

The September 19, 2007 meeting of the Dundee Township Park District Board of Commissioners held at the Recreation and Fitness Center Senior Center was called to order at 7:00 p.m. by President Frank Scarpelli. Commissioners responding to roll call were: Jim Bonkoski, John Meschewski, Erin Peterson, Frank Scarpelli. Craig Rakow was absent.

Scarpelli asked for a motion to amend the Agenda to move the staff report for Fitness-Ande Masoncup and the Recreation Center Lobby Design to the first order of business. Bonkoski made a motion with a second by Meschewski to amend the Agenda as requested. The motion passed 4 to 0.

#### Recreation Center Lobby Redesign

Executive Director Tom Mammoser introduced Jennifer Grinnip who has been assisting Assistant Director Jim Miller with the redesign of the Recreation Center lobby. Mammoser explained that this is a high profile area and he wanted to make the Board aware of the proposed changes planned for the renovation. Miller stated that staff has been discussing ideas for the renovation for over a year. A big part of the suggestions for redesign are based on how the usage of the Center has changed over the years. More families are using the Center especially on evenings and weekends and seem to congregate in the lobby area. Staff feels that it would be beneficial to change the furniture layout to create more seating areas and to incorporate more child interactive items. One suggestion was to install a fish tank. There is a wall that connects to the lower level where interactive manipulative toys could be installed for children to play with. Miller explained that Grinnip is the daughter of Recreation Center Secretary Bev McCullough. She has worked as an interior designer and has been very helpful with suggestions and ideas for the lobby. Grinnip presented a handout to the Board and reviewed her ideas for the renovation of the lobby. Discussion and questions followed regarding the proposed carpet tiles and other aspects of the renovation. Mammoser stated that there is \$30,000 in the budget for the project. Staff hopes the project will be done before the end of the fiscal year. Mammoser asked the Board how they would like staff to proceed. Further discussion followed and Scarpelli stated that staff does not need to come back to the Board with any further information except to present the budget figures for the project.

#### Fitness – Ande Masoncup

Fitness Coordinator Ande Masoncup informed the Board that two bids were received Monday to replace the old fitness equipment. The strength equipment that is being replaced has a lifespan of 7-10 years and all of the current equipment is over ten years old. She explained that the new equipment is very user friendly. The Fitness Center currently deals with Professional Fitness Concepts and she has been happy with their service. The new equipment should be delivered in 8-10 weeks. Masoncup explained the transition process for the installation of the new equipment. Discussion followed regarding the bid results and the question was raised regarding possible government pricing for Cybex equipment.

Mammoser reported that some recent thefts have occurred in the women's and men's locker rooms. There are three specific incidents that have happened over the last month. The thefts have involved multiple lockers for each incident. In the past, discussion has taken place on the concept to move the fitness desk into the lobby in front of the locker rooms and only allow fitness members in the locker rooms. Another idea that has been discussed is to have a bar code scanner at the door to the locker rooms. Members would need to scan their fitness card in order to gain entrance to the locker rooms. This would mean the locker rooms would only be available for members. Discussion followed regarding ideas on how to control the entrance to the locker rooms. Mammoser stated that the concept staff would like the Board to consider is to restrict the locker rooms to fitness center members, racquetball members and lap swim members only. Bonkoski questioned on how basketball leagues would be handled on weekends when there are a hundred kids who use the locker rooms. Peterson stated that a lot of other facilities have implemented a similar plan where only members can use locker rooms. Mammoser stated that an attendant could be hired to monitor the locker rooms on weekends during the time that the basketball leagues need to use the locker rooms. Mammoser explained that another component to the issue is that the number of fitness memberships have dropped over the last two years. This is mainly attributed to competition and the opening of some lower priced fitness alternatives in the area. But the fitness members have become more aware of the fact that there is a security issue with the locker rooms. Staff is concerned about a security perception that may influence a patron's decision for new membership or renewal. Mammoser stated that this is an issue and staff is trying to find ways to resolve it. Limiting the use of the lockers to members only will impact the general public and will change the way staff has done things. There may be negative reaction from some general users but positive reaction from the majority of the member users would be expected. The District stands to lose more membership as well as its image among the community relative to security if something is not done about the problem soon. Staff will continue to research other alternatives and come back to the Board with ideas on how to solve the problem.

#### Consent Agenda

President Scarpelli asked for a motion to approve the Consent Agenda for: Approval of September 5, 2007 Board Meeting Minutes, Budget Report, Payment of Bills, and September Personnel List. Meschewski made a motion with a second by Peterson to approve the Consent Agenda. The motion passed 4 to 0.

#### Staff Reports

Superintendent of Facilities Larry Moscato reported that there were no serious injuries or major accidents at the pools this summer. He stated that Melissa Hansen and Kristine Pizzolato did a very good job of handling the aquatic supervisor responsibilities this season. A new policy was implemented this year to not close the pools for anything except lightening or tornado warnings. The pools were closed two times for tornado warnings this season. He feels this is a good policy and the department did not go over budget because of the new policy. He believes this policy should be continued in future years. The revenue for this season was slightly below last year but not by much. Attendance for Dolphin Cove was 37,466 compared to 38,000 last year. Attendance for

Sleepy Hollow Pool was 9,474 compared to 8,000, 7,000 and 5,000 for the last three years. There were no closures at Sleepy Hollow Pool due to cloudy water this season. Sleepy Hollow Pool ran very well this year and Moscato believes the money spent there was a good investment. Some needs for next year include shades and chairs. Concessions made around \$11,000 in profit this season. The Aquatics Supervisor position was re-advertised and interviews will begin next week.

Director of Marketing Helen Shumate reported that she has been working on the invitations for the Huffman Park tennis court dedication ceremony. Over 300 invitations were mailed out. Bud Lachel supplied a list of people and invitations were sent to everyone who contributed funds to the memorial well as officials from the Villages, School District and Kane County Board. Mammoser explained that a public opinion survey was contained in the fall brochure. The District has received 141 surveys back thus far and out of those, 91% felt that the District was excellent or good. Shumate will prepare a complete summary report after all of the results have been received and tabulated.

#### Citizens to be Heard

None.

#### Director's Report

1. Bond Sale, November 7 – Mammoser explained that a public hearing for the Bond sale will take place at the October 17<sup>th</sup> Board Meeting. The Bond sale will take place on November 7<sup>th</sup>. Mammoser stated that a long term debt schedule was included in the Board packets explaining when the funding becomes available. The Bond sale takes place every year and does not raise the District's tax rate.
2. Strategic Planning Workshop Update – Mammoser met with the Park Services Department yesterday and with the Recreation Department today to begin discussions on the strategic planning process. The information will be shared with the Board at the strategic planning workshop which will be held on either Saturday, November 3<sup>rd</sup> or November 10<sup>th</sup>. Within the Recreation Department, discussion took place regarding obtaining tangible information through surveys as well as statistical data for registration and evaluations. Discussion also took place about a west side facility and how programs and activities would be divided between the existing Recreation Center and a new center. Another topic of discussion that needs to be addressed is whether the District continues to offer men's softball leagues at Kemper Park. Leagues are down to three days a week with only 6 or 7 teams. The District could use the softball fields for soccer fields which are needed on the east side. Mammoser will meet with the Golf Department on Friday for strategic planning discussion.
3. School District 300 Community Leadership Council – Mammoser explained that he and Scarpelli attended a leadership council meeting last Thursday in

Hampshire. The main topic of discussion was on TIF's. The School District may adopt a policy that opposes all TIF's. The School District is going to end up in the black this year. A big issue coming up is realignment of boundaries for middle and high schools. All three high schools will have a capacity of 2500. Jacobs and Crown are currently approaching those capacities. The School District reported that their transportation system is functioning the best that it ever has. Traffic is the biggest challenge of the transportation system.

4. NRPA Conference, September 25-28 – The conference is next Tuesday through Friday in Indianapolis. Mammoser presented information on sessions that are available. Dress is business casual. Mammoser reviewed the expense guidelines and explained that he will provide cash advances. Receipts will need to be turned in after the conference.
5. Barb Lachel Tennis Court Dedication – The dedication of the Huffman Park tennis courts in memory of Barb Lachel will be held on Sunday, September 30<sup>th</sup> at noon. Miller and Shumate have been coordinating the ceremony with Bud Lachel. The ceremony should last approximately 20 minutes. A tent will be set up on the basketball court. Rakow will speak at the ceremony. The press will be invited to take pictures and cover the event.
6. Storm Damage Update – Included in the Board packets was a review of the District's storm damage. The damage at Raceway Woods was upgraded to \$200,000. Assistant Director Don Kappel met with the District's insurance adjuster and a report was filed with the Kane County Disaster Management Agency and PDRMA. Mammoser explained that former Commissioner June Keibler is very concerned with what happened at Raceway Woods. Dundee Township had to pull a drainage grate from the culvert that leads from the lake on Sleepy Hollow Road under the road into a creek that flows into Raceway Woods. Apparently the road and homes were in jeopardy of flooding and the Township decided to pull the grate. This brought a surge of water through the creek into Raceway Woods and destroyed renovation work that the District had done which had cost \$300,000. The Township has filed a claim with FEMA in the amount of \$180,000 for their portion of the property. Mammoser does not know if the District will get any reimbursement for damage to a natural area by a natural event. Discussion followed regarding what had occurred. The District is trying to work through this situation and the Board may need to become more involved with this matter in the future. Discussion took place regarding damage costs at the other parks and facilities.

#### President's Report

None.

#### Old Business

None.

### New Business

1. Bid Results Fitness Equipment – Discussion took place regarding the fitness equipment bid earlier in this meeting.

Meschewski made a motion with a second by Peterson to accept the bid of Professional Fitness Concepts, Inc. of Joliet, Illinois, in an amount not to exceed \$39,781.11 for new Cybex Strength Training Equipment, pending investigation of potential for government discount. The motion passed 4 to 0.

2. Location and Time of October 3, 2007 Board Meeting – Mammoser asked Attorney Scott Nemanich to come to the October 3<sup>rd</sup> Board meeting to discuss tax objections. He would like to begin the meeting at 6:30 p.m. at Randall Oaks Golf Course Clubhouse.

Meschewski made a motion with a second by Peterson to change the start time of the October 3, 2007 Board Meeting to 6:30 p.m. at Randall Oaks Golf Course Clubhouse. The motion passed 4 to 0.

### Executive Session

At 9:13 p.m., Bonkoski made a motion with a second by Meschewski to move that the Board convene into Executive Session under sections 2(c)(1) and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel and reviewing prior meeting minutes. The motion passed 4 to 0.

At 9:32 p.m., Meschewski made a motion with a second by Bonkoski to move that the Board reconvene into regular session. The motion passed 4 to 0.

### Approval of Executive Session Minutes

Bonkoski made a motion with a second by Meschewski to approve the Executive Session Minutes from September 5, 2007. The motion passed 4 to 0.

### Additional New Business

None.

### Adjournment

Bonkoski made a motion with a second by Meschewski to adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 9:35 p.m.