

The May 21, 2008 meeting of the Dundee Township Park District Board of Commissioners held at the Randall Oaks Golf Course Clubhouse was called to order at 7:00 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: Jim Bonkoski, John Meschewski, Erin Peterson, Craig Rakow and Frank Scarpelli.

Consent Agenda

1. Approval of Items to be Considered for Consent Agenda – Bonkoski made a motion with a second by Meschewski to approve the Items to be Considered for Consent Agenda to include: Approval of May 7, 2008 Board Meeting Minutes, Budget Report, Payment of Bills, May Personnel List. The motion passed 5 to 0.
2. Approval of Consent Agenda – Meschewski made a motion with a second by Bonkoski to approve the May 21, 2008 Consent Agenda. The motion passed 4 to 0 with Scarpelli abstaining.

Staff Reports

Assistant Director Jim Miller explained to the Board that staff is getting ready for the summer programs. Because of school getting out late this year, the pool will open later than usual. Miller hopes to have at least the diving well and Sleepy Hollow pool open by the weekend of June 7 and 8 and Dolphin Cove open by June 14th. Staffing has also been a problem with a big turnover of staff and not as many college kids returning this season. An aquatic training session was held last Saturday and 199 staff attended. Friday night concerts and movies in the parks will begin June 20th. There are 8 concerts planned, one of which will coincide with the fireworks show at the Meadowdale Shopping Center location. The Rainbow Castle Daycare's annual fundraiser Trike-A-Thon will take place on Friday. The event raises money for St. Jude's Children's Hospital. The Barb Lachel memorial tennis clinic will be held on June 21st and staff is planning for that event. Miller reported that pool pass sales have been slow so far this year.

Director of Marketing Helen Shumate stated that the District publishes 3 newsletters during each school year that are distributed to District 300 elementary and middle school students. The newsletters have been very effective in promoting Park District programs and events. The Lose to Win promotional event at the Fitness Center is in the finishing stages. There were 77 participants from which 8 finalists were chosen. Over a 3 month period the finalists worked with personal trainers and received dietary instruction. The winner was Eric Burns who lost 12% of his body weight during the competition. Non-finalist contestants were offered a free month membership at the Fitness Center. Shumate reported that about a third of those people took advantage of the offer and 25% of them decided to become members. The promotion was a good publicity outlet for marketing the Fitness Center. Staff is again coordinating a 5-K race and Kid's Fun Run for Father's Day. Other upcoming events include the mascot challenges taking place at Schaumburg Flyers games. During 16 Flyers games the District's mascot Splash competes against other mascots. When Splash wins, he passes out coupons to everyone at the game for one free child admission with a paid adult to Dolphin Cove. Last year 301 of the coupons were redeemed. The District advertises in the Oakley's Guide which is a free publication geared to families that is distributed all over the suburban area. Last year 125

coupons from the Oakley Guide were redeemed at Dolphin Cove. Last Saturday the Daily Herald included a magazine insert called "Summer Fun" which included another Dolphin Cove coupon and information about the summer concerts and fireworks. Last year the District got back 61 coupons from the Daily Herald "Summer Fun" publication. Another marketing tool utilized is a post card sent out to residents announcing the early sale of pool passes which contains a coupon for patrons to redeem at Dolphin Cove. Shumate also is involved with marketing for the golf courses. A youth golf league will be held at Bonnie Dundee Golf Course starting in June geared to the intermediate golfer for ages 12-18. There is a beginners and experienced women's league also held at Bonnie Dundee this year on Wednesday nights. Special promotions for Mother's Day, Memorial Day, and Father's Day will be featured at the golf courses. The Park District is sponsoring two contests this summer. One is a photo contest where contestants take pictures of the animals at the Randall Oaks Barnyard Zoo. Winning pictures will be displayed at the Recreation and Fitness Center. The other contest is "Where is Splash?" The Splash mascot will be photographed at various District parks and facilities and contestants will try to guess where Splash is at. A drawing will be held and gift cards awarded to the lucky winners. Scarpelli asked if the District offers any family outing trips. Assistant Director Miller stated that the Senior Center offers that type of trips but not for families.

Citizens to be Heard

None.

Board Training – Review of IAPD Resources

Executive Director Tom Mammoser stated that he included in the Commissioner's Board packets a book entitled "Get on Board" written by Ted Flickenger who is in charge of the Illinois Association of Park Districts. He thought this was a good time for the Board to review the book because of the changes in the Board over the last couple years and because the District could be in a position to make some major decisions in the upcoming years. The book can be used as a general guide for the Board. Mammoser reviewed the highlights of each chapter of the book.

Director's Report

1. NISRA DVD – Mammoser explained that NISRA produced a new DVD that explains their services. The 9 minute DVD was viewed by the Board. Mammoser stated that the video is also available at NISRA's website. The District's membership dues to NISRA are \$280,000 this year. In 2006/2007 there were 248 Dundee Township participants in NISRA activities. In 2007/2008 that number grew to 287. Winter 2007 sessions contained 46 individuals from Dundee Township participating in 91 different activities. NISRA does a very good job of promoting their programs.
2. Boys and Girls Club Update – Mammoser reported that the Club is still looking to hire an Associate Executive Director. Interviews will be held tomorrow for five candidates. There were 65 applicants for the position. John Miller who is the regional vice president of the Boys and Girls Club will assist with the interview process. Three other Club board members will also be involved with the

interviews tomorrow. The Boys and Girls Club of Dundee Township will offer an extensive summer program. The Club averages over 300 daily participants at four sites. The Paul Knox Memorial Golf Outing which benefits the Boys and Girls Club will be held on Friday, June 27th at Randall Oaks Golf Course. There will be two tee times at 8:30 a.m. and 1:30 p.m.

3. IAPD Legislative Golf Outing, July 25, 2008 – Mammoser stated that the IAPD Legislative Golf Outing will be held on July 25th in Wheaton. He asked the Commissioners to let him know if they would like to attend.
4. Grant for Bartels Property – Mammoser reported that a meeting was held Monday regarding a potential grant for development of the Bartels property. The District has talked about developing the property with athletic fields for many years. The District has discussed use for the property to include soccer fields, trails, baseball fields, and possibly lacross fields. The cost for this development could range from \$500,000 to \$1 million. With the number of soccer fields the District has been able to develop on the west side of the community in the last five years, staff now feels there are more pressing needs than to move ahead with the grant on the Bartels property this year. At the strategic planning session, discussion took place regarding a west side recreation center being one of the District's most significant needs. Discussion also encompassed a possible east side park that would serve the soccer needs on the east side. Since the strategic planning meeting, a skate park has been seriously discussed. If the District goes for a grant, it is not committed to spending the money. The grant acceptance would not be announced until January of 2009. The maximum amount of the grant would be \$400,000. Staff's perspective on the issue is that there are other projects that would take priority over the Bartels property development. Mammoser asked for the Board's opinion on putting the grant application off for a year until a decision is made on whether to move ahead with other projects instead. The grant application would be due July 1st. Scarpelli suggested that perhaps a Board workshop could be held to brainstorm and decide which path the District wants to take and to set priorities. Mammoser asked if more information should be gathered on a west side recreation center before such a session would take place. Staff would also like to obtain survey information from the public on their wishes and ideas. The best use of the Bonnie Dundee property still needs to be determined. Mammoser also wants to update the capital replacement schedule which was discussed at the last Board meeting. Mammoser would like to gather more information to bring to the Board before a workshop is held. Scarpelli stated he would still like to hold a short workshop because some of his suggestions may amend what information Mammoser would need to gather. A special meeting could be held on June 11th at 7:00 p.m.. Mammoser stated he will continue to gather information for the grant in the meantime. A decision about a special meeting can be determined at the June 4th Board meeting.

President's Report

None.

Craig Rakow left the meeting at 8:00 p.m.

Old Business

Purchase of Hybrid Vehicle – Mammoser explained that he is having a hard time finding a hybrid vehicle to purchase. Hybrid vehicles are currently not available through the State purchase program. As an option to a hybrid, Mammoser has done research on Hyundai and Toyota models. The vehicle would be used primarily by Superintendent of Facilities Larry Moscato. The models being considered have MPG's above 24. The prices range from \$14,500 to \$16,500. Mammoser asked if the Board would consider a vehicle other than a hybrid.

Meschewski made a motion with a second by Bonkoski to authorize Executive Director Mammoser to purchase a conventional vehicle with a higher MPG in the price range of \$14,500 to \$16,500 instead of a hybrid vehicle. The motion passed 4 to 0.

New Business

Preview of Budget and Appropriation Ordinance – Mammoser reviewed the Budget and Appropriation Report with the Board. The hearing for the Budget and Appropriation Ordinance will be held at the June 4th Board meeting. The Ordinance gives the District the legal authority to spend Park District money. It is the approved budget with 20% added to expenses to ensure there is adequate spending authority throughout the fiscal year. The District does not anticipate spending the total amount and usually ends the year below the budgeted expenses. Mammoser reviewed a historical summary of budgeted end of year balances compared to actual end of year balances. He discussed the tax rate comparisons for each taxing unit in Dundee Township. Scarpelli asked if Mammoser would give him a report with the actual ending balances for the 2007/08 fiscal year.

Executive Session

At 8:10 p.m., Bonkoski made a motion with a second by Peterson to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5), 2(c)(11), and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition, litigation, and reviewing prior meeting minutes. The motion passed 4 to 0.

At 8:43 p.m., Meschewski made a motion with a second by Peterson to move that the Board reconvene into regular session. The motion passed 4 to 0.

Approval of Executive Session Minutes

Meschewski made a motion with a second by Bonkoski to approve the Executive Session Minutes from May 7, 2008. The motion passed 4 to 0.

Additional New Business

Mammoser informed the Board about a situation at the Grand Pointe Parks. The developer has not deeded the park land to the Village of West Dundee. Therefore, the Village has not leased the parcels to the District. Unfortunately, the developer is not mowing the area nor are they renovating the turf at each site as requested. The District last year installed playgrounds at each site when the Village requested the District to do so.

Adjourn Meeting

Bonkoski made a motion with a second by Meschewski to adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 8:51 p.m.