



DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

The May 18, 2022 meeting of the Dundee Township Park District Board of Commissioners was held at the Randall Oaks Golf Club and called to order at 7:01 p.m. by President Erin O’Leary. Commissioners responding to roll call were Vice President Jim Bonkoski, Secretary John Meschewski, and Treasurer Frank Scarpelli. Commissioner Craig Rakow was absent.

Citizens to be Heard

None

Staff Reports

- A. PDRMA Insurance Coverages Review – Human Resources & Risk Manager Jackie Pierce reviewed the PDRMA programs. Pierce explained about the risk pool of members. These entities are self-insured but share the risk and resources within special services. PDRMA members include those from Park District’s, Forest Preserves, Special Recreation, and Conservation districts with a membership of 160. PDRMA is the umbrella that administers the program. There are two program councils: (each are independent). The District happens to belong to both, Property Casualty & Health. Each program has operational committees. PDRMA is a nonprofit and all unused funds are given back to members either short or long term through rate stabilization. Rate stabilization offsets rate increases. Accumulated net position provides insulation/ cushion. PDRMA self-insures a layer and then purchases reinsurance for the large losses. PDRMA has a number of departments that we work with including a risk management consultant, claims and legal department staff, and education and training staff.

- B. Enterprise Fleet Lease Background – Superintendent of Park Services Mark Simon reported that he has had three meetings with Enterprise. The first meeting reviewed Enterprise Fleet Management Services in general. They are a full service fleet management service with 20 years’ experience and are a member of Sourcewell national cooperative purchasing group. The second meeting was a discussion of what fleet leasing options would look like for our District. The third meeting discussed a more focused proposal of what might be a starting off option for the District. Simon and Peterson also met with Crystal Lake Park District to review their experience with Enterprise. Peterson contacted Scott Puma and shared sample lease materials with him; he has had no negative feedback from other organizations using Enterprise leasing. We are continuing research into leasing options. Raymond Jess, of Enterprise, plans on reviewing the program at the June 15th Board Meeting.

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Consent Agenda

Approval of Items to be Considered for Consent Agenda – Frank Scarpelli made a motion with a second by John Meschewski to approve the Items to be Considered for the Consent Agenda including the May 5 Special Board Meeting Minutes and the Accounts Payable Check Register dated May 18, 2022. The motion passed 4 to 0.

Approval of Consent Agenda – Jim Bonkoski made a motion with a second by John Meschewski to approve the Consent Agenda. The motion passed 4 to 0.

Director's Report

Special Projects

- A. Soccer Fields and Park Amenities Update (Maple Ave.) – The soccer field and park amenity idea has been shared with the Village of Carpentersville officials, Kane County Forest Preserve District officials and staff. The next step will be to meet with park designer, Joe Brusseau, of Hitchcock Design and begin preliminary designs. This project will qualify for an OSLAD grant and it will be submitted with the 2022 applicants.

- B. Hickory Hill Park Update - The easement agreement with Barrington School District 220 is in place. The Park District has submitted drawings to them of the easement path along Woodlands School. Soil samples are being taken along the park walking path, basketball court and parking lot before asphalt is installed. The CAMBr agreement is being reviewed and staff is trying to set up a kickoff meeting with them to discuss volunteer work to be completed as it relates to the bike path.

- C. NISRA Golf Outing invitation - NISRA has their golf outing scheduled for June 3 at 10:30 a.m. Peterson invited any board members who would like to participate to let him know so he can register them.

President's Report

O'Leary took a moment to thank the volunteers and coaches that run the Dance Program for a wonderful recital and those that run the Youth Soccer Program for all their hard work.

Old Business

None.

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New Business

- A. The Election of Board Officers - Nominations were taken by Board President O'Leary for the following board offices: President, Vice-President, Treasurer and Secretary. Discussions ensued and the offices were decided as follows:

President	Frank Scarpelli
Vice-President	Erin O'Leary
Treasurer	Jim Bonkoski
Secretary	John Meschewski

A consensus from the board included keeping Executive Dave Peterson as the Assistant Secretary and Legislative Liaison and Director of Business Services Greg Gannon as the Assistant Treasurer.

Frank Scarpelli made a motion with a second by John Meschewski to approve Election of Board Officers as presented. The motion passed 4 to 0.

- B. June 1, 2022 Scheduled Board Meeting – Peterson is recommending that the Board of Commissioners cancel the June 1, 2022 board meeting due to a lack of business to conduct and the close proximity the Memorial Day weekend.

Frank Scarpelli made a motion with a second by John Meschewski to approve the cancellation of the June 1, 2022 board meeting as presented. The motion passed 4 to 0.

At 8:07 p.m., Frank Scarpelli made a motion with a second by John Meschewski to go into Closed Session. The motion passed 4 to 0.

Closed Session

- A. Personnel Matters 5 ILCS 120/2 (c) 1
B. Pending, Probable or Imminent Litigation 5 IL CS 120/2(c)(11)

At 8:28 p.m. regular session reconvened.

Erin O'Leary made a motion with a second by John Meschewski to approve the Closed Session minutes of May 5, 2022. The motion passed 4 to 0.

Adjournment

John Meschewski made a motion with a second by Jim Bonkoski to adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 8:29 p.m.