explained that the last concert/movie in the park will be held this Friday at Lions Park. The turnout for the event last week at Grafelman Park was very good.

Organizational Chart Review – Mammoser discussed the revised organizational charts. Some titles have been changed in an attempt to eliminate confusion and create continuity. The Executive Staff will have the word Director in their titles. The title of Assistant Director will be changed to Deputy Director. The department head level will be called superintendent or manager. Some of the golf operation titles were changed to fit the new specifications. A revised organizational chart was created for each department.

Links Course Update – Mammoser stated that there is a large sized color rendering of the plan for the project displayed at Randall Oaks Golf Course. The project has started with sod removal on the west range. The actual construction will begin on August 17<sup>th</sup>. The District will issue a press release to publicize the project. The project should be completed by next fall.

NRPA Conference – Mammoser asked the Commissioners to let him know if they would like to attend the conference.

#### President's Report

None.

#### Old Business

None.

#### New Business

Paving Bid Results – Mammoser stated that only one bid was received for the paving projects. The budgeted amount for the project was \$85,000 and the bid from Brasco came in at \$65,200. Staff recommends accepting the bid of Brasco. Discussion followed

concerning the amount bid by Brasco, previous paying costs, and how the District solicited paving bids.

Bonkoski made a motion with a second by O’Leary to accept the bid of Brasco, Inc. of Elgin, Illinois, for paving at Kemper Park, the Administration Building, basketball courts at three locations, and Randall Oaks Park, in an amount not to exceed \$65,200. The motion passed 3 to 0.

Mammoser added that the price quoted for the paving at Kemper Park parking lot represents a portion of the total parking lot area at the location. The District may decide to have the entire lot area paved and ask Brasco if they will hold the price quoted per square yard and pave the entire lot. The money for the project will come from the Carpentersville Park Fund.

Lions Park/Village of East Dundee Easement Agreement for Storm Water Control – Mammoser introduced T.J. Moore Superintendent of Public Works from the Village of East Dundee. Mammoser explained that the Village is looking for a utility easement at Lions Park. There are two phases to the easement project. The first phase is a dry well that will extend 30 feet into the park. The second phase is a storm water detention area located at the back end of the park beyond the baseball field. Staff recommends moving ahead with phase one of the project and strongly consider phase two. Because it would be a fairly significant change to a park that has about 24 homes adjacent to the park, and because phase two of the project is several years in the future, the District would like to have a public hearing with the residents in the area. The neighbors are the ones who will benefit the most from the project. The detention area will reduce the District’s programming area somewhat, but that area is not utilized that greatly.

Scarpelli addressed neighboring resident’s concerns with flooding in the area. He discussed engineering issues of the project with Moore. He asked about the possibility of working with Par in redirecting storm water from their site to the area and assisting with the cost of the project. The Village’s main concern is that without an easement, it cannot get funding.

Mammoser stated that he wants to make sure that neighbors are in favor of the project. Neighbors could be notified by mail of a public hearing. The Village would be in charge of explaining the project to residents. Mammoser explained that the District does not know exactly why the park has Carman Garcia’s name associated with it. He believes that the family had donated money or trees years ago to the area and a plaque was installed.

O’Leary made a motion with a second by Bonkoski to approve and grant an easement for Phase 1 of the Storm Water Plan for Lions Park as presented in the Village of East Dundee memo dated July 24, 2009, contingent upon review/

approval of appropriate easement documents. The motion passed 3 to 0.

Bonkoski made a motion with a second by O'Leary to grant a storm water easement for Phase 2 of the Storm Water Plan for Lions Park as presented in the Village of East Dundee memo dated July 24, 2009 contingent upon positive community support for the project given at a community forum, reasonable engineering modifications, staff approving the final plan, and review/approval of appropriate easement documents. The motion passed 3 to 0.

Kane County Forest Preserve District Agreement – Mammoser explained the specifics of the agreement. The Forest Preserve has already signed the agreement. Staff recommends approving the agreement. The District will have the ability to use two buildings on the property. The District will have use of 43 acres at the site. There is language in the agreement stating that for any programs held at the location that require a fee, the District will not charge a non-resident fee to anyone who resides within Kane County. There would be a shared cost of any road improvements inside the property, fifty-fifty between the Park District and the Kane County Forest Preserve District. The Kane County Highway Department has an obligation to make improvements to the entry to the property.

Scarpelli discussed insurance issues. He asked for clarification of acreage involved. He also discussed an easement agreement regarding the access point to the property. Mammoser stated that he hopes to take the Board on a tour of the property in September.

Bonkoski made a motion with a second by O'Leary to approve the License Agreement between the Forest Preserve District of Kane County and the Dundee Township Park District regarding the use of the Brunner Property. The motion passed 3 to 0.

Par Development, Inc. Agreement for Conveyance of Property and Construction of Sidewalk – Mammoser reviewed the agreement with the Board. The representatives from Par wanted the Board to be aware that their total estimated cost for the project is \$154,640.72. In an email to Mammoser today, Par asked if the District would contribute funds towards the project because they did not anticipate the cost would be that high. The Park District agreed to budget \$30,000 for the signalization portion of the project. The Village of Carpentersville has committed \$10,000 to assist with the signalization upgrade. Mammoser told Par that it does not have any more funds available for the project. Discussion followed.

O'Leary made a motion with a second by Bonkoski to approve the Agreement for Conveyance of Property and Construction of Sidewalk at Routes 68 and 25, between Par Development, Inc. and the Dundee Township Park District. The motion passed 3 to 0.

August 19, 2009 Board Meeting – Bonkoski made a motion with a second by O’Leary to postpone New Business Agenda Item #5, August 19, 2009 Board Meeting, until after Executive Session. The motion passed 3 to 0.

#### Executive Session

At 8:40 p.m., O’Leary made a motion with a second by Bonkoski to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5), 2(c)(11), and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition, litigation, and reviewing prior meeting minutes. The motion passed 3 to 0.

At 9:19 p.m., O’Leary made a motion with a second by Bonkoski to move that the Board reconvene into regular session. The motion passed 3 to 0.

#### Approval of Executive Session Minutes

O’Leary made a motion with a second by Bonkoski to approve the Executive Session Minutes from July 15, 2009. The motion passed 3 to 0.

#### Additional New Business

August 19, 2009 Board Meeting – Bonkoski made a motion with a second by O’Leary to cancel the August 19, 2009 Board of Commissioners meeting. The motion passed 3 to 0.

#### Adjourn Meeting

O’Leary made a motion with a second by Bonkoski to adjourn the meeting. The motion passed 3 to 0. The meeting adjourned at 9:21 p.m.