



DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

The June 15, 2022 meeting of the Dundee Township Park District Board of Commissioners was held at the Randall Oaks Golf Club and called to order at 7:00 p.m. by President Frank Scarpelli, Commissioners responding to roll call were Vice President Erin O'Leary and Treasurer Jim Bonkoski. Commissioner Craig Rakow and Secretary John Meschewski were absent.

Citizens to be Heard

None

Enterprise Fleet Lease Program – Executive Director Dave Peterson introduced Raymond Jess of Enterprise to review the fleet management program. He highlighted that Enterprise has 600 dedicated remarketing employees, 150 remarketing lots in North America, 19,000 buyers and 85% direct to dealer resale channels. In 2020, Enterprise sold over 1,100,000 vehicles at an average of 108% above black book (CVI). Jess also reviewed the driving results. Enterprise has 1,500+ government customers, 100,000+ government vehicles managed and 40,000+ government vehicles leased.

Erin O'Leary made a motion with a second by Jim Bonkoski to approve the Enterprise Lease Program as presented and allow Executive Director Peterson to move forward with entering into an agreement. The motion passed 3 to 0.

Erin O'Leary made a motion with a second by Jim Bonkoski to open the public hearing.

Public Hearing – 2022/2023 Budget and Appropriation Ordinance #22-02 – Scarpelli reviewed the budget and appropriation ordinance is an annual process that discloses the amount of cash on hand at the beginning of the fiscal year. An estimate of cash to be received, an estimate of expenditures in the year, and an estimate of cash on hand at the end of the fiscal year. The ordinance must be available for public inspection for at least 30 days prior to passage. Resident Mike Tennis made some comments regarding the ordinance, specifically related to the Recreation, IMRF and Capital Improvement Funds.

Jim Bonkoski made a motion with a second by Erin O'Leary to close the public hearing. The motion passed 3-0.

Staff Reports

- A. Finance - Director of Business Services, Greg Gannon reviewed the business services report for April 2022 and May 2022. The District ended the fiscal year with a total fund balance of \$5.5 million, compared to the prior year's fund balance of \$2.5 million; a \$3 million increase. All funds met the fund balance thresholds except the Recreation and IMRF funds. Corporate fund

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had an increase of \$505,000 over the prior year. \$395,000 of that increase was due to the allocation of more property tax revenue during the FY to the fund. Randall Oaks Zoo saw an increase in net of \$258,000 since this was the first full FY it was open since Covid. Recreation activities saw an increase in net of \$874,000 over the prior year. \$663,000 of that increase was allocation of more taxes this year. Programming had net surplus of \$305,000, Fitness had net surplus of \$112,000, and COF had net surplus of \$462,000. Capital Improvement Fund net was \$1.6 million in projects of the \$2.1 million budgeted. Last FY we were at \$432,000 in projects. Randall Oaks Golf Club ended the year with a net of \$17,000 which is \$379,000 behind last FY. Most of this loss came in the area of golf with total golf revenue down \$97k over PY along with an increase in wages and golf expenses of \$171k. Food & Beverage ended with a net of \$27,000 which is \$55,000 behind the prior year. Revenue saw an increase of \$114,000 but expenses were up \$171,000. Bonnie Dundee Golf Course ended the year with a net of \$318,000, up \$53,000 over the prior year. Golf revenue was down \$47,000. What helped at BDGC was a decrease in ground expenses of \$70,000.

As of May 31, the District had a total fund balance of \$7.0 million vs \$6.1 million last fiscal year. Corporate Fund had an ending balance of \$1.4 million, Recreation activities had an ending balance of \$3.3million, and Capital Improvement had an ending balance of \$1.0 million. As of the end of the month, all funds have met or exceed the fund balance policy percentage thresholds except IMRF fund which is at 18%-fund balance policy is 25%. Corporate Fund is \$1.1 million behind last fiscal year due to the \$1.2 million transfer made to Capital Improvement this Fiscal year. Randall Oaks Zoo revenue is up \$36,000 over the prior year. Recreational activities portion of the recreation fund is up \$53,000 over the prior year in net. We have seen a net increase in programming of \$90,000, a net increase of \$31,000 in aquatics and a \$10,000 net increase in fitness. We have spent \$1.3 million in capital projects of the \$2.1 million budget for the fiscal year. Both golf courses combined for an excess of \$530,000, a decrease of \$215,000 over the prior year.

- B. Golf Operations Update – Director of Golf Operations Chris Neuhart and Head Golf Professional Bob Mertel reported on key areas. Neuhart reviewed the current staff and their positions including 63 part time seasonal staff of which they will lose 32 of them starting mid-August. Neuhart and Mertel also reviewed what goes on at the golf courses throughout the week with many leagues. Permanent tee times that are held on Saturday's at Randall Oaks includes 96 players and at Bonnie Dundee 36 players. Sunday there are 96 Players at Randall Oaks and 84 players at Bonnie Dundee. The golf courses also host Junior Golf, which includes the Oaks Junior League, ages 9-13 with

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68 registrants. The Acorn Junior League, ages 5-8 has 32 registrants. Clinics, ages 4-13, runs 3 days a week with varying registrants from 22-50 kids. The golf club also runs high school prep clinic with 9 students and spring clinic for about 8 students. Golf Outings executed 2 shotguns at each course. Food & Beverage events for this year include 4 completed weddings with 10 more on the 2022 calendar, Parties with 10 completed and 11 more scheduled. Golf Events include 5 completed and 9 more scheduled for 2022.

- C. Recreation Services 2022 Spring Programming Recap – Deputy Director Ross Bertone reviewed the Districts upcoming events. Bertone also highlighted attendance for key areas, such as Special Events from December through March at 284 compared to 239 last year. Saturday Live attendance in 2022 is at 765 compared to 619 last year. Schools Out Club is at 552 compared to 108 last year. Youth Soccer Spring U6 is at 78, up from 37 last year, and Spring U8-U14 is at 210, up from 155 last year. Bertone also noted that Fall Preschool registration currently has an enrollment of 83 compared to 59 last year. 187 dancers participated in the Spring Dance Recital with over 580 spectators in attendance between the two recitals. New storywalks were set at Randall Oaks Park and Lions Park in the spring. The Adult Activities Center received 24 tablets through Ageguide for our local seniors and collaborated with the library to get the seniors trained. The Carillon Community of Pingree Grove donated 50 gift cards from various stores and restaurants to the AAC to be given to those less fortunate. NISRA LIFE group is back helping with the AAC Wednesday monthly parties.

Consent Agenda

Approval of Items to be Considered for Consent Agenda – Erin O’Leary made a motion with a second by Jim Bonkoski to approve the Items to be considered for the Consent Agenda including the May 18, 2022 Board Meeting Minutes and the Accounts Payable Check Registers dated June 1, 2022 and June 15, 2022. The motion passed 3 to 0.

Approval of Consent Agenda – Jim Bonkoski made a motion with a second by Erin O’Leary to approve the Consent Agenda. The motion passed 3 to 0.

Director’s Report

- A. BGCDT – Woodlands School Update – Executive Director Dave Peterson shared that The Boys and Girls Clubs of Dundee Township has secured grant monies totaling \$2.5 million from local politicians. These monies are earmarked for the possible rehabilitation of the Woodlands School, owned by Barrington School District 220. If there is a change in ownership of this property, Peterson will work with the BGCDT and the outside maintenance of the property and potential usage as park space.

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- B. Bid Threshold Change/Update - Peterson reviewed the Synopsis as Introduced, which amends the Park District Code. Provides that specified contracts related to supplies, materials, or work involving an expenditure in excess of \$30,000 (rather than \$25,000) or a lower amount. If required by board policy, must be a competitively bid. Provides that all competitive bids for contracts involving an expenditure in excess of \$30,000 (rather than \$25,000) or a lower amount. If required by board policy, the bid must be sealed by the bidder, opened by a member or employee of the park board at a public bid opening, at which the contents of the bid must be announced. Effective immediately.

Hickory Hills Update - The Hickory Hill Park construction will include pouring the asphalt paths this Thursday and Friday. Peterson was made aware by our park designer, Hitchcock Design, that the IDNR is now accepting extension requests. He has requested a 3-month extension on completing the project due to the delays from COVID, material and supplies and shipping. He is awaiting a decision from the IDNR administrator of our project and anticipates approval.

President's Report

Formation of Citizen Committees - President Scarpelli introduced the idea of forming a Citizen Advisory Committee to revisit the 2019 Community Interest and Opinion Survey. With COVID and the poor outlook on the economy, perhaps there are changes in community member's priorities as they relate to recreation. Scarpelli requested that the board members think about this and at a future meeting, further discussion will take place when all board members are present.

Old Business

None.

New Business

Erin O'Leary made a motion with a second by Jim Bonkoski to approve the Budget and Appropriation Ordinance #22-02 as presented. The motion passed 3 to 0.

Jim Bonkoski made a motion with a second by Erin O'Leary to approve the Closed Session minutes of May 18, 2022. The motion passed 3 to 0.

Adjournment

Erin O'Leary made a motion with a second by Jim Bonkoski to adjourn the meeting. The motion passed 3 to 0. The meeting adjourned at 8:30 p.m.