



# DUNDEE TOWNSHIP PARK DISTRICT

## Randall Oaks Park PICNIC Reservation Form

Office: 847-551-4310 Fax: 847-426-4296 Weekends: 224-523-6338

<b>#1 General Information</b>			
Name:			
Organization:			
Address:		City/Zip:	
Home Phone:		Work Phone:	
RESIDENT    NON-RESIDENT    (Circle One)		E-Mail:	
<b>#2 Picnic Information</b>			
Requested Date:		Time of Event:	Number of Guests:
Additional Tables: (\$4/5 each)		Additional Activity:	
Notes:			
<b>Site Location (check one)</b>			
Front Shelter (\$160/195):	Area 1 (\$40/50):	Area 4 (\$40/50):	Area 7 (\$40/50):
Back Shelter (\$160/195):	Area 2 (\$40/50):	Area 5 (\$40/50):	Area 8 (\$40/50):
Community Shelter (\$230/290):	Area 3 (\$40/50):	Area 6 (\$40/50):	Area 9 (\$40/50):
<b>#3 Fee Information</b>			
Total Amount Due: \$			
(circle one) Visa MasterCard Discover Cash Check # _____	Card Number:		
	Authorized Signature:		Exp Date:
<b>Notice of Cancellation:</b>			
Prior to 30 days - Full refund less \$5.00 administration fee. Less than 30 days notice - No refund. In case of inclement weather, cancellation will be determined by the Park & Zoo Manager on the day of your event. You <u>must show up</u> to qualify for a refund or reschedule. <b>Weekend Park Phone: 224-523-6338</b>			
<b>Park Regulations:</b>			
Randall Oaks Park closes at DUSK. Alcohol is only permitted in the marked designated areas; a certificate of insurance is required. Motor vehicles are <u>only permitted in the parking lot - NOT IN THE PARK.</u> While at the Park, adhere to all posted speed limit and parking signs. Tables may <u>NOT</u> be moved from one area to another. Amplified music is <u>NOT ALLOWED</u> in the Park. Patrons participate in any Park District activities, programs on park grounds, in facilities and feed the animals <u>AT THEIR OWN RISK.</u> Littering the grounds, damaging property or plants is prohibited. Climbing the fences or entering the Golf Course property is prohibited.			

**I HAVE READ THE PARK RULES, REGULATIONS & CONDITIONS ABOVE AND THOSE IN THE PACKET OR ON THE DISTRICT WEBSITE, AND I UNDERSTAND THAT NOT ADHERING TO THEM MAY CAUSE CANCELLATION OF MY EVENT AND FORFEITURE OF THE FEE.**

\_\_\_\_\_  
Signature of Participant

\_\_\_\_\_  
Date

# WAIVER AND RELEASE OF ALL CLAIMS

## IMPORTANT INFORMATION

The Dundee Township Park District is committed to conducting its recreation programs and activities in a safe manner and holds the safety of participants in high regards. The Dundee Township Park District continually strives to reduce such risks and insists that all participants follow safety rules and instructions that are designed to protect the participant's safety. However, participants and parents/guardians of minors registering for this program/activity must recognize that there is an inherent risk of injury when choosing to participate in recreational activities/programs.

You are solely responsible for determining if you or your minor child/ward are physically fit and/or adequately skilled for the activities contemplated by this agreement. It is always advisable, especially if the participant is pregnant, disabled in any way or has recently suffered an illness, injury or impairment, to consult a physician before undertaking any physical activity.

## WARNING OF RISK

Recreational activities are intended to challenge and engage the physical, mental and emotional resources of each participant. Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury when participating in any recreational activity. All hazards and dangers cannot be foreseen. Depending on the particular activity, certain risks, dangers and injuries may exist due to inclement weather, slips and falls, poor skill level or conditioning, carelessness, horseplay, unsportsmanlike conduct, premises defects, inadequate or defective equipment, inadequate supervision, instruction or officiating, and other risks inherent to the particular activity. In this regard, it is impossible for the Dundee Township Park District to guarantee absolute safety.

## WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in signing up and participating in the below identified program/activity, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain as a result of participating in any and all activities connected with and associated with said program/activity (including transportation, when provided).

I recognize and acknowledge that there are certain risks of physical injury to participants in this program/activity, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my child/ward may have (or accrue to me or my child/ward) as a result of participating in these programs/activities against the Dundee Township Park District, including its respective officials, agents, volunteers and employees.

**I have read and fully understand the above information, warning of risk, assumption of risk and waiver and release of all claims. If registering by fax, your facsimile signature shall substitute for and have the same legal effect as an original form signature.**

Program/Activity (Hayride, Picnic, etc.) \_\_\_\_\_

Participant's Name (please print) \_\_\_\_\_

Participant's Signature \_\_\_\_\_ Date \_\_\_\_\_  
(18 years or older or Parent/Guardian)

**PARTICIPATION WILL BE DENIED**

If the signature of an adult participant or parent/guardian and date are not on this waiver.



# Randall Oaks Park & Barnyard Zoo

- AI Price Building
- Staff Building
- Restroom
- Parking
- Picnic Areas 1-9
- Toddler Playground
- Playground
- Bus Drop-Off Zone
- Bus Parking Lot
- Bus Loading Zone
- Path
- Main Road



*\* Alcohol is ONLY permitted in the Back and Community Shelters. Please call the Park Services office at 847-551-4310 for information on obtaining a permit.*

# **PICNIC & SHELTER RESERVATIONS**

## **Rules & Regulations**

Park Services Office – Phone: (847) 551-4310

Fax: (847) 426-4296

Park and Zoo Manager on duty: (224) 523-6338

Picnic & Shelter reservations are taken at the Park Services office located just south of Randall Oaks Park on Randall Road in West Dundee.

### **Payment and Required Forms, Waivers and/or Certificates**

A Reservation Form, Liability Waiver and Full Payment are required at the time of booking to secure your reservation. A “Waiver & Release of Equipment” is also required if equipment will be brought on-site. If a supplier/vendor is hired to run your event or bring equipment, they are required to submit a “Certificate of Insurance” prior to your event date.

### **Picnic & Shelter Areas**

The area you rent is yours for the entire day (from dawn to dusk, at which time the park will close). If you will exceed the maximum number of guests, you will be required to rent another area nearby to accommodate the overflow and parking in the park.

- Picnic Areas include five picnic tables and a grill (you bring the charcoal and lighter-fluid). Additional tables are available (fee:\$4/\$5ea). Areas accommodate up to 50 guests comfortably.
- Front or Back Shelters include 8-10 picnic tables and a charcoal grill. These areas will accommodate up to 200 guests comfortably.
- Community Shelter has attached restroom facilities, kitchen serving area with refrigerator, stove, sink and a fieldstone fireplace; 13 tables are included and charcoal grill. This area will accommodate up to 250 guests.

### **Alcohol Policy**

No alcoholic beverages are permitted in the park. Only the Back and Community Shelters may serve alcohol if a certificate of insurance with host liquor liability is on file with the office prior to your event date. (Please ask our staff how to obtain one). If this park regulation is violated, you will be asked to leave the park with no refund.

### **Cancellations**

Prior to 30 days a full refund less \$5.00 administration fee will be issued. Less than 30 days notice will result in no refund. In the event of inclement weather, the Park & Zoo Manager will make the determination on the day of your event. Your group must show up to qualify for the refund or reschedule.

### **Park Regulations**

Please read the additional park regulations listed on your reservation form.

### **Staff Assistance**

If you need to see a staff member on the day of your event, please go to the zoo entrance and speak to the Cashier (during zoo operating hours) or find the Park Ranger making rounds at the park. You can also contact the Park & Zoo Manager at 224-523-6338.