DUNDEE TOWNSHIP PARK DISTRICT
BOARD MEETING MINUTES

The September 18, 2024 meeting of the Dundee Township Park District Board of Commissioners was held at the Randall Oaks Golf Course Club House. President Frank Scarpelli called the meeting to order at 7:00 p.m. Commissioners responding to roll call were Vice President Erin O'Leary, Treasurer Jim Bonkoski, Secretary John Meschewski and Commissioner Pam Griffin.

Citizens to be Heard

Sleepy Hollow resident, Mike Tennis, pointed out two areas to the board related to the consent agenda and the approval of the September 4, 2024 minutes and the approval of the August 31, 2024 financial report. He also commented on the FY 2023/2024 Annual Comprehensive Financial Report.

FY 2023/2024 Annual Comprehensive Financial Report (presented by Sikich LLP) -

The auditor presented an opinion on the audit reflecting the FY end of April 30, 2024. The financial statements referred to within present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of Dundee Township Park District. He reviewed some of the financial reports that summarized the government and non-government funds of the District.

Staff Reports

None.

Consent Agenda

A. *Approval of Items to be considered for Consent Agenda – Jim Bonkoski made a motion with a second by Erin O'Leary to approve the Items to be considered for the Consent Agenda. The motion passed 5-0. This includes:*
   I. *September 4, 2024 - Regular Board Meeting Minutes*
   II. *Accounts Payable Check Register Dated – September 18, 2024*
   III. *Financial Report – Period Ending August 31, 2024*
   IV. *FY 2023/2024 Annual Comprehensive Financial Report*
   V. *FY 2023/2024 Treasurers Report*

B. *Approval of Consent Agenda – Pam Griffin made a motion with a second by* John Meschewski *to approve the Consent Agenda as presented. The motion passed 5-0.*

Director's Report

A. Decennial Committee - Set October 16 Final Meeting Date - Peterson informed the board that he plans to hold the final committee meeting on October 16, 2024. Following this meeting, he will submit the required Decennial report to the County.

B. Performance Review Timeline - Peterson informed the board that he will bring the recommended merit increases for FT employees to the October 16 board meeting. Once approved, supervisors will sit down with their direct reports and give performance evaluations and feedback. The November 1 paycheck will reflect the increase in pay.

C. Organizational Chart - Peterson shared the current organizational chart of the District which reflects 61 FT employees.

D. Randall Oaks Recreation Center AC Update - Peterson told the board that the temporary AC unit will be at the center through October. It is expected that the new 100-ton unit will not be installed until the winter/springtime.

E. IAPD Legal Symposium - The board has been invited to attend IAPD's Legal Symposium on November 7. They are to let Peterson know if they are interested and he will enroll them. Right now, President Scarpelli and staff members Bertone and Peterson plan to attend.

F. IAPD Best of the Best Gala - Peterson was proud to announce that Jerry Christopherson will be receiving the Outstanding Citizen Volunteer of the Year award. The Gala takes place on October 25 with a dinner and an award ceremony for all of the winners.

<u>President's Report</u>
None.

<u>Old Business</u>

A. Randall Oaks Golf Course Clubhouse and Cart Barn Paint Bid and Project Update - Superintendent Mike Sprouse provided updated numbers on carpentry work to be performed before the painting. Discussions ensued. Sprouse had not received answers regarding the paint (how many coats and will the paint bidder do the work in the Spring, if necessary).

Erin O'Leary made a motion with a second by John Meschewski to table the paint bid and carpentry repairs to the clubhouse and cart barn until the October 2, 2024 board meeting. The motion passed 5-0.

<u>New Business</u>
None.

Adjournment

Jim Bonkoski made a motion with a second by *John Meschewski* to adjourn the meeting. The motion passed 5-0. The meeting was adjourned at 7:55 p.m.

Note: The next board meeting is scheduled for October 2, 2024.