

The November 15, 2006 meeting of the Dundee Township Park District Board of Commissioners held at Randall Oaks Golf Course Clubhouse was called to order at 7:00 p.m. by President Craig Rakow. Commissioners responding to roll call were: June Keibler, Barb Lachel, Craig Rakow and Frank Scarpelli. Jim Bonkoski was absent.

Consent Agenda

Rakow asked for a motion to approve the Consent Agenda for: Approval of November 1, 2006 Board Meeting Minutes, Budget Report, Payment of Bills and November Personnel List. Scarpelli made a motion with a second by Lachel to approve the Consent Agenda. The motion passed 4 to 0.

Staff Reports

Assistant Director Jim Miller reported that the Winter/Spring brochure went to the printer today and will be mailed out on December 1st. The youth basketball program is the District's largest athletic program and its coaches meeting will take place tonight. Teams are being put together and practices will begin the week of December 11th. Calls from Santa will take place on December 5th. Daycare parent conferences for Kindergarteners are taking place this week. The Daycare Thanksgiving lunch will be held on Friday. Parents and grandparents are invited to attend and there is always good attendance at the event. The Senior Center held their annual Thanksgiving luncheon at D'Andrea's in Crystal Lake and 280 people attended. Miller is working on the parameters for the marketing coordinator job and will begin advertising for the position next week.

Superintendent of Park Services Mike Rea informed the Board that hayrides have ended for the season and the Zoo has closed. The Sleepy Hollow Pool project is progressing. The underground piping has been installed. The floor has been poured in the mechanical room. The slab around the tank and foundation will be poured tomorrow, weather permitting. Carpentry for the shell of the building should start next week. Despite some bad weather, the project is ahead of schedule. The outdoor ice rink preparation has begun. Final mowing and mulching of leaves is underway. Staff has done work at the Randall Oaks baseball complex on field #4 to extend the infield. Heavy wear areas of all soccer fields were stripped and sodded this week.

Keibler stated that John sent a letter to her regarding burning at Raceway Woods for her review. The letter will be sent to Rea.

Assistant Director Don Kappel explained that the risk incentive worker's comp property damage report was formulated. The last PDRMA audit meeting was held last week. Kappel and Executive Director Tom Mammoser attended a legislative symposium that he will give a report on later in this meeting. He conducted an exit interview. Kappel took the administrative staff on a tour of new Park District facilities and parks. Staff met with the Village of West Dundee to discuss the Galvin and Huffman properties. Staff met with Burnidge and Cassell to finalize the master plan at Randall Oaks Park. Kappel attended a human resource seminar with Ronalda Randich and a claims workshop offered by PDRMA with Charlene Shoup. Staff is working on the Tax Levy Notice to be published in the newspaper and on setting up the schedule for CPR classes for next year.

with the West Dundee Fire Department. Certificates of Insurance were sent out to agencies that were requested by PDRMA. The Medicare Part D notification information was sent to employees as is required by law. Kappel and Rea worked on the latest revisions to the Grand Pointe park concept plan and submitted to Joe Cavallaro at the Village of West Dundee for their consideration and approval. Mammoser, Kappel and Rea looked at the area of Raceway Woods that the Township has requested be modified and made recommendations. The District gave a response to the developer of the White Oaks development in Carpentersville regarding the District's requirements. This development is off of Lake Marian Road by the Citgo Station and contains a .9 area park parcel next to a retention pond. Kappel has been working on the conduct ordinance that has been given to the Executive Director to review. The Personnel Policy Manual is done and will be given to the Board for review in December. Discussion followed regarding the Galvin property. Staff has been working on the Bartels agreement with the Township. Kappel and Rea have worked on revising the Huffman Park tennis court specifications and the project will be re-bid in January.

Citizens to be Heard

None.

Director's Report

1. 2006 Tax Levy Update – Assistant Director Miller stated that a Senate Bill was passed recently that was intended to clarify some issues with tax levies regarding referendums. One of the results of the Bill is that districts can increase their levies in the Corporate fund up to .35 if they chose to do so. Miller stated that Executive Director Mammoser has proposed that the District revise the tax levy. The rate in the Corporate fund would be increased while the rate would be reduced in the IMRF, Liability and FICA funds and the Police fund would be eliminated. This would not affect the District's tax rate. Scarpelli stated that the money can be put in the Corporate fund and can be transferred to the other funds as needed. Miller explained that the District based the tax levy on a 20% increase in EAV in order to capture all of the new growth but in reality the increase will be between 5 and 10%.
2. PACE Update – Miller reported that the grant has been submitted. Sue Harney has arranged for Senior Services to provide rides for medical reasons to people starting in January, 2007. Flyers are being distributed with information on that service. Senior Services will probably ask the Villages and the Park District for financial contributions to help with the service.
3. IAPD Legislative Conference - Assistant Director Kappel explained that he and Mammoser attended the conference. One of the topics covered changes to the Open Meeting Act. The definition of a meeting has been redefined. Previously the definition of a meeting was to discuss public business. Now the definition of a meeting is any contemporary

interaction. Information can be dispensed, but there cannot be any interaction to the information. Electronic and video participation was discussed. There are strict rules that need to be followed, approval needs to be passed and there are limitations for electronic participation. Kappel stated that the District's law firm will provide a sample ordinance for review and consideration. The conference discussed verbatim recording of closed sessions. The rules only apply to violations of State law not Federal law. If there is a tape recording that is suspected to contain information that is in violation of Federal law, it can be subpoenaed and the tape must be turned over. The conference discussed the Senate Bill regarding tax levies that Miller discussed earlier in this meeting. Military Leave Act and Uniform Services Employment and Re-employment Acts were covered at the conference.

President's Report

None.

Old Business

Pay Request #1 Sleepy Hollow Pool Filter – Scarpelli made a motion with a second by Lachel to approve Lamp, Inc. Pay Request #1 in the amount of \$84,400 for Sleepy Hollow Pool Filter. The motion passed 4 to 0.

New Business

1. Cancellation of December 6, 2006 Board of Commissioners Meeting – Scarpelli made a motion with a second by Keibler to cancel the December 6, 2006 Board of Commissioners Meeting. The motion passed 4 to 0.
2. Reschedule December 20, 2006 Board of Commissioners Meeting to December 13, 2006 – Scarpelli made a motion with a second by Lachel to reschedule the December 20, 2006 Board of Commissioners Meeting to December 13, 2006. The motion passed 4 to 0.
3. Staff Party – Miller stated that the annual full-time employee holiday party will be held on January 19, 2007 at the Randall Oaks Golf Course Clubhouse.

Approval of Executive Session Minutes

Scarpelli made a motion with a second by Lachel to approve the Executive Session Minutes from November 1, 2006. The motion passed 4 to 0.

Adjournment

Scarpelli made a motion with a second by Lachel to adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 7:25 p.m.