



DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

The April 6, 2022 meeting of the Dundee Township Park District Board of Commissioners was held at the Randall Oaks Recreation Center and called to order at 7:00 p.m. by Vice President Jim Bonkoski. Commissioners responding to roll call were, Treasurer Frank Scarpelli, Secretary John Meschewski, and Commissioner Craig Rakow. President Erin O’Leary was absent.

Citizens to be Heard

None

Staff Reports

- A. Dolphin Cove Pump House Update – Deputy Director Ross Bertone reported that there’s a small concern on the soil samples taken from 5 feet to 10 feet deep. The organic content was 4.7% and typically are 10%. Anything 6% or below can cause foundation settlements. Later in the recommendations they do explain that the dark gray clay could have been 10% 32 years ago when built and that overtime the composition can reduce. Staff is waiting on the final recommendations from WT engineering. Ken Saveley has been in contact and we should have the final report soon. WT Engineering is willing to have a meeting with staff and Frank Scarpelli to help everyone understand any concerns.

Consent Agenda

Approval of Items to be Considered for Consent Agenda – Frank Scarpelli made a motion with a second by John Meschewski to approve the Items to be Considered for the Consent Agenda including the March 16, 2022 Board Meeting Minutes and the Accounts Payable Check Register dated April 6, 2022. The motion passed 4 to 0.

Approval of Consent Agenda – Craig Rakow made a motion with a second by John Meschewski to approve the Consent Agenda. The motion passed 4 to 0.

Director’s Report

- A. IMRF Report –Executive Director Dave Peterson reported that with strong 2021 investment returns, IMRF’s funded status to nearly 100%. They more than doubled its 7.25% investment target during the most recent fiscal year ending December 31, 2021, based on preliminary figures. While the 2021 fiscal year was highly successful, the value of the investment portfolio fell to \$54.6 billion at the end of January. As a perpetual entity that has existed since 1941, IMRF is a long-term investor able to navigate market downturns and will manage its way beyond any challenges 2022 brings.

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- B. IAPD Report – Peterson stated that The Illinois Association of Park Districts is dedicated to helping members thrive. On average, local park districts and other conservation and recreation agencies report over 1,400 residents served per park within their jurisdictions. Benefits delivered to communities are affordable. Peterson shared benchmark information related to state averages and the Dundee Township Park District.
- C. Golf Netting Replacement at Randall Oaks Golf Course Update - Peterson reminded the Board that they approved emergency approval of net purchasing for the Randall Oaks Golf Course at the August 18, 2021 board meeting. That allowed for staff not to bid out the project due to the easily identifiable safety concern. The intended net company that planned to install the netting last fall fell through. Mike Sprouse has found another company that can perform the same work for a slightly lower cost. Staff has executed a contract with this company and expect netting to be installed in the next weeks.

President's Report

None.

Old Business

None.

New Business

- A. 2022/2023 Proposed Budget – Director of Business Services Greg Gannon reviewed District's Capital Improvement and non-operating funds for the FY 2022/2023 budget.
- B. Gannon also reported that the Debt Service Funds tracks all expenses related to the District's debt obligations. Gannon reviewed the \$3,238,428 in principal and interest debt payment and long-term debt service schedules. Social Security Fund tracks all expenses related to the shared cost obligation to the Federal Government for FICA and Medicare payroll taxes. FICA/Social Security District matching contribution rate is 6.20% of all gross payroll wages paid. Medicare, District matching contribution rate is 1.45% of all gross payroll wages paid. The District's IMRF contribution rate is 8.10% for the months of May through December 2022. Staff is assuming a 2.0% increase in IMRF contribution rate for the months of January –April 2023 due to current recession market. The liability fund tracks expenses related to workers compensation, unemployment and general liability costs. \$320,000 was budgeted for expenses related to workers compensation, unemployment and general liability insurance. There is a full-time HR/Safety coordinator position added at \$86,500. The Police Fund tracks

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expenses related to security and monitoring of district assets/facilities. The fund balance policy target is 25%. The Special Recreation Fund tracks expenses related to recreation programming. Budgeted is an increase in property tax revenue for FY 2023 to maximize the 4 cents allowed. There is Budgeted \$170,300 to complete ADA improvements throughout the district. \$40,000 is transferred to the Capital Improvement Fund. \$40,000 is transferred to Randall Oaks Golf Club for miscellaneous ADA improvements. \$356,743 in expense was budgeted for an assessment/membership payment to NISRA. The major funds will be presented at the April 20th board meeting.

- C. Proposed 5-Year Capital Improvement Plan – Peterson reviewed the 5 Year Expenditure Plan from Fiscal Year 2022 through 2027. He reviewed the breakdown of the District’s needs over the next five years for the different departments. Staff is challenged to prioritize with the anticipation of many projects to be deferred.

At 8:24 p.m. Frank Scarpelli made a motion with a second by John Meschewski to go into closed session. The motion passed 4 to 0.

Closed Session

- A. Personnel Matters 5 ILCS 120/2 (c) 1
- B. Pending, Probable or Imminent Litigation 5 IL CS 120/2(c)(11)

At 9:35 p.m. regular session reconvened.

Adjournment

Frank Scarpelli made a motion with a second by John Meschewski to adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 9:36 p.m.