

The September 20, 2006 meeting of the Dundee Township Park District Board of Commissioners held at Randall Oaks Golf Course Clubhouse was called to order at 7:00 p.m. by President Craig Rakow. Commissioners responding to roll call were: Jim Bonkoski, June Keibler, Barb Lachel, Craig Rakow and Frank Scarpelli.

Presentation of 2005-06 Fiscal Year Audit

Executive Director Tom Mammoser introduced Rich Rosenbaum of Rosetree & Company, Ltd. Rosenbaum stated he has given the District a clean opinion for the audit year ending April 30, 2006. He reviewed the Audit Report page by page with the Board, including the Opinion Letter, Statement of Net Assets and the Balance Sheets. He reviewed the status of the District's funding in the Illinois Municipal Retirement Fund.

Rosenbaum stated that the Boys and Girls Club fund had a deficit of \$130,000 at the end of the year. He suggested in order to avoid a deficit at the end of the year, that the Board appropriate a fixed amount of money each year to fund the Boys and Girls Club and require that the Club operate within those set limits. Mammoser explained that since the end of the District's fiscal year the Club has reduced their deficit to around \$40,000. Several years ago the Board agreed to allow the Club to carry a deficit of no more than \$50,000. The Club receives grants that cover 80% of their expenditures and relies on fundraising to cover the rest of their costs. The current grants will end in July of 2007 and the Club will need to reduce their operations at that time. The District may consider subsidizing a portion of the Club's expenses when the grants have expired. The District also may ask the Village of Carpentersville to allocate funds to the Club because the majority of Club members reside in Carpentersville.

Rosenbaum discussed the potential for gravel pit mining at Bonnie Dundee Golf Course. There is a potential concept for the District to make a significant amount of money from such a mining operation. Since the land on which Bonnie Dundee sits is owned by a taxable corporation, any money derived from creating a gravel pit at the location would be taxable. Scarpelli stated that the District is not considering converting a portion of Bonnie Dundee into a gravel pit. It would be important for the District to transfer ownership from the corporation to the Park District if the District were to consider a mining operation. Rosenbaum explained a theory by which the corporation could make a gift of a partial interest in the land to the District every year, equal to the amount of the deficit that Bonnie Dundee recognizes during that year. Over a period of time, the entire ownership of the land could be transferred over to the District. In order to accomplish this, the District needs to have an appraisal done to determine the value of the land. The percentage of ownership of land to be transferred would be based on the dollar amount of loss at Bonnie Dundee. A deed would need to be prepared to transfer the partial interest of the land from the corporation to the Park District. The transfer would be considered a dividend for tax purposes and would be offset by the losses incurred at the golf course. The Board concurred that they would like to pursue this concept. Keibler stated that she would like there to be a stipulation that the land would remain for public use. Mammoser stated that he will begin the process to implement the idea for the transfer of ownership of the land.

Scarpelli made a motion with a second by Bonkoski to approve and accept the 2005-06 Fiscal Year Audit as presented. The motion passed 5 to 0.

Consent Agenda

Rakow asked for a motion to approve the Consent Agenda for: Approval of September 6, 2006 Board Meeting Minutes, Budget Report, Payment of Bills and September Personnel List. Scarpelli made a motion with a second by Lachel to approve the Consent Agenda. The motion passed 5 to 0.

Staff Reports

Assistant Director Jim Miller reported that fall classes are underway. A Punt, Pass and Kick special event was held two weekends ago. Last weekend the District participated in Heritage Fest activities. Fall soccer leagues started September 8th. Flag football started this past Saturday. The adult soccer league finishes its season next weekend. The Salvation Army Golden Diners program that operates out of the Besinger Center has found a new location for its operation. They will utilize space at St. Monica's Church beginning November 6th. Mammoser stated that over the next fiscal year the District will devise a plan for how the Besinger Center will be used. The District will consult the Village of Carpentersville and the Besinger Family to reach a decision on possible alternative uses for the property.

Superintendent of Park Services Mike Rea informed the Board that Grandview Park has been completed. This park is located in the Kimball North Subdivision on the north edge of Carpentersville and contains 11 acres. Deerpath Park located in the Winchester Glen Subdivision at Boyer and Huntley Road is under construction. The outfield has been graded and seeded and the playground equipment is being installed. Staff has been working on the Grand Pointe playground design and the plans will be submitted to West Dundee for their review prior to meeting with the homeowners. The Huffman Park tennis court bid package is being prepared. Paving was done in the parking lot at Dolphin Cove. A new roof was installed at the Morningside Center and staff is finishing up on landscaping at that location. A new tradesperson, Jerry Wenzel, will begin on Monday. Grading and seeding work has been completed at the Tri-Cities fields and a roadway was installed. Tennis courts at Grafelman Park were patched last week. Soccer fields were prepared and top dress is taking place at the Meadowdale fields. Silverstone Lakes Park is now complete and the final payment will be made to the contractor. Staff evaluations have been completed except for one employee.

Assistant Director Don Kappel explained that staff has been working on the health insurance enrollments which become effective October 1st. Work continues on updating the Personnel Policy Manual. Recreation Assistance Program applications and guidelines were updated for 2007. State conference registration information has been distributed to staff and the registrations will be handled by the administration department. Kappel has been preparing for the annual policies/procedures presentation that he will conduct at an upcoming safety committee meeting. Employee evaluations have been completed. Some of the information from the State of Illinois regarding the April 2007 election is available but he is still waiting for the local government candidate book to come out. Petitions can

begin circulating on November 7th and can be filed beginning January 29, 2007. As soon staff has all pertinent information from the State, candidate packets will be prepared. The closing on the Autumn Trail property is very close to completion. The Assessor's Office received information from Kane County but since the property will be split into separate parcels, it may be another month before the District is able to bring the acceptance ordinance before the Board. Kappel and Rea have looked at a parcel in the White Oaks development in Carpentersville that the District will receive as a park donation. They have sent the developer some requirement information regarding the parcel. A meeting was held on Monday with representatives from the Forest Preserve, Dundee Township, Park District and the Village of Carpentersville concerning Raceway Woods. A final meeting for the PDRMA audit is scheduled for November. A staff outing to Arlington Park Race Track took place on August 31st. The order was put in for Kappel's new vehicle. He spoke with Steve Kleinman of PDRMA regarding the PACE liability situation and with John Regan regarding the Bartels property.

Citizens to be Heard

None.

Director's Report

1. PACE Update – Mammoser stated that the District has not heard anything further from PACE. The District will move in the direction to drop the transportation service as of January 1, 2007. Mammoser will notify the units of government within Dundee Township of this decision. The District will continue to operate transportation to the Senior Center for seniors who attend District programs. Mammoser will inform the agencies that the District will be available for further discussion on the matter if any of the agencies want to seek out other alternatives for a transportation service.
2. Sleepy Hollow Pool Update – Mammoser reported that the District should receive a permit from the State in a couple of weeks to install the filter system. Rea stated that the first review process has been completed and revised drawings have been submitted to the State. Lamp was on site today and should mobilize the construction next week. Mammoser stated he contacted the press to inform them of the situation and there should be an article coming out in the next several days in the newspaper.
3. NRPA Conference – Mammoser stated that President Rakow would like to attend the conference in October along with Superintendent of Facilities Larry Moscato. Approval for their conference attendance will appear on the agenda for the next Board Meeting.
4. Boys and Girls Club Knox Center Grand Opening – Mammoser informed the Board that the Boys and Girls Club will hold a Grand Opening of the Knox Center on Wakefield Drive on Tuesday, September 26th from 4:30-6:30 p.m. Park Services staff has done much work on the grounds and

assisted with installation of new kitchen equipment. Volunteers from Pepsico painted the building and removed old equipment. One of the Club members won a cooking contest and received a \$1000 grant. Those funds were used to remodel the kitchen. Dominos Pizza has also assisted with the purchase of new equipment for the kitchen. Mammoser invited Board members to attend the grand opening. The teen center will be housed out of this location.

President's Report

None.

Old Business

None.

New Business

Bonnie Dundee Focus Group Meeting – The main purpose of discussion at the focus group meeting will be 1) to look at the property relative to reducing golf balls leaving the property; 2) possibly changing some of the existing holes to create more par three holes; 3) possibly going to a nine hole layout with a driving range and practice facility. Lohmann Golf Design is preparing a study to address the above alternatives. Mammoser suggested that the meeting be held on Wednesday, October 25th at 7:00 p.m. at Bonnie Dundee Golf Course.

Executive Session

At 8:25 p.m., Scarpelli made a motion with a second by Bonkoski to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5) and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition and reviewing prior meeting minutes. The motion passed 5 to 0.

At 8:34 p.m., Scarpelli made a motion with a second by Bonkoski to move that the Board reconvene into regular session. The motion passed 5 to 0.

Approval of Executive Session Minutes

Lachel made a motion with a second by Scarpelli to approve the Executive Session Minutes from September 6, 2006. The motion passed 5 to 0.

Additional New Business

None.

Adjournment

Scarpelli made a motion with a second by Lachel to adjourn the meeting. The motion passed 5 to 0. The meeting adjourned at 8:35 p.m.