

The September 16, 2009 meeting of the Dundee Township Park District Board of Commissioners held at the Recreation and Fitness Center was called to order at 7:02 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: Jim Bonkoski, John Meschewski, Craig Rakow and Frank Scarpelli. Erin O'Leary was absent.

Consent Agenda

1. Approval of Items to be Considered for Consent Agenda – Rakow made a motion with a second by Bonkoski to approve the Items to be Considered for Consent Agenda to include: Approval of September 2, 2009 Board Meeting Minutes, Budget Report, Payment of Bills, and September Personnel List. The motion passed 4 to 0.
2. Approval of Consent Agenda – Meschewski made a motion with a second by Bonkoski to approve the September 16, 2009 Consent Agenda. The motion passed 4 to 0.

Staff Reports

Superintendent of Finance Greg Gannon reviewed the August financial report with the Board. He stated that beginning with the first Board meeting in October, there will be a new policy regarding the cut off time for when staff must submit an invoice to the accounts payable department for a check to be presented to the Board for approval. A coded invoice must be submitted no later than the end of the day on the Friday before the Board meeting. Any invoices received after that time will be presented for approval at the next Board meeting. Gannon explained how the Bond Sale will be handled this year. He stated that the audit will be presented by Rich Rosenbaum at the second Board meeting in October. It was mentioned by Executive Director Tom Mammoser that Rosenbaum has done the Park District audit for approximately the last 16 years. Gannon said that after Rosenbaum does the audit we can do a Request for Proposal for next year's audit if the Board desires. Scarpelli inquired if staff had discussed the extension of bonds with Speer Financial yet. Mammoser stated that he attempted to reach Dave Phillips from Speer Financial but has not talked to him yet. Scarpelli discussed the stimulus money opportunities that may be available to the District.

Deputy Director Jim Miller explained that soccer and flag football have started as well as all the other fall programs. Last Saturday an event was held at Randall Oaks Park called the Dog Days of Dundee. It is the second year the District has presented this dog related event. There were 22 vendors who had products for sale and held demonstrations. The event was very well received. The Fitness Center now has a registered dietitian available for use by fitness center members. Heritage Fest is coming up this weekend and the District will participate in several functions on Saturday and Sunday. Another event coming up on Friday, October 2nd is a one woman play called "Sunday School Cinema" which will be held at the senior center. Adult soccer is now over with for the season. The skate park should be completed next week.

Superintendent of Park Services Mark Simon reported that the parks staff completed re-landscaping the area behind the Administration Building which included building two retaining walls and new plantings. At Raceway Woods, three boardwalks were constructed over low areas on the walking trails. Turf rehabilitation was completed at both Grand Pointe park locations. Playground surfacing has been replenished at a number of different parks. At Lions Park,

several areas of planting beds with mulch were reduced. The zoo has moved to fall hours of operation and is only open on weekends through mid October. Hayride programs have started. Zoo attendance was down slightly from last year. Work was done to enhance the picnic areas around the grills at Randall Oaks Park and looks very nice. The facilities maintenance crew finished painting the exterior of the Boys and Girls Club building at Morningside. The kitchen floor in the rental house at Randall Oaks Park was replaced. The basement bathroom in the Administration building used by the preschool was remodeled. Floors at all preschool locations were stripped and waxed. Annual evaluations of all full time staff were completed. Simon has been working with Hitchcock on the design for the new playground at Huffman Park. He plans to have bid packages ready in November or December for spring construction of the playground.

Deputy Director Don Kappel stated that he has been involved with the health insurance renewal. He stated that he believes staff is very appreciative of how the renewal has gone and for the incentive and reimbursement that the Board approved. He has been working on the Randall Oaks master plan which Mammoser will discuss later in the meeting. He has also worked on the Brunner agreement. The second safety reward program award is being calculated and will be given to staff in October. Staff evaluations have been completed. He worked on the pump track agreement with the Village of Carpentersville. He convinced PDRMA to take over the issue at Grandview Park, and has not heard anything yet from the gentleman involved. He was involved in PDRMA audits at several District facilities. The last audit will be held at Park Services tomorrow. There will be a final wrap up meeting in October with PDRMA. He has been working on the Lions Park stormwater project with the Village of East Dundee. There have been a number of worker's comp claims recently that he has handled. He attended a tax seminar. He submitted the tax exempt application for White Oaks Park. The water tower survey and agreement with the Village of West Dundee is finally being wrapped up. There is an issue with the Department of Unemployment regarding a payment that he is working on getting resolved.

Citizens to be Heard

None.

Director's Report

1. Lions Park Stormwater – Mammoser reported that a public meeting was held at 6:00 p.m. this evening with officials from the Village of East Dundee and the Park District. Thirteen residents from the Lions Park area attended the meeting. Comments in regard to the project were favorable. The residents would like to see the project move forward. Mammoser recommended that the Board grant approval to a refined agreement for the project. The next step will be to draft another agreement between the Village of East Dundee and the Park District.
2. Ride in Kane Donation – A request from Dundee Township for a donation to the Ride in Kane program was included in the Board packets. The payment is for \$27,854.00. The District budgeted \$30,000 for the expense. The amount will be paid out of the SRA fund because there is a handicap accessibility element to the transportation service.
3. Randall Oaks Park Master Plan – Mammoser explained that preliminary versions of the master plan were previously reviewed with the Board. Mammoser presented and

reviewed the final version of the plan. The design includes a recreation center, a site for a future water park, and a site for a miniature golf course. The parking area at the zoo has been expanded. Two new access points are shown on the plan. One access point is on the southern border which the District would use as a shared access point with the land owner to the south. The other access point is to the north of the current maintenance facility. The District anticipates that the access points would be signalized intersections and would match up with the development on the east side of Randall Road. The concept is that the project could be done in phases, with the recreation center being built first. The estimated cost of the entire project is \$32 million. The recreation center estimated cost is \$8.6 million and the aquatics facility estimated cost is \$8 million. Much of the expense would be attributed to the internal roadway system, parking lots and infrastructure. The master plan includes all the elements that staff desires and ensures a logical flow of traffic when the project is built out. The plan can be further defined in the future as far as fine tuning the locations of the facilities and the exact parking layout when the District gets closer to implementing certain phases of the plan. Discussion followed regarding County requirements for the access points.

4. Boys and Girls Club – Mammoser stated that on May 1, 2008, the District stopped handling the finances of the Club. In prior years the Board had agreed to float the Club \$50,000 a year. The Club is on target with their current budget and has been fairly successful in obtaining grants. Their current challenge is cash flow because the grants are being delayed through the State of Illinois. The grants are federally funded, so eventually the Club will receive the grant money. Mammoser asked the Board to consider floating the Club money to help with their situation. If so, he would have the Club explain their needs and discuss how the return would be handled. Mammoser stated that even though the District is struggling with its own budget, it has cash on hand and would have the ability to float the Club if the Board should decide to do that. Scarpelli discussed floating them \$75,000 which would be equal to the District's contribution to the Club for next year. Discussion followed. Mammoser stated that he believes the Club is doing quite well, but is struggling with their cash flow at this time. The Board concurred that they are open to a proposal.
5. Boys and Girls Club Annual Dinner – Mammoser stated that the annual dinner will be held on Friday, November 6th. The event will include a reverse raffle and live auction.
6. IPRA Conference – Mammoser reported that information regarding the conference will be sent out soon. The number of staff allowed to attend the conference will be reduced this year and hotel stays will be limited to one night. The District will have a dinner for staff as it has done in the past. Mammoser reviewed the cut off dates for early registration discounts. The conference will be held January 28-30 at the Chicago Hilton.
7. Brunner Property – Mammoser stated that he and Meschewski plan to tour the Brunner property at 11:00 a.m. tomorrow and any other Board members are welcome to join them.

8. Saturday Morning Park Visit – Mammoser stated that Saturday mornings this time of the year offer a great opportunity for the Board to observe the multitude of activities going on at District parks. Youth soccer is in full swing at Prairie Meadow and Huffman Parks on Saturday mornings. The flag football league plays at Lions Park from 10:00 a.m. until 2:00 p.m. Saturdays. The Recreation Center is always busy Saturdays with swim lessons and other general programming. The Boys and Girls Club runs its soccer league at Kemper Park on Saturdays and has 200 participants.

President's Report

None.

Old Business

1. Project Update Golf Course – Mammoser reported that the Links project is going well. Much of the subsurface for the greens has been installed. He received a call yesterday from a writer looking to do a feature story to sell to a magazine on the project.
2. Project Update Skate Plaza – Mammoser stated that people are getting excited about the project. It is taking shape nicely. There is a pretty good distance between the tennis courts and the skate plaza. The District intends to plant evergreens to separate the two areas. The project should be completed next week.
3. Pump Track – Deputy Director Miller stated that the Agreement was sent to the Village of Carpentersville two weeks ago. They are working on approval of the intergovernmental agreement with their Board.
4. Carpentersville Board Meeting – Mammoser stated he attended the Board meeting last night to discuss moving the fireworks to Memorial Day weekend to coincide with the memorial honoring Vietnam veterans and the fundraiser for the Boys and Girls Club. There was resistance from some of the Village Board members on moving the fireworks from the traditional date of the Saturday before July 4th. This item will be discussed at the Carpentersville Park Committee meeting on October 6th.

New Business

Recreation Center Roof Top Units Bid Results – Mammoser stated that staff recommends awarding the bid to the low bidder of Althoff Industries in the amount of \$54,000.

Meschewski made a motion with a second by Bonkoski to accept the bid of Althoff Industries, Inc., of Crystal Lake, Illinois, for Roof Top Units at the Recreation and Fitness Center, in an amount not to exceed \$54,000. The motion passed 4 to 0.

Executive Session

At 8:01 p.m., Meschewski made a motion with a second by Rakow to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5), 2(c)(11), and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition, litigation, and reviewing prior meeting minutes. The motion passed 4 to 0.

At 8:17 p.m., Rakow made a motion with a second by Bonkoski to move that the Board reconvene into regular session. The motion passed 4 to 0.

Approval of Executive Session Minutes

Meschewski made a motion with a second by Rakow to approve the Executive Session Minutes from September 2, 2009. The motion passed 4 to 0.

Additional New Business

None.

Adjourn Meeting

Bonkoski made a motion with a second by Meschewski to adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 8:19 p.m.