

The June 20, 2007 meeting of the Dundee Township Park District Board of Commissioners held at the Recreation and Fitness Center Senior Center was called to order at 6:01 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: Jim Bonkoski, John Meschewski, Erin Peterson, Craig Rakow and Frank Scarpelli.

Public Hearing – Budget and Appropriation Ordinance

Rakow made a motion with a second by Bonkoski to open the public hearing concerning the Budget and Appropriation Ordinance. The motion passed 5 to 0.

President Frank Scarpelli explained that the Budget and Appropriation Ordinance has been available for the public to view for the last 30 days. The notice of hearing was published in the Daily Herald on Monday, June 11, 2007. The notice is required to be published at least one week in advance of the hearing. The Illinois Municipal Code was amended to provide that the annual budget and appropriation ordinance may be adopted at the same meeting at which the public hearing is held, as long as the hearing is held first. The ordinance must be passed during the first quarter of the fiscal year (before July 31st).

The total appropriated figure for the fiscal year May 1, 2007 through April 30, 2008 is \$21,797,518. This figure represents the District’s working budget, which was passed at the April 18, 2007 Board Meeting, plus an additional 20 percent.

The appropriated figures are:

Corporate Fund	\$2,664,672
Recreation Fund	5,888,875
Special Projects Fund	272,400
Capital Improvement Fund	2,471,566
General Obligation Bond Retirement Fund	3,301,656
Illinois Municipal Retirement Fund	399,000
Social Security Fund	501,600
Liability Insurance Fund	385,486
Working Cash	-0-
Police Fund	216,000
Randall Oaks Golf Course Fund	2,811,318
Senior Center Fund	48,000
Special Recreation Fund	584,444
Future Projects Fund	18,000
Capital Replacement for Recreation Center Fund	279,600
Bonnie Dundee Golf Course Fund	1,694,501
Golf Course Improvement	24,000
Carpentersville Park Donation Fund	<u>236,400</u>
Total	\$21,797,518

Scarpelli asked if there were any questions from the audience or the Board and there were none. Scarpelli asked for a motion to close the public hearing regarding the Budget and Appropriation Ordinance.

Rakow made a motion with a second by Peterson to close the public hearing regarding the Budget and Appropriation Ordinance. The motion passed 5 to 0.

Bonkoski made a motion with a second by Meschewski to approve the Budget and Appropriation Ordinance No. 07-03 as presented. The motion passed 5 to 0.

Consent Agenda

Scarpelli asked for a motion to approve the Consent Agenda for: Approval of June 6, 2007 Board Meeting Minutes, Budget Report, Payment of Bills and June Personnel List. Rakow made a motion with a second by Bonkoski to approve the Consent Agenda. The motion passed 5 to 0.

Executive Director Tom Mammoser explained that the first month's summary of the different Park District Funds does not include the carryovers from the previous fiscal year.

Staff Reports

Aquatics

Tour of Dolphin Cove – Mammoser explained that there have been some changes to Dolphin Cove over the past couple years. Superintendent of Facilities Larry Moscato led the Commissioners on a tour of Dolphin Cove.

Mammoser stated that aquatics is a very serious business and it can be a challenge to convey the responsibility to young high school and college age staff. Discussion followed regarding staff training.

Recreation Staff

Mammoser introduced Recreation Supervisor Ken Saveley and explained that Saveley has been with the District for 7 years. He did an internship with the District prior to being hired full time. He has a degree from Western Illinois University. Saveley is primarily responsible for athletics, softball leagues, Saturday Live, Sports and Teen Camps, various building projects and the Safety Committee. Saveley stated that there are 71 kids in the first session of summer Sports Camp. The class numbers for sessions 2-5 are: 59, 49, and 58 respectively. Teen Camps are averaging 16 kids per session. Before and after camp sessions are offered for all camps and average 35 in the before camp and 48 in the after camp sessions. Mammoser explained that the camp sessions are used as summer childcare for a lot of the families involved. Assistant Director Jim Miller explained that because school does not begin until after Labor Day this year, the District added a 5th two-week session of camps to accommodate the parents who use the camps for childcare. Saveley reported that most of the problems with softball at Kemper Park have been resolved and that situation has improved. There are 18 softball teams this summer. The Co-Rec league has 4 teams. Mammoser reported that the District has lost

teams because it does not have the multiple field complexes that other surrounding areas have. Saveley reported that adult soccer is very popular. There are 25 teams that play on Sundays. Mammoser stated that it is important for the District to provide programs to the people who make up the community. He feels the District has the best men's soccer league in the area. It is a family event for the participants. Mammoser believes it is one of the best programs the District has implemented over the past 15 years because it has responded to a real need in the community. Saveley reported that women's soccer leagues have also become popular. Eight women's teams play on Saturdays. Saveley explained that the Park District runs a contractual gymnastics program utilizing Springhill Gymnastics. They use our gymnasium and at times there are scheduling conflicts with other District programs which necessitates taking down the gymnastics equipment and setting it back up again later. Mammoser stated that for future planning purposes it would be helpful to have a facility with a permanent gymnastics area where equipment did not need to be taken down and set back up. Mammoser stated that Saveley's report also highlighted the need for additional east side soccer fields.

Mammoser introduced Recreation Supervisor Tammy Greco who has been with the District for 5 years and has a degree in Recreation from the University of Wisconsin at LaCrosse. Greco is involved with Camps, Early Childhood programs and Dance. Greco explained that the biggest focus in the summer are the day camps held at three different sites. The community shelter at Randall Oaks Park is utilized for one camp with before and after camp care held at the Al Price building. This camp has an enrollment of 62-64 children for each week it is being held and those are the largest enrollment numbers she has seen during her time with the District. Another camp site is at Sleepy Hollow Elementary School with before and after care at the District's Sleepy Hollow Center by the pool. There are 62 children participating for each week through the summer. The third camp site is at Algonquin Lakes School which has 53 children enrolled this summer. That is the highest enrollment so far for that site. Combined there are 170 children in camps which take place over 12 weeks. Early Childhood classes held during the summer include dance, guitar and cheerleading programs. Mammoser reported that the District contributed funds for the construction of the enlarged gymnasium at Algonquin Lakes School. This partnership has worked well for the District in reaching that part of the community.

Scarpelli introduced Nancy Pudelwitts the outgoing Senior Center Coordinator, and Mary Stallings who will take over the position. Mammoser explained that seniors go to the Senior Center because of the people who are there. He stated that Pudelwitts has been outstanding at making people feel comfortable being a part of the center. She has grown the operation in the 8 years that she has been with the District. The District is also fortunate to have Stallings step in because she has had the opportunity to observe Pudelwitts and can build on that. Mammoser stated that Pudelwitts provided a great stability of leadership during the process of building the new Senior Center.

Pudelwitts stated that it has been a pleasure to work for the Park District. With the help and support she has received from everyone, it has made her job a joy. She feels the District is a positive place from the Board of Commissioners right down to her fellow

employees. She stated she knows that Stallings will continue on with good things for the Senior Center in the future.

Mammoser explained that tonight was the first night of the new women's five-hole golf league at Bonnie Dundee Golf Course. There are 40 ladies involved with the league and 7 on a waiting list. This is a five-hole league set up on a shorter course. Director of Marketing Helen Shumate reported that things were going extremely well when she stopped by Bonnie earlier this evening. Bonnie Dundee Golf Course Clubhouse Manager Jim Opp and staff were on hand to give basic golf instructions and she feels this will be a very popular league. Mammoser stated that this is a big step for the District and will make the facility very user friendly for a segment of the population who wants to learn to golf without being intimidated.

Citizens to be Heard

None.

Director's Report

1. Boys and Girls Club Update – Mammoser explained that the Club had discussed having Executive Director Mike Berger shift his position to Director of Operations and hire a new Executive Director. The National Organization of the Club got involved and they asked if the Club could work cooperatively with the Elgin Boys and Girls Club and shift the new position to focus on resource and Board development which are sorely needed in the Dundee Township Club. An agreement has been reached where the Executive Director of the Elgin Boys and Girls Club is going to assist with hiring and supervision of an Associate Executive Director for the Dundee Township Boys and Girls Club. The Board of Directors of both Clubs have agreed to this idea and funding for the new position will come from the National Organization of the Club. Mammoser hopes the new position will be filled within two months. This could be the first step to an umbrella Boys and Girls Club in this area that would have units in Elgin as well as Dundee Township. A new Teen Center Coordinator has been hired for the Knox Center. He is coming from St. Louis and has some housing issues. Mammoser asked the Board's permission to let him temporarily rent the apartment at Bonnie Dundee Golf Course. Usually only District employees are considered to rent District housing units. Mammoser would like to offer a three month lease. The Board gave their consensus to allow the rental of the Bonnie Dundee apartment to the new Boys and Girls Club employee. Mammoser stated that the Knox Golf outing will be held on Friday. There are about 100 morning golfers and 110 afternoon golfers signed up to participate in the outing. There are still openings if any Board members want to participate. Scarpelli stated that he attended the Carpentersville Village Board meeting last night. During discussion on the topic of illegal immigration someone brought up the fact that Elgin has embraced their Hispanic population by providing soccer leagues and things of that nature. One of the Village of Carpentersville

Trustees proudly stated that the Village of Carpentersville supports the Boys and Girls Club and that the Club runs the soccer programs for the Hispanic children within the Village of Carpentersville. Mammoser stated that the Club had made a presentation to the Village's budget and finance committee last year but the Club did not receive any funding from the Village. Mammoser stated he intends to re-approach the Village Board about funding.

2. Tri-Cities Little League Closing Ceremonies – The closing ceremonies are on Saturday, June 30th. They are inviting representatives from the Park Board to attend. The ceremonies will be at the Randall Oaks baseball fields.
3. Survey, Fall Brochure – There will be room to place a survey in the fall brochure. Mammoser presented a copy of the proposed survey to the Board. This will not be a scientific tool. It will be of a general nature and will be aimed at the patrons who use Park District facilities. This may help to gather general information that could be incorporated into the fall workshop. It may motivate staff to do a more in depth survey at another point in time. Mammoser outlined the questions included in the survey. The survey will also be available to download from the District's website.
4. Village of West Dundee TIF – Mammoser stated that it has typically been the stance of the District not to comment either negatively or positively relative to these matters when they do not have a negative impact on the Park District. The District did comment on the TIF that was proposed in East Dundee because that TIF affected residential parcels and the District would not receive its full tax share from people that the District would provide services to. The West Dundee TIF will not involve residents only commercial areas.
5. Opus Update – Mammoser included a letter he sent to Opus in the Board packet. There is a meeting scheduled for next Wednesday morning with Opus and Commissioners are welcome to attend the meeting.
6. IAPD Boot Camp – Commissioner Peterson and Mammoser attended the IAPD Boot Camp Workshop last night. Peterson stated that she got the impression that the District has a relatively calm Board compared to some of the other communities relative to the questions that were asked of the attorneys at the workshop. One point Mammoser took away from the session was that if Citizens to be Heard have questions during a meeting, those questions do not have to be answered at the meeting. Staff can research the matter and respond back to the citizen at a later time. Mammoser stated there was discussion regarding legislation that is waiting to be signed regarding quorums. In the past, the majority of a quorum could not speak together about District issues. If the new

legislation is signed, the majority of a board cannot talk, which means out of a five member board, two members can talk but not three or more.

President's Report

1. Friends of the Fox River – Scarpelli stated that there is the availability for District employees to donate to charitable services. Friends of the Fox River will hold a presentation explaining the payroll deduction process for charitable contributions. Mammoser stated he passed the information on to Superintendent of Finance Judy Ingold. Ingold reported that the District only has 2 employees who currently participate in charitable payroll deductions.
2. Kane County Department of Transportation – Scarpelli inquired if the District has received any follow up to the letter that was sent to the Department of Transportation regarding the Longmeadow Parkway Agreement. Mammoser stated that he has not heard back from the Department of Transportation yet.
3. Donations Memo – Scarpelli suggested that the District may want to add a clause in Section 2H to the District's Building Use Policy that would state in addition to staff that the District could hire security and/or police at the expense of the unit using the facility. Mammoser stated that staff will add that language to the policy.

Old Business

1. Bid Acceptance Grand Pointe Playgrounds – Mammoser stated that 6 bids were received for the Grand Pointe Playgrounds. There is a significant difference from five of the bidders compared to the bid from Team Reil out of Union, Illinois. Team Reil did not bid on the spec playgrounds but they did bid a different type of playground equipment. The difference in the bids is a total of \$24,623. Mammoser is inclined to recommend to the Board to go with the bid from Team Reil which is for Miracle Playground equipment. It is a brand of equipment that has been around for a long time. It is a brand that the District has used before in parks. Superintendent of Park Services Mike Rea indicated that it would not be his first choice on equipment, but Mammoser feels with the significant amount of money that can be saved, it would be worthwhile. The parks will not be high use parks. They are neighborhood parks located in West Dundee. There are needs in other parks in West Dundee where the District could utilize the money. Rea prepared a detailed report relative to his considerations on the equipment. Mammoser feels the saved money could be better spent at South End Park or Huffman Park. Meschewski asked if Rea was strongly against using the equipment of Reil and he asked about the life span of the equipment. Rea responded that there is a strong opinion that the cost savings based on the bids received far outweighs the benefits of the specified vendor. Rea feels it is his job to

present the Board with the pros and cons. He does understand and can agree with the concept of saving the money. The District has used Miracle equipment in the past and had minor problems with it. Meschewski asked about warranty of the product. Rea stated that the companies all have similar warranties. The park will primarily be used as a neighborhood park. Other parks that have Miracle equipment include Glen Eagle, Prairie Meadow and an older structure at Lions Park. Reil Construction worked on projects for the District in 2002 at Liberty School, Algonquin Lakes, Lincoln Prairie and Eastview Elementary and they did a good job on those projects.

Rakow made a motion with a second by Meschewski to accept the bid of Team Reil of Union, Illinois, for Grand Pointe Playgrounds in an amount not to exceed \$93,383.20. The motion passed 5 to 0.

2. Sleepy Hollow Pool Pay Requests – Mammoser stated that Pay Request #4 is for \$11,900. There is a punch list of remaining items to be completed. In talking to Greg Bohlin from Lamp Incorporated, by holding out \$4100 from B& E Aquatics for the bulk of the punch list left there will be considerable leverage to get the work done. There is also a change order in regards to the flow meter in the amount of \$1,448. The pool itself has been functioning well since the season began two weeks ago. Scarpelli asked what prompted the change order for the flow meter. Superintendent Moscato stated that the flow meter was not operating correctly. It was installed in a very poor location. Rea stated that staff relied on the engineers to select the flow meter. Staff dropped the ball by not selecting a remote reading unit. Moscato feels that the engineer should have realized there would be a problem with the flow meter that was selected and the problem should have been corrected. Scarpelli questioned if the Board could approve the pay order without the change order. Mammoser stated that a motion could be made to approve the pay request but not include the change request. Discussion followed. Mammoser stated he will ask Lamp Incorporated to reexamine the change order and let them know that the Board is looking for some assistance with the payment of the change order.

Meschewski made a motion with a second by Bonkoski to approve the Sleepy Hollow Pool Pay Request, minus the amount of change order #5, in the amount of \$10,452. The motion passed 5 to 0.

New Business

1. Prevailing Wage Ordinance – Scarpelli explained that annually the District must approve the Prevailing Wage Ordinance with the current wages as supplied by the Illinois Department of Labor.

Peterson made a motion with a second by Meschewski to approve the Prevailing Wage Ordinance No. 07-04, an Ordinance Adopting Prevailing Wage Rates to be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works for the Dundee Township Park District as presented. The motion passed 5 to 0.

2. Cancellation/Rescheduling of July 4, 2007 Board Meeting – Mammoser explained that the next Board meeting falls on the Fourth of July. Mammoser suggested that the Board cancel the July 4th meeting and just hold one meeting on July 18th.

Meschewski made a motion with a second by Bonkoski to cancel the July 4, 2007 Board Meeting. The motion passed 5 to 0.

3. Comments on Staff – Mammoser stated that it is gratifying to see the work that Shumate and Opp put in at Bonnie Dundee come to fruition. He also stated that the Recreation staff work very well together. When there are events, there is a real good spirit of cooperation which is a credit to Assistant Director Miller and his staff.

Approval of Executive Session Minutes

Meschewski made a motion with a second by Bonkoski to approve the Executive Session Minutes from June 6, 2007. The motion passed 5 to 0.

Additional New Business

None.

Adjournment

Bonkoski made a motion with a second by Meschewski to adjourn the meeting. The motion passed 5 to 0. The meeting adjourned at 7:50 p.m.