



DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

The May 5, 2022 Special Meeting of the Dundee Township Park District Board of Commissioners was held at the Randall Oaks Golf Club and called to order at 7:30 p.m. by President Erin O’Leary. Commissioners responding to roll call were Vice President Jim Bonkoski and Secretary John Meschewski. Commissioner Craig Rakow was absent. Treasurer Frank Scarpelli joined the meeting at 7:32 p.m.

Citizens to be Heard

None

Staff Reports

- A. Recreation Services Report: Circle of Friends - Recreation Supervisor Erin Weingart reviewed the program basics of seven sites with a total enrollment number of 400. Each site has a site coordinator to oversee the program. Net revenues have been climbing back up since the pandemic. 2020 was at \$317,508, 2021 was less \$15,191 from the previous year. 2022 is projected at \$423,806. Program adjustments were made during the worst of COVID but relaxed in February with the masks optional. Program enhancements include communication via site smart phones with the ability to text, prescreen authorized pickups, and monthly emails to schools along with early release community partnerships. Training is included in the program along with staff orientation and surveys. Program goals include updating training manual, multiple summer dates, and specialized support staff. Superintendent of Recreation, Tammy Greco, wanted to thank Weingart for the great work she has been doing with the Circle of Friends program.

- B. Golf Update - Executive Director Dave Peterson summarized revenue totals for the April months from 2019 through 2022.

	Randall Oaks Golf Club	Bonnie Dundee Golf Club
Rounds of Play April 2022	1,780 (1,518 decrease from 2021)	1,584 (1,404 decrease from 2021)
Green Fee Revenue April 2022	\$37,881 (\$31,520 decrease from 2021)	\$29,551 (\$24,382 decrease from 2021)

Consent Agenda

Approval of Items to be Considered for Consent Agenda – John Meschewski made a motion with a second by Jim Bonkoski to approve the Items to be Considered for the Consent Agenda including the April 20, 2022 Board Meeting Minutes and the Accounts Payable Check Register dated May 4, 2022. The motion passed 4 to 0.

Approval of Consent Agenda – John Meschewski made a motion with a second by Frank Scarpelli to approve the Consent Agenda. The motion passed 4 to 0.

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Director's Report

- A. Hickory Hill Park Development Update – The playground has been installed and grading for the parking lot, basketball court and some of the walking path are underway. Substantial completion is scheduled for May 20th, but inclement weather has not been favorable. Hacienda Landscape assured staff and the park designer that more staff will be assigned to this project.

- B. Flooding Problem – North of Randall Oaks Golf Maintenance Shop - Peterson stated that staff have met with Dundee Township officials to assess the reoccurring flooding that takes place at the Dundee Township property just north of the Randall Oaks Golf Maintenance Shop. Both parties are working together and plan to involve a flood specialist from PDRMA and a local individual, Tom Huddleston. Peterson will update the board at a later time.

- C. NRPA Conference Invitation to the Park Board – Peterson invited the Commissioners to the 2022 NRPA Conference taking place in Phoenix, AZ on September 20-22. He asked that they let him know if they are interested in attending.

- D. Out of the Office - Peterson informed the Board of Commissioners that he will be out of the office on May 20 through May 27, 2022.

President's Report

None.

Old Business

None.

New Business

- A. Consideration to Approve the Emergency Dolphin Cove Slide Tower Pillar Project – Bertone reviewed the observations made through WT Group of multiple items to be addressed. Staff recommends approving the cost of Lamp, Inc. to complete the Dolphin Cove slide tower pillar project and not going through the bid process in order to expedite the process and keeping our users and staff safe. Four board members must vote with an outcome of three of the four voting yes in order to not bid this project out. As an unbudgeted expense, staff will monitor capital spending in the 2022/2023 fiscal year and defer other project(s) if necessary. Scarpelli expressed concerns and discussion followed regarding the options available in order to get the pool with the slides open for this coming season.

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Frank Scarpelli made a motion with a second by Jim Bonkoski to Approve the Emergency Dolphin Cove Slide Tower Pillar Project and not bid the project out contingent on whether shoring up on a temporary basis cannot get us through the 2022 Dolphin Cove season. The motion passed 4 to 0.

- B. Consideration to Allow Staff Attendance at the NRPA Conference – The NRPA Conference is being held in Phoenix, AZ on September 20-24, 2022. It is encouraged for staff development purposes to take advantage of energetic networking activities. Total costs per employee would be approximately \$1,900. Anticipated attendance would not exceed four employees, and it is in the budget.*

Jim Bonkoski made a motion with a second by John Meschewski to approve allowing up to four staff to attend the NRPA conference as presented. The motion passed 4 to 0

At 8:30 p.m., Frank Scarpelli made a motion with a second by Jim Bonkoski to go into closed session. The motion passed 4 to 0.

Closed Session

- A. Personnel Matters 5 ILCS 120/2 (c) 1*
- B. Pending, Probable or Imminent Litigation 5 ILCS 120/2(c)(11)*

At 9:24 p.m. regular session reconvened.

John Meschewski made a motion with a second by Frank Scarpelli to approve the Closed Session minutes of April 6, 2022 and April 20, 2022. The motion passed 4 to 0.

Adjournment

Jim Bonkoski made a motion with a second by John Meschewski to adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 9:24 p.m.