

**ANNUAL BUDGET & APPROPRIATION ORDINANCE #21-02  
DUNDEE TOWNSHIP PARK DISTRICT  
CARPENTERSVILLE, ILLINOIS**

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE DUNDEE TOWNSHIP PARK DISTRICT, KANE COUNTY AND COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE 1st Day of May, A.D. 2021 and ENDING on the 30th Day of April, A.D. 2022.

WHEREAS, the Board of Commissioners of the Dundee Township Park District, Kane County and Cook County, Illinois, cause to be prepared in tentative form a Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on June 2, 2021, and notice of said hearing was given at least one week prior thereto as required by law, and all other legal requirements have been complied with:

NOW THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the DUNDEE TOWNSHIP PARK DISTRICT, Kane County and Cook County, Illinois as follows:

Section 1.

That the fiscal year of this Park District be and the same hereby is fixed and declared to begin on May 1, 2021 and end on April 30, 2022.

Section 2.

That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the corporate purposes of the Dundee Township Park District, Kane County and Cook County, Illinois, to defray all necessary expenses of said Park District, as specified in Section 3 for the fiscal year.

Section 3.

The amounts budgeted and appropriated for each object or purpose are as follows:

<u>Fund</u>	<u>Total Budgeted Expenditures</u>	<u>Total Appropriated Expenditures</u>
Corporate	\$3,310,345	\$3,972,414
Recreation	5,955,859	7,147,031

Capital Improvement	3,108,244	3,729,893
Debt Service	3,054,061	3,664,873
Social Security	495,000	594,000
IMRF	435,000	522,000
Liability Insurance	442,743	531,292
Police	60,000	72,000
Special Recreation	564,262	677,114
Randall Oaks Golf Club	2,022,970	2,427,564
Bonnie Dundee Golf Club	<u>899,920</u>	<u>1,079,904</u>

**Total Budgeted Expenditures** **\$ 20,348,404**

Total Appropriated Expenditures \$ 24,418,085

**ESTIMATED REVENUES  
AVAILABLE**

Fund Available at Beginning of Fiscal Year	\$3,919,037
Property Taxes	9,598,020
Replacement Taxes	35,000
Interest	6,000
Employee Health Insurance Cost Sharing	111,000
Randall Oaks Park & Zoo	519,110
Aquatics	505,196
Recreation Programming & Childcare	1,629,259
Fitness Centers	548,452
Rakow Recreation Center Fees	10,665
Randall Oaks Recreation Center Fees	31,023
General Obligation Bond Proceeds	2,092,069
Grants	181,900
Lease Revenue	65,000
Interfund Transfers	1,045,440
Miscellaneous	19,950
Randall Oaks Golf Club	2,207,725
Bonnie Dundee Golf Club	1,014,607

**Estimated Revenues Available** **\$23,539,453**

<b>Estimated Cash &amp; Investments on Hand April 30, 2022</b>	<b>\$3,191,049</b>
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## PART II

**ESTIMATED EXPENDITURES****CORPORATE FUND**Administration

I.	Membership Dues/Conferences	\$31,800
II.	Contractual Services	69,360
III.	Information Technology	38,880
IV.	Staff Insurance & Benefits	539,400
V.	Materials & Services	36,000
VI.	Miscellaneous	<u>2,160</u>
	Total	\$717,600

District Wide

I.	Full Time Wages	\$1,496,376
II.	Part Time Wages	187,001
III.	Utilities	167,042
IV.	Contractual Services	11,040
V.	Materials & Services	23,100
VI.	Equipment Repair & Maintenance	121,062
VII.	Building & Landscape	<u>353,424</u>
	Total	\$2,359,045

Randall Oaks Park Zoo

I.	Full Time Wages	\$146,280
II.	Part Time Wages	416,586
III.	Contractual Services	29,940
IV.	Information Technology	8,050
V.	Materials & Services	159,872
VI.	Equipment Repair & Maintenance	5,898
VII.	Building & Landscape	15,570
VIII.	Miscellaneous	<u>10,800</u>
	Total	\$792,996

Equipment

I.	General Major Equipment Repair & Maintenance	\$102,773
	Total	\$102,773

**TOTAL CORPORATE FUND ESTIMATED EXPENDITURES** **\$3,972,414**

**RECREATION FUND**Administration

I.	Membership Dues/Conferences	\$18,420
II.	Contractual Services	1,080
III.	Information Technology	217,704
IV.	Materials and Services	18,900

V.	Staff Insurance & Benefits	241,320
VI.	Banking Fees	72,000
VII.	Miscellaneous	<u>120,000</u>
	Total	\$689,424

Aquatics

I.	Full Time Wages	\$37,487
II.	Part Time Wages	610,984
III.	Contractual Services	39,365
IV.	Information Technology	1,570
V.	Materials & Services	194,053
VI.	Staff Insurance & Benefits	15,540
VII.	Utilities	57,715
VIII.	Membership Dues/Conferences	4,877
IX.	Equipment Replacement & Repair	11,280
X.	Building & Landscape	56,550
XI.	Miscellaneous	<u>60,000</u>
	Total	\$1,089,421

District Wide

I.	Full Time Wages	\$770,813
II.	Contractual Services	13,200
III.	Materials & Services	14,100
IV.	Utilities	71,160
V.	Building & Landscape	<u>41,676</u>
	Total	\$910,949

Marketing

I.	Full Time Wages	\$139,568
II.	Part Time Wages	48,229
III.	Membership Dues/Conferences	7,182
IV.	Contractual Services	56,995
V.	Materials & Services	222,292
VI.	Staff Insurance & Benefits	63,240
VII.	Equipment Replacement & Repair	<u>10,140</u>
	Total	\$547,646

Programs

I.	Program Wages	\$441,508
II.	Program Contractual Services	346,664
III.	Program Materials	<u>105,457</u>
	Total	\$893,629

Fitness Centers

I.	Full Time Wages	\$137,934
II.	Part Time Wages	357,834
III.	Professional Development	1,950
IV.	Materials & Supplies	13,740

V.	Special Events	18,696
VI.	Staff Insurance & Benefits	22,680
VII.	Equipment Replacement/Repair	35,393
VIII.	Fitness Center Supplies	18,972
	Total	\$607,199

After School Centers

I.	Full Time Wages	\$127,800
II.	Part Time Wages	323,712
III.	Membership Dues/Conferences	4,620
IV.	Contractual Services	6,067
V.	Materials & Services	28,626
VI.	Food	48,451
VII.	Staff Insurance & Benefits	59,040
	Total	\$598,316

Randall Oaks Recreation Center

I.	Full Time Wages	\$215,464
II.	Part Time Wages	166,780
III.	Program Wages	6,530
IV.	Program Materials	600
V.	Contractual Services	62,140
VI.	Materials & Supplies	10,417
VII.	Utilities	123,264
VIII.	Building & Landscape	43,896
IX.	Membership Dues/Conferences	10,584
X.	Staff Insurance & Benefits	91,080
XI.	Equipment Replacement/Repair	12,090
XII.	Miscellaneous	17,327
XIII.	Total	\$760,172

Rakow Center

I.	Full Time Wages	\$360,600
II.	Part Time Wages	177,946
III.	Utilities	234,960
IV.	Membership Dues/Conferences	5,256
V.	Contractual Services	6,936
VI.	Materials & Services	9,511
VII.	Staff Insurance & Benefits	99,240
VIII.	Equipment Replacement/Repair	70,320
IX.	Building & Landscape	69,846
	Total	\$1,034,615

Equipment

I.	Equipment Repair & Maintenance	\$15,660
	Total	\$15,660

**TOTAL RECREATION FUND ESTIMATED EXPENDITURES** **\$7,147,031**

**CAPITAL IMPROVEMENT FUND**

Administration

I. Transfer to Debt Service Fund	\$1,158,528
II. Professional Services	<u>25,200</u>
Total	\$1,183,728

Capital Projects

I. Capital Projects	\$2,546,165
Total	<u>\$2,546,165</u>

**TOTAL CAPITAL IMPROVEMENT FUND ESTIMATED EXPENDITURES** **\$3,729,893**

**DEBT SERVICE FUND**

Administration

I. Debt Repayment-Interest	\$568,447
II. Debt Repayment-Principal	<u>3,096,426</u>
Total	\$3,664,873

**TOTAL DEBT SERVICE FUND ESTIMATED EXPENDITURES** **\$3,664,873**

**SOCIAL SECURITY FUND**

Administration

I. FICA	\$480,000
II. Medicare	<u>114,000</u>
Total	\$594,000

**TOTAL SOCIAL SECURITY FUND ESTIMATED EXPENDITURES** **\$594,000**

**IMRF FUND**

Administration

I. IMRF District Contributions	\$522,000
Total	<u>\$522,000</u>

**TOTAL IMRF FUND ESTIMATED EXPENDITURES** **\$522,000**

**LIABILITY FUND**

Administration

I. Full Time Wages	\$10,036
II. Liability Insurance	<u>369,600</u>

III.	Unemployment Insurance	108,000
IV.	Criminal Background Checks	8,616
V.	Criminal Background Checks	<u>35,040</u>
	Total	\$531,292

**TOTAL LIABILITY FUND ESTIMATED EXPENDITURES \$531,292**

**POLICE FUND**

Administration

I.	Part Time Wages	\$30,000
II.	Contractual Services	<u>42,000</u>
	Total	\$72,000

**TOTAL POLICE FUND ESTIMATED EXPENDITURES \$72,000**

**SPECIAL RECREATION FUND**

Administration

I.	Full Time Wages	\$31,782
II.	NISRA Dues	385,652
III.	Materials & Services	60,000
IV.	Building & Landscape	103,680
V.	Transfer to Randall Oaks Golf Course Fund	<u>96,000</u>
	Total	\$677,114

**TOTAL SPECIAL RECREATION FUND ESTIMATED EXPENDITURES \$677,114**

**RANDALL OAKS GOLF COURSE FUND**

Administration

I.	Information Technology	\$4,500
II.	Bank/Credit Card Fees	\$60,000
III.	Miscellaneous	<u>\$27,300</u>
	Total	\$91,800

Golf

I.	Full Time Wages	\$113,227
II.	Part Time Wages	152,790
III.	Membership Dues/Conferences	2,924
IV.	Contractual Services	35,568
V.	Materials & Supplies	16,402
VI.	Equipment Repair & Maintenance	72,480
VII.	Building & Landscape	1,080
VIII.	Staff Insurance & Benefits	37,620
IX.	Miscellaneous	<u>64,765</u>
	Total	\$496,856

Pro Shop

I. Merchandise	\$133,748
Total	<u>\$133,748</u>

Golf Grounds

I. Full Time Wages	\$334,200
II. Part Time Wages	247,200
III. Membership Dues/Conferences	3,180
IV. Contractual Services	43,560
V. Utilities	29,760
VI. Materials & Supplies	9,185
VII. Equipment Repair & Maintenance	74,100
VIII. Building & Landscape	202,381
IX. Staff Insurance & Benefits	135,060
X. Miscellaneous	2,340
Total	<u>\$1,080,966</u>

Clubhouse/Common

I. Part Time Wages	\$16,800
II. Contractual Services	39,540
III. Utilities	74,112
IV. Materials & Services	6,480
V. Building and Landscape	70,380
VI. Total	<u>\$207,312</u>

Food & Beverage

I. Full Time Wages	\$126,000
II. Part Time Wages	59,687
III. Contractual Services	16,800
IV. Materials & Services	185,955
V. Staff Insurance & Benefits	28,440
VI. Total	<u>\$416,882</u>

**TOTAL RANDALL OAKS GOLF COURSE FUND EST.EXPENDITURES \$2,427,564**

**BONNIE DUNDEE GOLF COURSE FUND**

Administration

I. Information Technology	\$18,180
II. Bank/Credit Card Fees	25,200
III. Miscellaneous	9,000
Total	<u>\$52,380</u>



<u>Golf</u>	
I. Full Time Wages	\$131,734
II. Part Time Wages	72,000
III. Membership Dues/Conferences	2,400
IV. Contractual Services	23,196
V. Materials & Supplies	1,032
VI. Staff Insurance & Benefits	11,400
VII. Miscellaneous	13,548
Total	<u>\$255,310</u>

<u>Pro Shop</u>	
I. Merchandise	\$1,920
Total	<u>\$1,920</u>

<u>Golf Course</u>	
I. Full Time Wages	\$199,200
II. Part Time Wages	147,052
III. Contractual Services	17,460
IV. Membership Dues/Conferences	2,340
V. Utilities	14,895
VI. Materials & Supplies	4,620
VII. Equipment Repair & Maintenance	53,040
VIII. Building & Landscape	103,500
IX. Staff Insurance & Benefits	67,500
X. Miscellaneous	1,260
Total	<u>\$610,867</u>

<u>Clubhouse/Common</u>	
I. Contractual Services	\$10,560
II. Utilities	24,720
III. Building and Landscape	18,000
IV. Total	<u>\$53,280</u>

<u>Food &amp; Beverage</u>	
I. Part Time Wages	\$26,040
II. Food & Drink Costs	77,467
III. Contractual Services	2,640
Total	<u>\$106,147</u>

**TOTAL BONNIE DUNDEE GOLF COURSE FUND EST. EXPENDITURES \$1,079,904**

Section 4.

The several sums herein before mentioned, aggregate amount of which is \$24,418,085 are hereby appropriated as proportionate fractional parts of said amount of \$24,418,085.

That all of the unexpended balances of any item or items of any

general appropriation made in this Ordinance be expended in making up any insufficiency in any item or items in the same general appropriation made by this Ordinance, in accordance with applicable law.

Section 5.

That all unexpended balances from appropriations of previous years are hereby reappropriated for same or similar purposes.

Section 6.

That the invalidity of any portion of this Ordinance, or any of the items thereof, shall not render invalid any other portion or item thereof which can be given effect without the invalid part.

Section 7.

That this Ordinance shall be in full force and effect after its passage and approval according to law.

Passed this 2<sup>nd</sup> day of June, 2021.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
John Meschewski, Secretary  
Dundee Township Park District

Approved this 2<sup>nd</sup> day of June, 2021

\_\_\_\_\_  
Erin O'Leary, President  
Board of Park Commissioners  
Dundee Township Park District

\_\_\_\_\_  
John Meschewski, Secretary  
Dundee Township Park District

**CERTIFICATE OF ANNUAL BUDGET & APPROPRIATION ORDINANCE**

I, Frank Scarpelli, the undersigned treasurer of the Dundee Township Park District being first duly sworn on oath depose and state the foregoing attached Annual Budget & Appropriation Ordinance to be a true and correct copy of the Annual Budget & Appropriation Ordinance for the Dundee Township Park District for the 2021/2022 fiscal year adopted on June 2, 2021

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Frank Scarpelli, Treasurer  
Dundee Township Park District

Subscribed to before me on this 2<sup>nd</sup> day of June, 2021

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Notary Public



**CERTIFICATION OF ESTIMATED REVENUES**  
**IN ACCORDANCE WITH PUBLIC ACT 83-881**

UNIT NAME: Dundee Township Park District

FUND NAME: Corporate Fund

Revenue Estimated for Fiscal Year Beginning: May 2021

SOURCE OF REVENUE	AMOUNT
Funds available at beginning of Fiscal Year	\$1,135,880
Property Taxes	3,107,844
Interest	6,000
Employee Health Insurance Cost Sharing	69,000
Randall Oaks Park & Zoo	519,110
Miscellaneous	<u>10,200</u>
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$4,848,034</b>

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**CERTIFICATION**

I, Greg Gannon, the Chief Fiscal Officer of the Dundee Township Park District, do hereby certify that the above is a true estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the above indicated fund.



DATED: 06/02/21

\_\_\_\_\_  
Director of Business Services

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUES**  
**IN ACCORDANCE WITH PUBLIC ACT 83-881**

UNIT NAME: Dundee Township Park District

FUND NAME: Recreation Fund

Revenue Estimated for Fiscal Year Beginning: May 2021

SOURCE OF REVENUE	AMOUNT
Funds available at beginning of Fiscal Year	\$2,204,472
Property Taxes	3,407,844
Replacement Taxes	35,000
Employee Health Insurance Cost Sharing	42,000
Aquatics Admissions/Fees	505,196
Recreational/Childcare Program Fees	1,629,259
Fitness Center Memberships and Fees	548,452
Randall Oaks Recreation Center Fees	31,023
Rakow Recreation Center	10,665
Lease Revenue	65,000
Miscellaneous	<u>8,250</u>
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$8,487,161</b>

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DATED: 06/02/21

\_\_\_\_\_  
Director of Business Services

**CERTIFICATION OF ESTIMATED REVENUES**  
**IN ACCORDANCE WITH PUBLIC ACT 83-881**

UNIT NAME: Dundee Township Park District

FUND NAME: Capital Improvement Fund

Revenue Estimated for Fiscal Year Beginning: May 2021


SOURCE OF REVENUE	AMOUNT
Funds available at beginning of Fiscal Year	\$1,396,593
Transfer from Special Recreation Fund	40,000
Bond Sales	2,092,069
Grants	<u>181,900</u>
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$3,710,562</b>

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DATED: 06/02/21

  
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Director of Business Services

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUES**  
**IN ACCORDANCE WITH PUBLIC ACT 83-881**

UNIT NAME: Dundee Township Park District

FUND NAME: Debt Service Fund

Revenue Estimated for Fiscal Year Beginning: May 2021

SOURCE OF REVENUE	AMOUNT
Funds available at beginning of Fiscal Year	\$234,275
Property Taxes	2,109,671
Received from Capital Improvement Fund	<u>965,440</u>
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$3,309,386</b>

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DATED: 06/02/21

  
\_\_\_\_\_  
Director of Business Services

(SEAL)



**CERTIFICATION OF ESTIMATED REVENUES**  
**IN ACCORDANCE WITH PUBLIC ACT 83-881**

UNIT NAME: Dundee Township Park District

FUND NAME: Social Security Fund

Revenue Estimated for Fiscal Year Beginning: May 2021

SOURCE OF REVENUE	AMOUNT
Funds available at beginning of Fiscal Year	\$362,779
Property Taxes	<u>284,415</u>
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$647,194</b>

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DATED: 06/02/21



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Director of Business Services

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUES**  
**IN ACCORDANCE WITH PUBLIC ACT 83-881**

UNIT NAME: Dundee Township Park District

FUND NAME: Illinois Municipal Retirement Fund

Revenue Estimated for Fiscal Year Beginning: May 2021

SOURCE OF REVENUE	AMOUNT
Funds available at beginning of Fiscal Year	\$269,497
Property Taxes	<u>285,062</u>
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$554,559</b>

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DATED: 06/02/21



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Director of Business Services

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUES**  
**IN ACCORDANCE WITH PUBLIC ACT 83-881**

UNIT NAME: Dundee Township Park District

FUND NAME: Liability Fund

Revenue Estimated for Fiscal Year Beginning: May 2021

SOURCE OF REVENUE	AMOUNT
Funds available at beginning of Fiscal Year	\$180,396
Property Taxes	396,886
Miscellaneous	<u>1,500</u>
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$578,782</b>

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DATED: 06/02/21



\_\_\_\_\_  
Director of Business Services

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUES**  
**IN ACCORDANCE WITH PUBLIC ACT 83-881**

UNIT NAME: Dundee Township Park District

FUND NAME: Police Fund

Revenue Estimated for Fiscal Year Beginning: May 2021

SOURCE OF REVENUE	AMOUNT
Funds available at beginning of Fiscal Year	\$167,966
Property Taxes	<u>1,110</u>
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$169,076</b>

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DATED: 06/02/21



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Director of Business Services

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUES**  
**IN ACCORDANCE WITH PUBLIC ACT 83-881**

UNIT NAME: Dundee Township Park District

FUND NAME: Special Recreation Fund

Revenue Estimated for Fiscal Year Beginning: May 2021

SOURCE OF REVENUE	AMOUNT
Funds available at beginning of Fiscal Year	\$775,775
Property Taxes	<u>5,188</u>
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$780,963</b>

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Director of Business Services

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUES**  
**IN ACCORDANCE WITH PUBLIC ACT 83-881**

UNIT NAME: Dundee Township Park District

FUND NAME: Randall Oaks Golf Club Fund

Revenue Estimated for Fiscal Year Beginning: May 2021

SOURCE OF REVENUE	AMOUNT
Funds available at beginning of Fiscal Year	(\$1,191,833)
Golf Programs/Fees	1,574,399
Golf Pro Shop Revenue	147,217
Food & Beverage Revenue	454,899
Transfer from Special Recreation Fund	40,000
Miscellaneous	<u>31,210</u>
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$1,055,892</b>

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DATED: 06/02/21



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Director of Business Services

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUES**  
**IN ACCORDANCE WITH PUBLIC ACT 83-881**

UNIT NAME: Dundee Township Park District

FUND NAME: Bonnie Dundee Golf Club Fund

Revenue Estimated for Fiscal Year Beginning: May 2021

SOURCE OF REVENUE	AMOUNT
Funds available at beginning of Fiscal Year	(\$1,616,763)
Golf Programs/Fees	881,922
Golf Pro Shop Revenue	2,000
Food & Beverage Revenue	122,035
Miscellaneous	<u>8,650</u>
<b>TOTAL ESTIMATED REVENUE</b>	<b>(\$602,156)</b>

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Director of Business Services

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