

The September 17, 2008 meeting of the Dundee Township Park District Board of Commissioners held at the Randall Oaks Golf Course Clubhouse was called to order at 7:00 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: Jim Bonkoski, John Meschewski, Erin Peterson, Craig Rakow, and Frank Scarpelli.

Consent Agenda

1. Approval of Items to be Considered for Consent Agenda – Bonkoski made a motion with a second by Peterson to approve the Items to be Considered for Consent Agenda to include: Approval of September 3, 2008 Board Meeting Minutes, Budget Report, Payment of Bills, and September Personnel List. The motion passed 5 to 0.
2. Approval of Consent Agenda – Meschewski made a motion with a second by Bonkoski to approve the September 17, 2008 Consent Agenda. The motion passed 5 to 0.

Staff Reports

Superintendent of Finance Greg Gannon reviewed the August financial reports with the Board. He reviewed the District's cash, investments and fund summaries. He next reviewed the investment summary that includes details of all the certificate of deposit accounts. Gannon explained that the large balance showing in the local bank is due to a tax installment check that was received from the County that has since been transferred into investments. Discussion followed regarding concerns with account balances above the FDIC coverage limit. Rakow commented that he likes the format Gannon used for the reports and feels that it is easy to read and understand.

Superintendent of Facilities Larry Moscato reported that the Aquatics Department had a very good summer and there were no major accidents. The pools had to close due to weather on very few days and there were no major staffing problems. The revenue at Sleepy Hollow Pool was slightly below budget but expenditures were under budget. Dolphin Cove revenue was up by \$3,751 and expenditures were below budget. Moscato explained that Melissa Hansen stepped into the position of temporary Aquatic Supervisor at the beginning of the season. She did an excellent job managing the safety of the operation and the training. Kristine Pizzolato also stepped in and assisted with the training and Moscato wanted to thank both Hansen and Pizzolato for their efforts. Moscato explained that Bryan Bey has taken charge of the pool mechanical operations after Jerry Bartels retired. Bey works directly for Moscato and Bey did a very good job in his new position this season. Currently, staff is doing maintenance to prepare for winterizing the pools. Moscato introduced Tim Kopka, the new Aquatics Supervisor. Kopka joined the department towards the end of the summer season. Moscato reported that Kopka has jumped into the position. Moscato is excited about Kopka's enthusiasm and believes he will lead the Aquatics department in a very exciting direction.

Aquatics Supervisor Tim Kopka explained that staff has been very supportive of him and he appreciated the warm welcome he received. He reported that there are over 300 people signed up for fall swim lessons. He has spent a lot of time working with NISRA and understanding how

NISRA works with the Park District. The swim team numbers are up for the fall. He has been working on building staff relationships. He is also working with the School District swim teams. He has an idea to implement a Sunday afternoon/evening game time offering underwater hockey or volleyball for teenage kids. Kopka stated that he graduated from Michigan State. He worked in the parks and recreation field for different organizations within the State of Michigan for many years. He was the executive director of the Christian Camp Organization for the State of Michigan. He worked in the IT field for awhile. Then he got back into the recreation field in Columbus, Ohio. He has worked in the private sector for water parks in Virginia and Chicago. Kopka now lives in Carpentersville.

Citizens to be Heard

None.

Director's Report

1. Community Survey Review – Executive Director Tom Mammoser reviewed the latest changes and revisions that were made to the community survey. He anticipates the survey will be ready for mailing by mid October.
2. Administration Building Update – Mammoser explained that he hopes the building will be ready in two weeks. He stated that Assistant Director Don Kappel has been dealing with the issues involving the Village of Carpentersville and the contractor. The bathrooms should be completed by the end of this week. Work has begun on construction of the ramp. Before the Village releases the permit, they have asked for the Park District to obtain a \$1000 bond for the sidewalk work in front of the building.
3. Registration Procedure Update – Mammoser reviewed a memo prepared by Assistant Director Jim Miller regarding the registration policy. The existing registration policy has been in place for the last 15 years. With the availability of on-line registration which will take place for the spring session, the recreation staff would like to change the registration from the current lottery system to real-time registration. This means residents could register on-line or in person. Staff has discussed some of the concerns that could arise with the new procedure. Miller stated that in this day and age, people expect to register and know immediately that they are accepted into the class. He does not think the new method will cause any major concerns because there are not many programs that fill up right away.

Marketing Coordinator Helen Shumate reviewed a brochure prepared by staff to be distributed to students at District 300 Schools.

4. Meeting with Village of Carpentersville – Mammoser and Scarpelli met with Carpentersville Mayor Bill Sarto and Village Manager Craig Anderson yesterday in regards to some of Sarto's concerns about the Park District's services to the Village of Carpentersville. Mammoser feels it was a positive meeting. Mammoser had the opportunity at the meeting to explain the land cash ordinance and procedure that exists

for park development. Five new parks have been developed by the Park District in the Village of Carpentersville over the past five years. Three new playgrounds have been installed in existing parks in Carpentersville. Mammoser also explained the difference between the agreement the Park District has with the Village of West Dundee and the Village of Carpentersville. West Dundee retains ownership of the land that the park is on. The Park District enters into a lease agreement with West Dundee to maintain the park. West Dundee gives the District the resources to develop the park. In Carpentersville, the District gets the resources from the Village that they receive from the land/cash donations to develop the park. The District gets the deed for the land from the developer. He explained to the Mayor that the Village of West Dundee put half a million dollars into the redevelopment of Grafelman Park, \$180,000 to match a grant the Park District received for improvements at Prairie Meadow Park, and a half million dollars to redo South End Park. Those funds came from resources supplied by the Village of West Dundee and were not park donation funds. The Village of West Dundee requested special amenities for some of those locations which the Park District went along with because the Village paid for them. Scarpelli thought the mayor was questioning if the Park District was doing things for the other Villages that they were not doing for Carpentersville. The mayor indicated he was concerned about the appearance of some of their common areas such as Triangle Park, McNamee Park, Andres Ravine and Carpenters Park. Sarto spoke of his experience with adult sports leagues years ago. Mammoser explained to the mayor that 25 year olds are not as involved in team sports as much as they used to be. The mayor admitted that the Park District does have a good number of programs available to the children and youth of the community. Mammoser made Sarto aware that Village of Carpentersville employees are eligible for a corporate fitness membership. Sarto suggested planning a Township-wide competition such as a softball tournament possibly involving the police and fire departments. Mammoser summarized that it was a productive meeting.

President's Report

Scarpelli reported that the Director of the Illinois Association of Park Districts, Ted Flickenger has confirmed that they would like Scarpelli to serve on the Board of Trustees starting in January of 2009 for a two year term. The Board of Trustees meets four times a year.

Old Business

None.

New Business

1. Park District Conduct Ordinance Review – Mammoser explained that this is the final draft of the Conduct Ordinance. This is the third version of the Ordinance the Board has reviewed. Many of the changes involve First Amendment Rights and rights of people to do certain things at District parks and facilities. The District's attorney reviewed the changes and confirmed that constitutionally the District needed to modify their old ordinance. Mammoser explained that the ordinance will be placed on the Agenda for approval at the October 1st Board Meeting.

2. Location of October 1, 2008 Board Meeting – Mammoser stated that the location of the October 1, 2008 Board meeting will not be changed.

Executive Session

At 7:51 p.m., Meschewski made a motion with a second by Bonkoski to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5), 2(c)(11), and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition, litigation, and reviewing prior meeting minutes. The motion passed 5 to 0.

At 8:34 p.m., Rakow made a motion with a second by Bonkoski to move that the Board reconvene into regular session. The motion passed 5 to 0.

Approval of Executive Session Minutes

Meschewski made a motion with a second by Rakow to approve the Executive Session Minutes from September 3, 2008. The motion passed 5 to 0.

Additional New Business

None.

Adjourn Meeting

Rakow made a motion with a second by Meschewski to adjourn the meeting. The motion passed 5 to 0. The meeting adjourned at 8:38 p.m.