DUNDEE TOWNSHIP PARK DISTRICT
SPECIAL BOARD MEETING MINUTES

Call to Order
The December 17, 2025 Special Board Meeting of the Dundee Township Park District's Board of Commissioners was held at the Rakow Center. President Frank Scarpelli called the meeting to order at 5:08 p.m. Commissioners responding to roll call were Vice President Erin O'Leary, Treasurer Jim Bonkoski, Secretary Pam Griffin and Commissioner John Meschewski.

Remote Participation – Consideration to Allow a Board Member to Participate in the Board Meeting by Means of Audo Conference Because of: (a) personal illness or disability; (b) employment purposes; (c) the business of the board; (d) a family or other emergency; or (e) unexpected childcare obligations.

- No action taken.

Citizens to be Heard
None.

Staff Reports
IT Resources/Discussion – Board of Commissioners – Matt Slocum, IT & Systems Manager – Peterson had IT & Systems Manager, Matt Slocum, discuss IT resources available to the board. Slocum began by explaining that each board member has available to them Microsoft Office applications that can be used to take notes from meetings. The board is looking for an application that will allow them to share a space and track tasks that are give to staff. The Open Meetings Act would, of course, need to be adhered to with an application used. Types of security, antivirus, Teams and more were discussed.

The board has asked staff to look into a shared application that will benefit them in tracking progress of tasks given to staff and come back with suggestions at a later board meeting. Staff will also work with Ancel Glink to ensure the Open Meetings Act is not violated.

Consent Agenda

A. *Approval of Items to be considered for Consent Agenda – Bonkoski made a motion with a second by O'Leary to approve the Items to be considered for the Consent Agenda. The motion passed 5-0. This includes:*
   I. *December 10, 2025 - Regular Board Meeting Minutes*
   II. *Finance Report – Period Ending November 30, 2025*

B. *Approval of Consent Agenda – O'Leary made a motion with a second by Griffin to approve the Consent Agenda as presented. The motion passed 5-0.*

Director's Report

A. Bonnie Dundee Golf Cart Storage – Peterson was asked at the December 10 board meeting to investigate the benefits of storing/covering the Bonnie Dundee Golf Carts. He shared with the board that Director of Golf Operations, Chris Neuhart, reached out to Yamaha-Harris. Neuhart learned that the trade-in value does not change whether you cover or don't cover your carts during the offseason. Yamaha-Harris has one client that pays $80/cart for storage outside.

   Peterson provided a range of costs to purchase individual golf cart covers. This range was from $80/cart to several hundred dollars. However, he reminded the board that there is no benefit in maintenance and trade-in value. Discussion turned toward vinyl seat replacement and sun exposure resulting in faded golf cart bodies and logos. He reminded the board that staff planned to spend additional money this offseason to replace any damaged vinyl seats and replace logo stickers since the golf carts will be used in an eighth season. This will give the golf carts a fresh look. Peterson was asked to provide the cost to replace a vinyl seat. He will inquire with staff and provide an answer to the board.

President's Report
None.

Old Business
None.

New Business
None.

At 6:07 p.m., Bonkoski made a motion with a second by O'Leary to go into closed session. The motion passed 5-0.

Closed Session

A. Personnel Matters 5 ILCS 120/2 (c) (1)
B. Purchase or Lease of Real Property 5 ILCS 120/2 (c) (5)
C. Discussion of Pending, Probable or Imminent Litigation By or Against the Park District or an Employee 5 ILCS 120/2 (c) (11)

At 6:44 p.m. the regular session was reconvened.

Action Regarding Any Closed Session – *A motion was made by Meschewski and Seconded by O'Leary to approve the severance agreement discussed in closed session. The motion passed 5-0.*

Adjournment

O'Leary made a motion with a second by Meschewski to adjourn the meeting. The motion passed 5-0. The meeting adjourned at 6:45 p.m.

Note: The next board meeting is scheduled for January 7, 2026, at the Rakow Recreation Center.