



DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

The March 16, 2022 meeting of the Dundee Township Park District Board of Commissioners was held at the Randall Oaks Recreation Center and called to order at 7:00 p.m. by Vice President Jim Bonkoski. Commissioners responding to roll call were, Secretary John Meschewski, Commissioner Craig Rakow and Treasurer Frank Scarpelli. President Erin O'Leary was absent.

Citizens to be Heard

None

Staff Reports

- A. Finance - Director of Business Services, Greg Gannon reviewed the business services report. As of February 28, 2022, the District had a total fund balance of \$7.7 million vs \$6.3 million last fiscal year. Corporate fund at \$2.9 million; Recreation activities at \$3.4 million and capital improve of \$1.4 million. As of the end of the month, all funds have met or exceed the fund balance policy percent thresholds. Corporate fund is \$455,000 ahead of the prior year. In corporate fund, we have seen an increase in tax receipts and an increase in net as the zoo was closed the majority of last fiscal year. Recreational activities portion of the recreation fund is just over \$1 million in net over the prior year. This is due to increased tax allocation to the fund this year of \$600,000; along with net increases in programming and COF over the slow program years last year due to COVID. Capital projects we have spent \$1.1 million of the \$2.1 million budget for the fiscal year.

Both golf courses combined for an excess of \$700,000, a decrease of \$107,000 over the prior year. Randall Oaks Golf Course net has decreased \$171,000 over the prior year with a net of \$350,000 vs a net of \$320,000 for the prior year. This decrease is mainly in the area of golf department wage expenses, which has increased \$81,000 due to more staffing during this past golf season vs the slower part-time Covid season. Also contributing to the deficit is a decrease in Food & Beverage net of \$45,000, which is due to an increase in expenses over the prior year. Golf net is down \$126,000 due to a \$52,000 decrease in greens fees and an increase in part-time wages of \$80,000 over the prior year. Bonnie Dundee Golf Course continues to perform well with a net increase of \$64,000 over the prior year. This is mainly due to a decrease in grounds expenses of \$56,000. We are beginning the top-level review of the FY-23 budget, which will presented to the board at the April 20 meeting.

Craig Rakow made a motion with a second by John Meschewski to approve the February 2022 Finance Budget Report as presented. The motion passed 4 to 0.

Page 2
Dundee Township Park District
Board Meeting Minutes
March 16, 2022

- B. ADA Capital Planning Update – Deputy Director Ross Bertone presented a list of ADA projects that will be a part of next fiscal year’s budget which will be presented to the board at the April 20, 2022 board meeting.

Consent Agenda

Approval of Items to be Considered for Consent Agenda – Frank Scarpelli made a motion with a second by John Meschewski to approve the Items to be Considered for the Consent Agenda including the March 2, 2022 Regular Board Meeting Minutes and the Accounts Payable Check Register dated March 16, 2022. The motion passed 4 to 0.

Approval of Consent Agenda – John Meschewski made a motion with a second by Craig Rakow to approve the Consent Agenda. The motion passed 4 to 0.

Director’s Report

- A. East Side Soccer Field Update - Staff met with Joe Brusseau, of Hitchcock Design on February 28 to discuss OSLAD projects. They also met with Executive Director Monica Meyer, Kane County Forest Preserve District, on March 7. Bertone explained our current situation with leasing of Meadowdale Park behind the shopping center and the uncertainty of long-term usage. They felt it is not a good idea to invest/improve soccer fields with this uncertainty. Meyer is interested in the partnership and land usage off Maple Ave. They have had no plans for the property. Connectivity opportunities – connect to KCFPD property along Fox River and will enter into a long-term lease to solidify commitment-IDNR requires this. Next steps will include Meyer sending a map illustrating what areas to stay away from, meet with adult soccer representatives and receive feedback, and begin to work with Hitchcock Design on an OSLAD grant
- B. Hickory Hill Park Update – Bertone informed the board that additional tree clearing was completed the week of March 7. Hacienda Landscaping has returned to the site and begun work on amenities. CAMBr (Cycling Organization) is accepting of agreement and both sides will execute. Staff and Joe Brusseau will sit down with them soon to begin planning of bike path.
- C. Referee Bob Issel Honor – Bertone reported that Bob received the honor of refereeing at the IHSA State Basketball Tournament. Bob has refereed both youth basketball and softball for the park district since the 1980’s. Bertone also informed the board that Jim Schuldts had passed away. Jim was an outstanding community member who was a building attendant at RORC, coached for many years in our youth basketball program and was an active member of the Lions Club that the district collaborates with for many events.

Page 3
Dundee Township Park District
Board Meeting Minutes
March 16, 2022

President's Report

None.

Old Business

None.

New Business

- A. ROGC Irrigation Pump System Recommendation – Superintendent of Golf, Mike Sprouse, walked the Board through the Irrigation Pump System at the Randall Oaks Golf Course. Sprouse indicated that the Park District received two bids. Staff has reviewed the bid forms and found everything in order. Staff recommends approving the bid submitted by Halloran & Yauch, Inc., for the amount of \$452,700.00.

Frank Scarpelli made a motion with a second by Craig Rakow to approve the bid from Halloran & Yauch, Inc., in the amount not to exceed \$452,700. The motion passed 4 to 0.

Adjournment

Frank Scarpelli made a motion with a second by Craig Rakow to adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 7:29 p.m.