DUNDEE TOWNSHIP PARK DISTRICT
BOARD MEETING MINUTES

Call to Order
The June 18, 2025 meeting of the Dundee Township Park District's Board of Commissioners was held at the Randall Oaks Golf Course Clubhouse. President Frank Scarpelli called the meeting to order at 7:00 p.m. Commissioners responding to roll call were Vice President Erin O'Leary, Treasurer Jim Bonkoski, Secretary Pam Griffin and Commissioner John Meschewski.

Remote Participation – Consideration to Allow a Board Member to Participate in the Board Meeting by Means of Audo Conference Because of: (a) personal illness or disability; (b) employment purposes; (c) the business of the board; (d) a family or other emergency; or (e) unexpected childcare obligations.

- No action taken.

Citizens to be Heard
None.

Public Hearing
Jim Bonkoski opened the public hearing for the Budget and Appropriation Ordinance No. 25-02 with a second by Pam Griffin. The motion passed 5-0.

Public Hearing – 2025/2026 Budget and Appropriation Ordinance No. 25-02 – that the budget and appropriation ordinance is an annual process that discloses the amount of cash on hand at the beginning of the fiscal year, an estimate of cash to be received, an estimate of expenditures in the year and an estimate of cash on hand at the end of the fiscal year (April 30, 2026). The ordinance must be available for public inspection for at least 30 days prior to the passage. Upon approval of the appropriation ordinance, a certified copy must be filed with the Kane County Clerk within 30 days of passage. This must be completed within the first quarter of the fiscal year. President Scarpelli disclosed the Fund amounts and cumulative total amount appropriated aloud. There were no written or oral comments provided/made related to the Appropriation Ordinance.

O'Leary made a motion with a second by Meschewski *to close the public hearing. The motion passed 5-0.*

Staff Reports
None.

Consent Agenda

A. *Approval of Items to be considered for Consent Agenda – Bonkoski made a motion with a second by O'Leary to approve the Items to be considered for the Consent Agenda. The motion passed 5-0. This includes:*
   I. *June 4,2025 - Regular Board Meeting Minutes*
   II. *June 4, 2025 – Closed Session Meeting Minutes*
   III. *Accounts Payable Check Register Dated – June 18, 2025*
   IV. *Cancellation of July 2, 2025 Board Meeting*
   V. *Vermont Systems Conference Attendance-Permission for Staff to Attend*

B. *Approval of Consent Agenda – O'Leary made a motion with a second by Meschewski to approve the Consent Agenda as presented. The motion passed 5-0.*

Director's Report

A. IAPD Legislative Update - Peterson highlighted a couple of bills that passed both chambers and are awaiting the Governor's approval. The first bill raises the competitive bid threshold for supplies and materials to $60,000 while keeping it at $30,000 for other bids. The second bill reaching the Governor's desk is regarding increased trail signage flexibility as it relates to notifying bicyclists of upcoming temporary hazards. Peterson also pointed out the numerous platform bills that stalled. The IAPD update provides background to bills that impact park districts.

B. Recreation Drive Update - Peterson informed the board that construction has begun on the Recreation Drive extension and that the timeline was approximately 30 days. He has informed the Tri-Cities Little League representatives of the construction and possible restrictions. Also, President Scarpelli signed the necessary Plat of Dedication documents and they were returned to the Village of West Dundee for processing. The IGA that was approved with the Village of West Dundee and School District 300 included the dedication of the driveway from the Park District to the Village.

C. Canterfield Park Ribbon Cutting Ceremony - Peterson announced to the board that there will be a ribbon cutting ceremony taking place on July 17 at 4:00 p.m. at the park. Both the Park District board and the Village of West Dundee trustees will be receiving an invitation soon. It will be a small ceremony to allow for a photo opportunity.

D. IAPD Boot Camp - There is a virtual opportunity for board members to receive Open Meetings Act training and other board member resources. Vice President O'Leary would like to register for this.

President's Report

A. President Scarpelli requested staff put together the procedures used for the use of our P-Cards. Director of Business Services, Greg Gannon, will put this information together and give it to the board members.

   Also, President Scarpelli asked staff to provide a schedule of cost recovery deliverables as the Park District prepares to look at both direct and indirect costs as they relate to program and facility operations.

Old Business

A. aQity Research and Insights inc. - Professional Services
   Peterson referred to the proposal from aQity and the scope of services. Discussion ensued on the survey process and types of questions that could be used to learn more about the interest of our residents. Survey questions could include an aquatic facility, capital improvement items and more. Determining which election cycle would be used was also discussed if the board did decide to go to a referendum.

   Meschewski made a motion with a second by Bonkoski to accept the proposal from aQity Research and Insights Inc. for services related to surveying residents on interest of support of a referendum in the amount not to exceed $28,800 for two surveys and not to exceed $35,000 for three surveys. The motion passed 4-1
   Ayes: Bonkoski, Griffin, Meschewski and Scarpelli
   Nayes: O'Leary

New Business

A. Consideration to Approve the Budget and Appropriation Ordinance No. 25-02
   A motion was made by Meschewski and seconded by O'Leary to approve the Budget and Appropriation Ordinance No. 25-02. The motion passed 5-0.

At 8:12 p.m., Bonkoski made a motion with a second by O'Leary to go into closed session. The motion passed 5-0.

Closed Session

A. Personnel Matters 5 ILCS 120/2 (c) (1)
B. Purchase or Lease of Real Property 5 ILCS 120/2 (c) (5)
C. Discussion of Pending, Probable or Imminent Litigation By or Against the Park District or an Employee 5 ILCS 120/2 (c) (11)

At 9:45 p.m. the regular session was reconvened.

Adjournment
Meschewski made a motion with a second by O'Leary to adjourn the meeting. The motion passed 5-0. The meeting adjourned at 9:45 p.m.

Note: The next board meeting is scheduled for July 16, 2025 - at the Randall Oaks Golf Course Clubhouse.