

The December 16, 2009 meeting of the Dundee Township Park District Board of Commissioners held at the Randall Oaks Golf Course Clubhouse was called to order at 7:00 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: John Meschewski, Erin O'Leary, Craig Rakow and Frank Scarpelli. Jim Bonkoski was absent.

### Consent Agenda

1. Approval of Items to be Considered for Consent Agenda – Meschewski made a motion with a second by O'Leary to approve the Items to be Considered for Consent Agenda to include: Approval of December 2, 2009 Board Meeting Minutes, Budget Report, Payment of Bills, and December Personnel List. The motion passed 4 to 0.
2. Approval of Consent Agenda – Meschewski made a motion with a second by O'Leary to approve the December 16, 2009 Consent Agenda. The motion passed 4 to 0.

### Staff Reports

Deputy Director Don Kappel explained that he has been preparing the bi-annual review of Executive Session minutes which will be presented to the Board at the next meeting. Staff assisted with document preparation for the Tax Levy and Bond sale. The Tri-Tel phone agreement contract was renegotiated. The annual women's health care notice was sent out. The 2010 Board meeting schedule has been sent out to the newspapers. The Randall Oaks State Liquor License application is being prepared. Kappel prepared a summary of employee reviews. CPR classes for next year have been set up. Notices regarding the premium only deduction plan were given to employees. Affiliated Community Group letters were mailed. He has been working on the Grandview Park vandalism situation. The District will probably have to take legal action because the homeowner is not cooperating. Kappel obtained court approval this week to sell the Eickstaedt/Salow property to IDOT. New Prevailing Wage law information was given to staff. New requirements for the Freedom of Information Act are being reviewed and implemented. Staff has met with the Village of West Dundee regarding the utility easement for the property at the water tower at Randall Oaks Park. A new survey and documents will be drafted by the Village. Park Services summer staff positions have been advertised. Half year budget projections have been reviewed. The exempt status for Bonnie Dundee Golf Course has been reestablished with the County. Unemployment claims were reviewed. The PDRMA audit results have been received and the scores are quite a bit better than in 2006. The score went from a 90% efficiency rating to a 97% efficiency rating. The Lions Park easement construction will hopefully begin soon.

### Citizens to be Heard

Scarpelli introduced Swim Team Board Representatives Mike Krug of Algonquin, and Kathy Waddell of Algonquin. Krug explained that he has been involved with the swim team for many years and he is currently an official for the swim team. He thanked the Park District for all the support they have provided to the team. He reviewed the evolution of the team. He explained that the Junior Dolphin program plugs in to the competitive Dundee Dolphin team. Illinois has the third largest number of competitive swim teams in the nation. The Dundee Dolphin team is ranked 23<sup>rd</sup> out of 116 teams in the State. It is a very special team and has the potential to get even better. The areas of Dundee, Carpentersville and Algonquin are underserved with the

number of pools it has available to the team. The team also serves as a feeder team to the area high school swim teams. The team is also a feeder for the District's lifeguards and swim instructors. Having a strong swim team directly benefits the Park District.

Waddell explained that she has children who are involved in the swim team. She stated that the current direction of the Park District's swim team is more recreational oriented. The team would prefer to be more involved in ISI sanctioned swim events. They would like the District to consider affiliated community group status for the team. The team's board has put together a list of five main issues for proposal to the District. They would like to implement a 5 year agreement with the Park District. They would like the District to waive the 60% resident requirement. Currently they have 40% resident participation in the program. They would like the requirement to be changed to include kids who attend District 300 schools. They are looking for a reasonable lease fee for pool time. They will need lane and pool availability that is age appropriate. Lastly, they want to maintain the Dundee Dolphin team name.

Executive Director Tom Mammoser clarified with Waddell that the main reason the team wants to become an affiliated group is the concern about the level of competition. Deputy Director Jim Miller asked if the affiliated group status is approved, will there be a summer recreational swim team program offered. Waddell believes the recreational aspect of the program would be dropped. Mammoser stated that it was never the Park District's intention to abandon the team. The District needs to analyze what level of service it should provide as far as competition relating to the swim team. Scarpelli discussed recreational teams competing against conference teams. Waddell explained that there are many different conference teams. Krug explained the difference between ISI and USA teams. Discussion took place about the different age brackets that make up the teams. Waddell explained the staggered practice times for the different age groups of participants.

Aquatic Supervisor Tim Kopka stated that the discussions with the swim team board have been positive and both sides have been working on scheduling/timing issues. Mammoser presented the Board with a breakdown of fees and hours of practice for the District's program. The indoor pool is an area where the District feels it cannot keep any of the users happy. There are so many diverse uses and needs that it is difficult to keep everyone involved satisfied. The District has been able to have multiple activities go on at the indoor pool because they are all District programs. The District has control over water aerobics, lap swim and the swim team. By setting up blocks of time for the swim team, the District hoped to eliminate potential conflicts with other groups. It is not uncommon for a unique facility such as a pool to have some odd times scheduled for availability. If the District is going to have an outside organization come in to its facility, staff wants to be able to manage District programs in the best way possible.

Scarpelli and Waddell discussed standards for ISI and USA team qualifications regarding swim meets. Mammoser stated that the next item on the agenda also relates to the swim team and suggested moving ahead in the meeting.

### Director's Report

1. Swim Team Discussion – Mammoser presented information regarding the District's current Affiliated Community Group Policy. He stated that the policy requires a

minimum of 60% participation of Dundee Township residents. This would need to be modified if the swim team were to switch to an affiliated group. Another consideration is the fact that currently the District charges non-residents \$50 more than a resident to participate in the Dundee Dolphins. A typical District program rate for a non-resident is 50% higher. The Board would need to keep the representation of the taxpayers in mind in making this decision. Another consideration will be the fee that will be charged to the group. Currently, District 300 pays \$30 an hour for the use of the pool. The District has reciprocal agreements with the School District that are analyzed on an annual basis by the School District. The District uses the Dundee Crown gymnasium and field house, and a number of other school gyms. The District also anticipates the need for two staff members to be present during the times of affiliate group use of the pool at a cost of \$15-\$20 per hour. Mammoser believes a 5 year agreement may be rather tenuous with any organization. The District would want a clause in the agreement to enable a way out of the agreement if necessary. Five years is a long time to commit for the use of any District facility. There would need to be a policy relative to resolving any differences that may come up. The swim team would be a unique affiliated group and staff will need to consider all of the necessary aspects involved in making a decision on the future of the program.

Mammoser summarized that the swim team program is a value to the community. It is a program that is somewhat unique to the Park District in the sense that it relies heavily on volunteers to assist with the program. It has a successful track record. It combines the recreational aspect with the competitive aspect.

2. Planning Process Update – Mammoser reported that staff has had two meetings to look at the potential use for the Build America Bond money. The first meeting dealt with ideas and a west side recreation center was the foremost topic of discussion. The second meeting dealt with capital projects to maintain existing facilities on an ongoing basis. Staff is gathering figures and will have their reports ready by mid January. In the meantime, staff has met with 2 planning firms on a comprehensive master plan. The firms are: Planning Resources from Wheaton, and Hitchcock Design, the firm the District used for the skate park. The District asked them to provide a proposal to create a comprehensive master plan for the Park District. The purpose for the plan is to put in place a document that will assist the District with decision making on how to use the Build America Bond money as well as future resources for the next 10 years. If the District moves ahead with the Build America Bonds, it will put in place the financial framework for the Park District for the next 25 years. The first step would be to review with the firm, the planning processes that have taken place in the District in the past. Since 1997, staff has held strategic planning sessions every 1 to 2 years. Mammoser would like to review all of that data with the firm. The firm would review the results of the community survey and take that into consideration. The Park Service staff has already put together an inventory of all parks and facilities and a corresponding replacement schedule. The firm will meet with executive staff to discuss history, demographics and review the District's financial position. The Randall Oaks master plan along with the potential for development at the Brunner and Bartels property would be discussed with the firm. The capital needs list and wish lists would be included in the

discussions. Mammoser would like the firm to meet with the Board after they have met with department heads and the recreation staff. There could also be community meetings that would be held for input from residents. He hopes a master plan document would be completed by May, 2010. He hopes to have a cost proposal from the two firms by early January. He is anticipating the cost will be \$20,000-\$30,000.

Scarpelli stated that he thinks paying for a comprehensive plan is a waste of money. Mammoser believes it is a good idea to have a plan in place that has been analyzed and shared with the community. Mammoser stated that part of the thinking behind having an outside agency do the comprehensive plan is to validate the thought process of the professional staff of the District. The plan will reflect 25 years of future bond payments. Discussion followed regarding having an outside firm prepare the comprehensive plan versus having staff prepare the plan. Meschewski thinks the community may think that the District would be wasting money by hiring an outside firm. Rakow agreed with Mammoser's opinion on the subject.

Mammoser reviewed a bond sale schedule that was prepared by Dave Phillips of Speer Financial. The model was based on a 25 year payment schedule with the District receiving \$400,000 per year for capital improvements. The schedule indicates that the District could receive \$11.2 million from this scenario. The District anticipates to end the current fiscal year with \$1.4 million in its park development fund and those funds will remain available to the District.

3. Fireworks Update – Mammoser reported that the Village of Carpentersville voted 5-0 last night that they would not be able to donate to the District's annual fireworks display. In the past they have given \$7,500. He is not sure how the District will address the fireworks display this year. As staff gets into the budget process, they will determine what resources are available. The most critical element with the Village of Carpentersville's involvement with the fireworks is them providing the police and fire protection without billing the District for those services. The District can probably find the funds to put on the fireworks display, but if the Village bills the District for the police and fire service, then he doubts the event would be practical. He will talk to the Village regarding the police and fire issue and staff will look at the budget. Scarpelli stated that West Dundee does fireworks for Heritage Fest and maybe the District could partner with them on that display.
4. Boys and Girls Club – Mammoser stated that the Club is running out of cash because part of the grant money they have coming has been held up. The District has already advanced \$75,000 to the Club this year. The Club will not be able to make payroll this week. Club staff hopes the grant money will be released by the end of December. Mammoser asked the Board to consider floating the Club \$30,000 to get through the month of December. Discussion followed.

Meschewski made a motion with a second by Rakow to authorize the Executive Director to advance the Boys and Girls Club of Dundee Township up to \$75,000 to be distributed at his discretion. The motion passed 3 to 0 with O'Leary abstaining.

### President's Report

Scarpelli stated that he and Director of Finance Greg Gannon attended the School District 300 Leadership Council meeting today which is held every other month. They discussed the School District's pension program and budget cuts that D300 will implement.

### Old Business

Township Request for Ride in Kane Donation – Mammoser stated that Township Supervisor Sue Harney gave some additional information regarding the program. The information was not specific to the District. Mammoser feels that the District should match what funds the Township contributes to the program. Scarpelli stated that he spoke with Harney this week regarding the importance of the program. Discussion followed.

Meschewski made a motion with a second by Rakow to donate an amount equal to the Dundee Township contribution not to exceed \$25,000 regarding the Ride in Kane Program. The motion passed 4 to 0.

### New Business

None.

### Approval of Executive Session Minutes

Meschewski made a motion with a second by Rakow to approve the Executive Session Minutes from December 2, 2009. The motion passed 4 to 0.

### Additional New Business

Mammoser stated that he feels staff appreciates working for the District and they are satisfied with the merit increases and the benefit program.

Swim Team – Meschewski stated that it will be a tough decision regarding the swim team's affiliated group request. Mammoser stated that staff will examine the program closer. It is the only program that has a parent board that is involved to such an extent. The District needs to have the swim team coach better represent the Park District. Miller stated that this group does not represent the entire team. Some of them have approached the Park District about keeping the team with the Park District. His biggest fear is that some members may want the Park District to start their own team if the affiliate group team doesn't meet their needs.

### Adjourn Meeting

Meschewski made a motion with a second by Rakow to adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 8:53 p.m.