

The August 16, 2006 meeting of the Dundee Township Park District Board of Commissioners held at Randall Oaks Golf Course Clubhouse was called to order at 7:00 p.m. by President Craig Rakow. Commissioners responding to roll call were: Jim Bonkoski, June Keibler, Barb Lachel and Craig Rakow. Frank Scarpelli was not present at roll call but arrived at 7:04 p.m.

#### Consent Agenda

Rakow asked for a motion to approve the Consent Agenda for: Approval of August 2, 2006 Board Meeting Minutes, Budget Report, Payment of Bills and August Personnel List. Lachel made a motion with a second by Bonkoski to approve the Consent Agenda. The motion passed 3 to 0 with Keibler abstaining.

#### Staff Reports

Assistant Director Jim Miller reported that this is the last week of extended camp. The last concert/movie was held last Friday and approximately 400 people attended. The concerts/movies that were held in West Dundee parks had the highest attendance. The events held in East Dundee did not draw as many people. Dolphin Cove is operating on reduced hours now that all the college staff has left. Replacement of the indoor pool filter went well and the pool will reopen next Monday. Fall program registration is underway. The recent upgrades to the computer system has caused some challenges for staff during the registration process.

Frank Scarpelli arrived at 7:04 p.m.

Miller reported that registration for Preschool is down fifteen percent. The primary location where registration is lower is at the Washington Street facility. He thinks this may be due to the bridge closure and competition from the new DeLacey Center facility. Preschool registration is at 225 this year compared to 260 last year.

Executive Director Tom Mammoser discussed the concert/movie that was held last Friday at Randall Oaks Park. He was very pleased with the large attendance and with the layout of the zoo and the park. Mammoser stated that Jennifer Peterson does a terrific job of organizing the events. The concerts/movies are a very good way for the Park District to create a positive relationship with the community.

Superintendent of Facilities Larry Moscato stated that Dolphin Cove will be open two additional days from what was previously thought. He was able to schedule a sufficient number of staff to remain open the Monday and Tuesday before school starts.

Superintendent of Park Services Mike Rea informed the Board that hayride reservations at Randall Oaks Park are down slightly from last year. The indoor pool filter and pump have been installed. The Thorguard lightning detection system was installed by park services staff at the Bonnie Dundee Golf Course Clubhouse and Dolphin Cove. Golf course maintenance staff installed horns at the pump house at Bonnie Dundee. All soccer fields have been set up for the fall season. The playground at Grandview should be completed within the next week. New playgrounds at Kemper and Fairview Parks are done. Turf by the playground at Liberty School has been repaired. The bid packages are out for the Sleepy Hollow pool filter and mechanical room. Rea expects six to seven contractors will bid on the project. The Illinois Department of Health is reviewing the

blueprints for the project. Seasonal staff are departing. Full time staff evaluations are being prepared. Staff is working on concept plans for Grand Pointe Park. The tennis courts at Aldis Park have been repaired. A new front sidewalk and stoop were constructed at the Morningside facility and new landscaping will be installed after the Boys and Girls Club paints the building exterior. A new kitchen will also be installed by park services staff at Morningside.

Assistant Director Don Kappel explained that the administration department has been involved with staff evaluations, the health insurance renewal and review of executive session minutes. A status change memo was distributed to employees reminding them to let the administration department know of any changes within their family that would affect their benefits. A memo was sent to part time staff regarding their availability to work past the summer season. The PDRMA audit is underway with meetings held on June 22 and July 26. The next meeting is August 30<sup>th</sup>. A final wrap up meeting will be held in October. Staff has been working on finalizing a concept plan for Grand Pointe residents regarding park amenities. A meeting will be held with Grand Pointe residents in the near future to present the concept plan and get feedback from the residents. A staff trip to Arlington Park is being organized for August 31<sup>st</sup>. The park services department held a luncheon for all park services and zoo staff for both full time and seasonal employees. A memo was distributed regarding procedures for emergency power outages and the instructions to follow to contact Com Ed. Staff met with representatives from the Kane County Forest Preserve regarding Grand Pointe, the Schweitzer property, Raceway Woods and other parks. The Village of West Dundee Police and Fire Departments visited Randall Oaks Park and Zoo and the Randall Oaks Golf Course facilities on three separate occasions to tour the facilities. The annexation of the Randall Oaks property has been finalized and the documents are being recorded with Kane County. The closing for the Autumn Trail property should happen soon. The deed has been sent to be recorded and an acceptance ordinance will be brought before the Board when the recorded deed is back. The District will then apply for exempt status for the real estate taxes for the Autumn Trail property. Kappel and District attorney John Regan have been working on the agreement with Dundee Township for the Bartels property. Requests were sent out to Ford dealerships for proposals for the purchase of a new Ford Escape. The video inventory tapes of District properties are being updated to fulfill a requirement of the PDRMA audit.

#### Citizens to be Heard

None.

#### Director's Report

1. PACE Liability Update – Mammoser reviewed a letter the District received from PACE regarding the situation. The document from PACE does not resolve the District's liability concerns. Steve Kleinman of PDRMA has been on vacation and has not yet seen the information from PACE. Keibler stated that Sue Harney from Dundee Township had indicated there may be funds available from the Regional Transportation Authority for a grant that may fund 80% of the service cost. Mammoser stated as long as the District is running the program, the District has the liability for the service. The District's concern is not with funding, but with liability. Discussion ensued regarding the situation. Mammoser

would like Kleinman and PACE to determine if the criteria can be met that PACE had originally agreed to and establish a time line for implementation. If PACE is unable to satisfactorily eliminate the District's liability concerns, the Board will need to make a decision if the District should continue the service against the advice of PDRMA or eliminate the service. The Board concurred that it would go on the advice of PDRMA and eliminate the service if PACE fails to resolve the liability concerns of the District. It was determined that the deadline for PACE to comply with the matter would be September 20, 2006. Mammoser stated he will tell PACE the District wants a response to its concerns by September 20<sup>th</sup>. If the response is not satisfactory, the service will be terminated on December 31<sup>st</sup>. Discussion followed regarding options that may be available for the District to contract out a transportation service.

2. NISRA Elected Officials Meeting – Mammoser explained that NISRA no longer has a Board of Trustees. NISRA is offering an annual NISRA elected officials meeting. The annual meeting will present a general overview of the operation and a review the budget. The annual meeting was developed as a compromise to those organizations in NISRA that were concerned about losing elected official authority in the decision making process. The Elected Officials Meeting will be held on Tuesday, August 29<sup>th</sup> at 7:00 p.m. at the Huntley Recreation Center. Mammoser invited the Commissioners to attend the meeting.
3. Randall Oaks Food and Beverage Report – Mammoser reported that the total net revenue for May through July of this year for the Randall Oaks food and beverage operation is \$91,000, which is \$23,000 ahead of the figure for the same time period last year. Considerable progress has been made in the operation. The volume of banquets is not as high as staff would like but the facility is limited by its size to the number of people it can accommodate. The snack bar and grill has taken in \$125,000 in revenue and the expenses are slightly lower than what they were a year ago. These figures are good considering play at the golf course is down slightly from last year primarily due to the weather. It is significant to see the increase in the snack bar and grill revenue. There have been improvements made to the clubhouse including new televisions, the awning and having the grill outside every weekend. Overall, Mammoser feels the bottom line figures for the operation are very encouraging.

#### President's Report

None.

#### Old Business

1. Bonnie Dundee Property Study – Mammoser reviewed a proposal by Bob Lohmann in regards to doing a study on what can be done at Bonnie Dundee Golf Course to reduce the number of balls that leave the property as well as create a concept to utilize nine holes for golf and the balance of the property for other considerations including driving range, athletic fields and practice holes. The financial status of Bonnie Dundee may not be as tenuous as

Mammoser initially thought. The course has broke even or made around \$20,000 over the past few years. The possibility for Bonnie Dundee to make money may be even greater than at Randall Oaks due to the amount of overhead and acreage at Randall Oaks. Converting Bonnie Dundee to a nine-hole course alone would not give the District a financial boost. A practice facility and driving range could have the ability to bring in \$75,000 to \$100,000 because of the low maintenance costs. The main motivating factor of the study is to reduce golf balls leaving the course. Another option would be to preserve the 18-hole course and reduce balls leaving the course by shortening the yardage of holes 17 and 9 to par three holes so that golfers would not be hitting drivers off the tees. That would make the course a par 67. Keibler thinks that scenario may be a relatively inexpensive way of solving the problem. Mammoser stated that it would not eliminate balls from leaving the property but that configuration should reduce the problem. Mammoser would like to discuss shortening the holes with Lohmann before the other alternatives in the proposal are addressed. Rakow stated he would prefer to have the course remain 18 holes.

2. Request for Reimbursement for Vehicle Damage from Golf Ball – Mammoser explained that the District received a request from a woman for reimbursement for damage to her vehicle that was hit by a golf ball along Route 25. Mammoser reviewed a report of all of the incidents of errant balls from Bonnie Dundee Golf Course this season. This is the second request this year from a person asking for reimbursement for damage to a vehicle. Scarpelli stated that he did not like the letter issued by PDRMA because it states that the Park District is self insured. It makes it sound like the District does not pay premiums. Rakow agreed with Scarpelli’s observation. Mammoser stated he will express this concern to PDRMA. Discussion followed about the request for reimbursement. The Board concurred that it cannot set a precedent and will stand by what PDRMA recommends and therefore will not pay to reimburse the damage to the vehicle.

#### New Business

1. Permission to Bid Fitness Equipment – Mammoser stated that the District is seeking permission to bid new fitness equipment but he is not sure that staff will move ahead with the purchase this year. Mammoser wants to look closer at the financial reports before deciding on the purchase. Miller stated that \$38,000 is the amount that was budgeted for the equipment. The equipment would replace the Cybex variable weight resistance machines. Some of the existing equipment is 17 years old.  
  
Scarpelli made a motion with a second by Lachel to approve going to bid for Fitness Equipment. The motion passed 5 to 0.
2. Health Benefit Update – Mammoser stated that Kappel has been working on the employee health insurance renewal. Mammoser reviewed a report listing companies who submitted quotes along with the percent of increase in premiums over last year. Staff is recommending to stay with the existing carrier Blue Cross Blue Shield with an 8.1% increase and keeping

the employee contribution at 13%. Kappel stated that Blue Cross gave the District a quote on their dental program that is less than what the District pays to self-fund its dental program. Upon checking further into the Blue Cross program, Kappel could not determine whether employees would be getting better or worse benefits with the Blue Cross dental plan so he decided not to pursue the dental program with Blue Cross. The District would like to consider offering a second PPO option. The second PPO has a reduced group of doctors and the benefit level is less, has higher co-pays and a reduced prescription benefit. The premiums to the District are less so the employee would also pay less for this PPO. Kappel stated that staff is considering a \$200 rebate to employees who select the HMO plan, the reduced benefit PPO plan or who do not select any insurance coverage. The rebate could be given in \$100 increments over a period of time. Discussion ensued.

Scarpelli made a motion with a second by Keibler to direct staff to renew the health insurance policy with Blue Cross Blue Shield at an 8.1% increase and to allow staff to offer an incentive to employees to change plans to HMO or the second PPO or to not elect health insurance. The motion passed 5 to 0.

#### Executive Session

At 8:30 p.m., Lachel made a motion with a second by Keibler to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5) and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition and reviewing prior meeting minutes. The motion passed 5 to 0.

At 9:32 p.m., Scarpelli made a motion with a second by Bonkoski to move that the Board reconvene into regular session. The motion passed 5 to 0.

#### Approval of Executive Session Minutes

Rakow made a motion with a second by Lachel to approve the Executive Session Minutes from August 2, 2006. The motion passed 3 to 0 with Keibler and Scarpelli abstaining.

#### Additional New Business

None.

#### Adjournment

Scarpelli made a motion with a second by Bonkoski to adjourn the meeting. The motion passed 5 to 0. The meeting adjourned at 9:34 p.m.