

The October 4, 2006 meeting of the Dundee Township Park District Board of Commissioners held at Randall Oaks Golf Course Clubhouse was called to order at 7:00 p.m. by President Craig Rakow. Commissioners responding to roll call were: Jim Bonkoski, June Keibler, Barb Lachel, Craig Rakow and Frank Scarpelli.

Consent Agenda

Rakow asked for a motion to approve the Consent Agenda for: Approval of September 20, 2006 Board Meeting Minutes and Payment of Bills. Scarpelli made a motion with a second by Lachel to approve the Consent Agenda. The motion passed 5 to 0.

Staff Reports

Director of Golf Frank Chieppa informed the Board that the golf courses are winding down because of the change in the season. The main events of the year have been completed. The two-man challenge cup was held two and a half weeks ago and went very well with 24 teams participating. The Dundee Open tournament was held last weekend. There were 103 entries in the tournament consisting of 44 residents and 59 non-residents. The event was very well attended. Chieppa reported that the golf courses were in excellent condition for the event. Yesterday Randall Oaks hosted the IHSA Boys Regional tournament with 108 players. Eighteen high schools participated. The girls high school tournament was held today with 65 participants. There are four or five more outings scheduled to finish out the season. The course is offering a “price is right” coupon that matches the price of any area golf course and this offer has brought in a lot of business.

In the absence of Superintendent of Golf Maintenance Mike Sprouse, Executive Director Tom Mammoser reported that bunker construction on hole 14 will begin this week. Work on forward tees on holes 12 and 18 will start soon. The junior tee on the Acorn course will be rebuilt. The District has heard from Lohmann Golf Design on different re-design options for Bonnie Dundee Golf Course. Those plans will be available next week and the designs will be presented to the Board at the October 18th meeting. The District plans to meet with a focus group regarding Bonnie Dundee on October 25th. Mammoser reported that Sprouse was very proud of the shape the courses were in for the Dundee Open last weekend and he felt the golf staff and golf maintenance staff worked well together to make the event a success. Mammoser stated that he heard many positive remarks from participants in the tournament about the course.

In the absence of Food and Beverage Director Jeff Howard, Mammoser told the Board that September was a very good month for the department. Six weddings took place and three or four are scheduled for October. Feedback from the public has been good.

Citizens to be Heard

None.

Director's Report

1. Order Calling a Public Hearing for Bond Sale – Mammoser informed the Board that the District will hold the annual Bond Sale at the November 1, 2006 Board Meeting. The District intends to sell Bonds in the amount of \$1,700,000. A public hearing will be held at the next Board Meeting on

October 18, 2006 at 7:00 p.m. at the Randall Oaks Golf Course Clubhouse to allow the public to comment on the Bond Sale.

Scarpelli made a motion with a second by Bonkoski to direct the District to have a public hearing for purposes of sale of \$1,700,000 General Obligation Limited Tax Park Bonds. The motion passed 5 to 0.

2. 2006 Tax Levy Preview – Mammoser reviewed a handout regarding information on the tax levy. The District will ask for a 20% increase in the equalized assessed valuation. Mammoser reviewed the history of what the levy has been in each fund going back to 2001. The Corporate levy has been increased substantially over the past few years. The Recreation levy has also increased dramatically. These increases will allow the District to add additional staff. Some of the funds will be used for capital improvement projects. It appears that the gain the District saw in the 2004 levy will remain. Mammoser reported that he attended a seminar recently put on by the Kane County Tax Assessor's Office. He learned that new legislation will allow the District to levy above the legal maximum in the Corporate and Recreation funds. This will give the District more flexibility to catch up with the new growth in the Township.
3. Teleconferencing Policy – Mammoser explained that Scarpelli suggested that the District consider implementing a teleconferencing policy. Mammoser asked for a consensus from the Board on whether staff should pursue creating such a policy. Staff would look at sample policies, have the District attorney review the information then bring the policy to the Board for approval. The Board agreed that staff should pursue a teleconferencing policy.
4. PACE Update – Mammoser stated that he sent a letter to PACE and the Villages explaining that the District will discontinue the PACE transportation service as of December 31, 2006. PACE did not respond in a satisfactory manner to the District's concerns regarding liability. There was an article in today's Courier News about the situation. There will be an article in the Daily Herald on Thursday on the matter. Mammoser reported that at 4:00 p.m. today, he received a call from Ellen Champagne from PACE stating that PACE has every intention to fully indemnify the District. Mammoser told her that she needs to discuss the matter with PDRMA's legal counsel. PACE was given a deadline by the District of September 20th to resolve the matter and did not respond within that time frame. The District has been discussing its concerns with PACE for the last three months. PACE has not been responsive. Staff has been frustrated working with PACE over the past few years. The District has communicated in writing with PACE and PACE did not respond until they were contacted by a reporter about the matter. Mammoser explained that he expects there will be public sentiment for the District to continue to provide the service. If PACE satisfies PDRMA's requirements, the Board will need to determine if the District should continue to be the agency that provides the service. Scarpelli stated that given PACE's lack of response

to the District and its legal representation, he has a concern with how PACE would handle the situation if there were a claim by the public. Mammoser stated that he heard from the Villages of Sleepy Hollow, East Dundee, West Dundee and Dundee Township in response to his letter expressing their understanding of the situation, but no one has offered to step up and take over the service.

5. Strategic Plan Recreation Staff – Mammoser stated that staff is considering holding a strategic planning session with the Recreation Department staff. He would like to consider a one or two day retreat like the golf department held last year. They are considering scheduling the retreat for early November. Mammoser invited all Board members to attend the retreat. Assistant Director Jim Miller is working on an agenda for the meeting. The focus of the meeting will be discussion of expanding staffing and programming.

President's Report

None.

Old Business

Grand Pointe Park Development West Dundee – Mammoser reported that Assistant Director Don Kappel and Superintendent of Park Services Mike Rea have been working with residents of Grand Pointe and the Village of West Dundee on designing two parks in the Grand Pointe Development. Superintendent Rea explained that the park on the east side of the development has a grade that slopes three and a half feet from the front to the back of the lot. The District wants to keep the amenities at the front of the park compact and close to the street area and maintain a buffer between the park and the closest residents. Amenities planned for the area include playground structures geared for different age groups along with benches. Some residents near the north park did not want a playground near their homes. The District tried to position the playground as far away as possible from the nearby residences. There will be several different pieces of playground equipment at this location. Kappel stated that the District will hold a meeting with residents of the development in the near future to discuss the plans. Mammoser stated that work will begin next spring on the parks.

New Business

1. IPRA Executive Development School, November 5-7 – Mammoser explained that IPRA is holding a professional development school in November at Eagle Ridge State Park. Mammoser would like to attend and Miller would like to send three Recreation staff members as well.

Scarpelli made a motion with a second by Keibler to approve staff's attendance at the IPRA Executive Development School from November 5 through 7, 2006.

2. Cellular Phone Policy – Mammoser reviewed a policy regarding Telephone, Cellular, Pager and Radio Usage. The policy states that each department head will determine if there is a need for the District to ask the employee to utilize their personal cell phone for District business. If a

need is determined the employee will be reimbursed by the District the sum of \$10 a month payable in two bi-annual payments in May and November. Many of the Recreation staff use their personal cell phones for business. This has resulted in additional expense for those employees. Mammoser asked the Board to consider adopting this policy.

Scarpelli made a motion with a second by Lachel for the Dundee Township Park District to adopt Policy 5-14 Telephone, Cellular, Pager and Radio Usage that allows for reimbursement to staff for business use of their personal cell phones. The motion passed 5 to 0.

3. Permission to Attend PGA Show, Frank Chieppa and Jim Opp – Mammoser asked for permission for Frank Chieppa and Jim Opp to attend the annual PGA Show in Orlando in January, 2007.

Lachel made a motion with a second by Bonkoski to grant permission for Frank Chieppa and Jim Opp to attend the PGA Show. The motion passed 5 to 0.

4. Permission to Attend GCSA Conference, Mike Sprouse – Mammoser asked for permission for Mike Sprouse to attend the Golf Course Superintendent Association show in Anaheim in February, 2007.

Lachel made a motion with a second by Scarpelli to grant permission for Mike Sprouse to attend the GCSA Conference in Anaheim, California. The motion passed 5 to 0.

Executive Session

At 7:54 p.m., Scarpelli made a motion with a second by Lachel to move that the Board convene into Executive Session under sections 2(c)(1), 2(c)(5) and 2(c)(21) of the Open Meeting Act for the purpose of discussing personnel, land acquisition and reviewing prior meeting minutes. The motion passed 5 to 0.

At 7:57 p.m., Scarpelli made a motion with a second by Lachel to move that the Board reconvene into regular session. The motion passed 5 to 0.

Approval of Executive Session Minutes

Scarpelli made a motion with a second by Lachel to approve the Executive Session Minutes from September 20, 2006. The motion passed 5 to 0.

Additional New Business

Scarpelli made a motion with a second by Bonkoski to approve the salary adjustment for Fernando Diaz as presented. The motion passed 5 to 0.

Adjournment

Lachel made a motion with a second by Scarpelli to adjourn the meeting. The motion passed 5 to 0. The meeting adjourned at 7:59 p.m.