



DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

The February 16, 2022 meeting of the Dundee Township Park District Board of Commissioners was held at the Randall Oaks Recreation Center and called to order at 7:06 p.m. by President Erin O'Leary. Commissioners responding to roll call were Secretary John Meschewski and Treasurer Frank Scarpelli. Commissioner Craig Rakow was absent. Vice President Jim Bonkoski joined the meeting at 7:07 p.m.

Citizens to be Heard

None

Announcement

The Dundee Park District was approved for the Museum Grant in the amount of \$750,000. Superintendent of Park Services, Mark Simon explained that the grant will be used to construct a small animal exhibit building on the south end of the Zoo. It will provide year-round indoor and outdoor exhibit space for small reptiles, mammals and birds and potentially additional public restroom space. Many of these animals have to be removed from exhibition during cold weather and become unavailable to the public. The expansion will also free up space in the existing maintenance building which is filled beyond capacity.

Staff Reports

- A. Finance - Director of Business Services, Greg Gannon reviewed the business services report. As of January 31, 2022, the District had a total Fund Balance of \$8.5 million vs \$6.2 million last fiscal year. Corporate fund is at \$455,000 ahead of prior year. In Corporate, we have seen an increase in tax receipts and an increase in net at the zoo of \$276,000 since the zoo was closed the majority of last fiscal year. Recreation fund is at \$760,000, ahead of prior year due to increase in tax receipts and increased programming net of \$304,000 and COF net of \$363,000. \$1.0 million of \$2.1 million budgeted in capital projects has been spent Fiscal Y-T-D.

Both golf courses combined for an excess of \$780,000, a decrease of \$118,000 over prior year. Randall Oaks Golf Club net has decreased \$190,000 over the prior year with a net of \$412,000 vs. a net of \$603,000 from the prior year. Golf net is down \$126,000 due to a \$52,000 decrease in greens fees and an increase in part-time wages of \$80,000 over the prior year. Food & Beverage net reported a decrease of \$20,000 over the prior year due to increased expenses in the wages and food cost areas. However, total Food & Beverage revenue increased \$152,000 due to increased food and liquor/beer sales. Bonnie Dundee Golf Club continues to perform well with a net increase of \$72,000 over the prior year. This is mainly due to a decrease in grounds expenses of \$46,000 and increase in greens and carts fees of \$11,000.

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Frank Scarpelli made a motion with a second by John Meschewski to approve the December 2021 and January 2022 Finance Budget Report as presented. The motion passed 4 to 0.

- A. Golf Update - Executive Director Dave Peterson introduced the new Director of Golf, Chris Neuhart. Neuhart took a few moments to talk about his overview and thoughts within the Golf department and is looking forward to getting acclimated in his new role. Peterson summarized revenue totals for Simulator Activity through February 12, 2021 & 2022. Revenue for 2022 was \$ 21,560 compared to \$ 23,194 in 2021. Food and Drink revenue for 2022 was \$9,462 compared to \$11,581 in 2021. Peterson also reviewed the U.S. Golf Course Closures report and pointed out that the number of closures has shrunk and find that it is more within private than public sectors.
- B. COVID Update - Deputy Director Ross Bertone gave an update on Gov. Pritzker's announcement that Illinois plans to lift statewide indoor mask requirements on Monday, February 28 except where required by federal, state, and local guidelines. The District will prepare a statement to go out next week to communicate this information and any current updates.

Consent Agenda

Approval of Items to be Considered for Consent Agenda – Frank Scarpelli made a motion with a second by John Meschewski to approve the Items to be Considered for the Consent Agenda including the January 19, 2022 Special Board Meeting Minutes, the January 19, 2022 Regular Board Meeting Minutes, and the Accounts Payable Check Registers dated February 2, 2022 and February 16, 2022. The motion passed 4 to 0.

Approval of Consent Agenda – Frank Scarpelli made a motion with a second by John Meschewski to approve the Consent Agenda. The motion passed 4 to 0.

Director's Report

- A. Employee Recognition, Retention and Referral update – Peterson explained that the number of working 16-19 year olds is down 26% from 1999, down 35% since its peak in 1978. Reasons for this include shorter summer breaks, taking classes and community volunteering to meet college admissions requirements. Addressing the shortage requires a more competitive recruitment and retention plan. This could include getting ahead of the minimum wage increase, provide incentives, flexible work schedules and remote work for eligible employees.
- B. OLSLAD Project Update – Peterson provided an update to the board regarding our Hickory Hill Park project and Fairhills Park OSLAD application. He informed the board that \$56 million, twice as much as in the

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past, will be available in this next cycle. Staff will be pursuing a grant at an underdeveloped park in hopes of being awarded monies.

President's Report

Commissioner Scarpelli mentioned the East Dundee St. Patrick's Day parade is scheduled for March 12 and perhaps staff can participate and promote upcoming events/programs.

Old Business

None.

New Business

None

At 8:06 p.m., Frank Scarpelli made a motion with a second by Jim Bonkoski to go into closed session. The motion passed 4 to 0.

Closed Session

- A. Personnel Matters 5 ILCS 120/2 (c) 1
- B. Pending, Probable or Imminent Litigation 5 IL CS 120/2(c)(11)

At 9:23 p.m. regular session reconvened.

Frank Scarpelli made a motion with a second by John Meschewski to approve the Annual Review of Closed Session Minutes (July 14, 2021 – December 15, 2021) as presented. The motion passed 4 to 0.

Frank Scarpelli made a motion with a second by John Meschewski to approve the Destruction of Verbatim Audio Recordings of Closed Session Meetings from the period of January 15, 2020 through June 17, 2020 as presented. The motion passed 4 to 0.

Frank Scarpelli made a motion with a second by Jim Bonkoski to approve the Closed Session minutes of January 19, 2022. The motion passed 4 to 0.

Adjournment

Frank Scarpelli made a motion with a second by John Meschewski to adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 9:24 p.m.