

The September 6, 2006 meeting of the Dundee Township Park District Board of Commissioners held at Randall Oaks Golf Course Clubhouse was called to order at 7:00 p.m. by President Craig Rakow. Commissioners responding to roll call were: Jim Bonkoski, June Keibler, Barb Lachel, Craig Rakow and Frank Scarpelli.

### Consent Agenda

Rakow asked for a motion to approve the Consent Agenda for: Approval of August 16, 2006 Board Meeting Minutes and Payment of Bills. Keibler pointed out a mistake in the minutes under New Business - Permission to Bid Fitness Equipment. The dollar amount of the budgeted amount for the equipment was incorrect. Lachel made a motion with a second by Scarpelli to approve the Consent Agenda with the understanding that the mistake in the minutes will be corrected. The motion passed 5 to 0.

### Staff Reports

Superintendent of Golf Maintenance Mike Sprouse reported that there has been more rainfall this golf season as opposed to the drought experienced last year. As a result of the wetter conditions, the courses have experienced more problems with diseases to the turf. Staff has been mostly successful in treating the problems. One of the goals that has been accomplished was to add additional fairway aerification which was done in the spring. The method that was used resulted in little or no disruption or effect on the play. One thing that still remains to be done is to address the drainage situation on the sand bunkers. Sand will be added to some of the bunkers and others will be removed or reconfigured. New forward tees will be built on the 12<sup>th</sup> and 18<sup>th</sup> holes. Work will continue to take place on the Acorn course. A new pond will be built by the 13<sup>th</sup> hole in October. Fall aerification will be done at both courses over the next few weeks. Executive Director Tom Mammoser reported that Ken Anderson from Kane County was at Randall Oaks Golf Course a couple weeks ago to look at the wetland and he was pleased with the progress of the wetland.

Director of Golf Frank Chieppa informed the Board that September is expected to be a busy month at Randall Oaks. There are some challenges to work around including the construction on the course that Sprouse indicated will be taking place over the next few weeks. The diminishing daylight is another aspect that players deal with as well as uncertain weather. There are three shot gun outings scheduled over the next several weeks. The Two-Man Challenge Cup is scheduled for Sunday, September 17<sup>th</sup>. The Dundee Open will be held the last weekend of the month with play at Bonnie Dundee on Saturday and at Randall Oaks on Sunday. The field is nearly full for the Dundee Open with two weeks remaining for golfers to register. This weekend will be the last for permanent tee times. Fall Junior Golf is full to capacity with 38 participants. The women's lessons have 12 participants this fall which is up over previous years.

Golf Pro Jim Opp stated that Bonnie Dundee has had a good season with only three weekend days lost to rain. Two outings from Barrington High School were held over the summer that went very well. The Friendly Friday promotion that was offered brought in a lot of business this season. Outings are scheduled for the next two Fridays including one for Motorola. There are several events in October planned in addition to the Dundee Open. Opp estimates that 80% of the groups who came for outings last season returned this year. The Thorguard system was installed at Bonnie Dundee last month and Opp is

very pleased with the system. A new fire suppression system will be installed in the kitchen of the clubhouse very soon. He stated that they are set with staffing for the remainder of the season. Mammoser reported that golf rounds at Bonnie Dundee are up over last year. He also stated that Opp was awarded the 2006 Horton Smith Award for Education by the IPGA.

Food and Beverage Director Jeff Howard told the Board that there were three weddings held at the clubhouse last weekend two of which had outdoor ceremonies. There are five more weddings scheduled for the month of September. Currently, through the end of this fiscal year, there are 21 weddings scheduled. There have been four wedding cancellations which is very unusual, one of which will be rescheduled. Last month Chambers of Commerce for three different communities held an after hours mixer at the clubhouse with about 60 people in attendance. Howard made some good contacts with many of those guests that have already led to five proposals. Staff is working on marketing strategies and new tri-fold brochures highlighting the banquet operation will be available soon. He is in the process of finalizing full time staff evaluations. Part time evaluations will be completed by the first of October.

#### Citizens to be Heard

None.

#### Director's Report

1. PACE Update – Mammoser reviewed a letter he sent to PACE as per the directive he received at the last Board Meeting. The letter basically stated that what PACE had sent to the District was not acceptable and did not resolve the issue at hand. Subsequently, Steve Kleinmann from PDRMA has had further discussion with the attorneys from PACE. They indicated that they can resolve the situation, but Mammoser is not sure that will happen. The Park District stated that the deadline for a resolution is September 20, 2006. As of today, the District has not received anything in writing from PACE. The District told PACE that if the liability issue can not be resolved, the District will operate the service through the end of 2006. Mammoser stated that if a resolution is not obtained, he would send a letter to the area Villages stating the District will discontinue the service and if any of the Villages wanted to have further discussion, the District would be available to discuss the matter but would prefer that the meeting be hosted by another agency.
2. Vehicle Consideration – Discussion took place at the last meeting regarding replacing the vehicle used by Assistant Director Kappel. The Jeep Cherokee that Kappel currently uses will be placed into the District's fleet. The District is looking to obtain a smaller type SUV for Kappel such as a Ford Escape. The State of Illinois has the Ford Escape Hybrid available through its State Purchase program. Mammoser presented a memo describing the differences in the miles per gallon between the hybrid and the non-hybrid vehicles and the difference in the cost. The hybrid vehicle costs more than the non-hybrid but after about seven years of use the difference balances out based on gasoline usage. The District

usually keeps their vehicles at least seven years. Mammoser asked the Board to make a decision on which vehicle they want to purchase. Mammoser also supplied information regarding a Toyota Prius Hybrid that is on the Illinois State Purchase which would accommodate his vehicle needs. He suggested eliminating his car allowance and purchasing this vehicle. Both vehicles are more environmentally favorable and use less gas. Scarpelli stated his preference for the hybrid vehicles. Keibler and Bonkoski agreed.

Scarpelli made a motion with a second by Keibler to authorize replacement of Administration vehicles for Assistant Director Kappel with a Ford Escape Hybrid and Executive Director Mammoser's car allowance with a Toyota Prius Hybrid from Illinois State Purchase. The motion passed 5 to 0.

3. Boys and Girls Club Dolphin Race – Mammoser reported that the Boys and Girls Club will hold a Dolphin Race on Sunday, September 17<sup>th</sup> at 2:00 p.m. in conjunction with Heritage Fest. This event will be similar to the duck race that the Elgin Boys and Girls Club holds. The Park District will be the sponsoring agency for the race which will benefit the Boys and Girls Club of Dundee Township. The grand prize is a 51 inch television and there are also smaller prizes involved. The Park District's Dolphin mascot will make appearances to promote the race and sell the dolphins. The dolphins will be sold at the Recreation and Fitness Center as well as the Park District kick-off soccer games on Saturday and the Boys and Girls Club kick-off soccer games on September 15<sup>th</sup> and 16<sup>th</sup>. There is an arrangement with 8 area banks to sell the dolphins at their branches. The Club is working with employees at Otto Engineering, Unilever and Pepsico to sell dolphins at their places of business. There will also be a booth at Heritage Fest where the dolphins will be sold.
4. Boys and Girls Club Annual Dinner - Mammoser informed the Board that the Boys and Girls Club Annual Dinner will be held on Friday, November 3<sup>rd</sup> at Randall Oaks Golf Course Clubhouse. A \$10,000 reverse raffle will be offered this year. Mammoser hopes the Board members will be able to attend the event. The cost for the night is \$150 which includes dinner for two and one raffle ticket. Raffle tickets can also be purchased for \$100.
5. Schedule for 2005-06 Fiscal Year Audit and Bond Sale – Mammoser reported that Rich Rosenbaum will be at the next Board Meeting on September 20<sup>th</sup> to present the audit. The Public Hearing for the Bond sale will be held on October 18<sup>th</sup> and the Bond sale will take place on November 1<sup>st</sup>.

President's Report

None.

### Old Business

Bonnie Dundee Feasibility Study – Mammoser stated that Bonnie Dundee Golf Course has been able to hold its own financially. The biggest concern the District has is with balls leaving the property. Shortening some of the existing holes could reduce that problem. After the District initially met with Lohmann, the golf course architect, he gave the District a proposal for \$4,500. The proposal includes: 1) shortening certain holes and leaving the course 18 holes; 2) transforming the course to nine holes; 3) nine holes with a driving range; and 4) nine holes with a park. Mammoser would like to form a focus group including Bonnie Dundee users to discuss the situation. He would like to have the land study done prior to meeting with a focus group. Mammoser will also get prices on netting as another alternative. He would like to obtain a full range of options before meeting with 10-12 Bonnie Dundee golfers and the Board members to discuss the ideas. Scarpelli suggested the District might consider checking with the Illinois Department of Transportation to see if they may have funds available or suggestions to help with the situation of golf balls being hit onto Route 25. Mammoser stated he will follow up on that suggestion. He will pursue setting up the focus group and will plan to hold a meeting in October.

### New Business

1. Sleepy Hollow Pool Filter Bid – Mammoser informed the Board that the bid results came in with the lowest bid of \$233,000 for the Sleepy Hollow Pool filter. The budget for the project was \$180,000. The District has received written verification from the Village of Sleepy Hollow that they will contribute \$150,000 towards the project contingent on the funds being received from impact fees for the Nature's Crossing Development in Sleepy Hollow. That development has not been finalized and is still being negotiated. The purchase of the filter is a substantial expenditure that would be softened if the District receives the funds from the Village of Sleepy Hollow. The tone of the letter from the Village is that they value the facility and would like to see it saved. The District does not know what other problems may develop at the pool. Currently the gutter system is holding up but that could become an area of problems in the future. There has been some concrete that is beginning to break down in a few areas. It is doubtful the pool can be operated another year without a new filter. A new filter would solve the major problem that the pool has had over the past five years. Attendance at Sleepy Hollow Pool this past summer went up by 8 percent from 7900 to 8400. Attendance for the three previous years was: 2004 – 5800, 2003 – 6500, 2002 – 10,000. Prior to 2002, the attendance was more than 10,000 every year. Scarpelli questioned why the District's budgeted amount was so much lower than the lowest bid. Superintendent of Park Services Mike Rea stated that W-T Engineering worked on the design of the project earlier in the season and felt that the project could be done within the budgeted amounts. The further the season went on, prices began to break and it became apparent that the project would exceed the budgeted amounts. Rea indicated that Lamp reviewed its proposal and is very comfortable with the numbers they bid and W-T Engineering is also happy with Lamp's numbers. Extensive discussion ensued.

Keibler made a motion with a second by Lachel to accept the bid of Lamp Incorporated of Elgin, Illinois, in an amount not to exceed \$233,000 for the Sleepy Hollow Pool Filter. The motion passed 5 to 0.

2. Energy Use – Scarpelli would like the District to review its energy uses and policies in anticipation of a possible 56% rate increase by Commonwealth Edison for energy costs. Mammoser stated he will instruct staff to do a review of electric usage.

#### Executive Session

At 8:23 p.m., Scarpelli made a motion with a second by Lachel to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5) and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition and reviewing prior meeting minutes. The motion passed 5 to 0.

At 9:15 p.m., Scarpelli made a motion with a second by Bonkoski to move that the Board reconvene into regular session. The motion passed 5 to 0.

#### Approval of Executive Session Minutes

Lachel made a motion with a second by Keibler to approve the Executive Session Minutes from August 16, 2006. The motion passed 5 to 0.

#### Additional New Business

Scarpelli made a motion with a second by Lachel to accept the 2006 salary merit raises as presented and to give the Executive Director the ability to review golf salaries at the end of the golf season. The motion passed 5 to 0.

#### Adjournment

Bonkoski made a motion with a second by Lachel to adjourn the meeting. The motion passed 5 to 0. The meeting adjourned at 9:18 p.m.