



DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

The August 17, 2022 meeting of the Dundee Township Park District Board of Commissioners was held at the Randall Oaks Golf Club. President Frank Scarpelli called the meeting to order at 7:00 p.m. Commissioners responding to roll call were Vice President Erin O'Leary, Treasurer Jim Bonkoski. Secretary John Meschewski and Commissioner Craig Rakow.

Citizens to be Heard

Mike Tennis of Sleep Hollow thanked the board for posting the board packet on the website ahead of the meeting.

Staff Reports

- Finance – Director of Business Services, Greg Gannon, reviewed the business services report for June 2022 and July 2022. As of July 31, the District had a total fund balance of \$9.7 million vs \$6.7 million last fiscal year, Corporate Fund at \$2.4 million, Recreation Activities at \$4.3 million, and Capital Improvement at \$267,000. As of the end of the month, all funds have met or exceeded the fund balance policy percentage thresholds except capital improvement which will come back above \$500,000 in November when we receive the GO Bond proceeds. Corporate Fund is at \$1.2 million behind the prior year, mainly due to the \$1.2 million transfer to Capital Improvement this fiscal year that was not done last year. The Zoo has a net excess of \$40,000 over the prior year with their revenues up \$53,000. Recreational activities portion of the Recreation Fund is down \$224,000 over the prior year. This is due to lower property tax allocations to the Recreation Fund this fiscal year. Aquatics is down \$33,000 over the prior year, due to an increase in wage expenses partially due to the increase in minimum wage. Fitness is up \$30,000 in excess net over the prior year. Programming is down \$6,000 in net over the prior year. For Capital Projects, we have spent \$850,000 of the \$2.5 million budget for the FY.

Both golf courses combined for an excess net of \$786,000, a decrease of \$42,000 over the prior year. Randall Oaks Golf Club had a net decrease of \$14,000 over last year with a net of \$526,000 vs a net of \$540,000 the prior year. Golf revenues year to date are just over \$1 million, an increase of \$70,000 over the prior year. Golf expenses are almost exact to last fiscal year at \$224,000. Food & Beverage net has decreased \$111,000 from the prior year, mainly due to a decrease in food sales of \$34,000. Bonnie Dundee Golf Course has a net decrease of \$28,000 over the prior year with a net of \$261,000 vs a net of \$289,000 the prior year. Golf revenues FY year to date are \$471,000, an increase net of \$10,000 over last year. Grounds expenses have increased

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\$18,000 over the prior year. Food & Beverage has decreased \$21,000 over last year due to an increase in wages and liquor orders.

The Audit fieldwork is complete and expected to be presented at the first meeting in October.

Erin O’Leary made a motion with a second by Craig Rakow to approve the June and July 2022 Budget Reports as presented. The motion passed 5 to 0.

- A. Golf Update – Executive Director, Dave Peterson summarized revenue totals for Green Fee Revenue and Rounds of Play from Start of Season – August 15, 2019 – 2022 Comparison

GOLF REPORT	Randall Oaks Golf Club	Bonnie Dundee Golf Club
Green Fee Revenue Start of Season Through August 15, 2022	2019 - \$465,940 2020 - \$484,807 2021 - \$613,556 2022 - \$551,223 Down 11% from 2021	2019 - \$314,549 2020 - \$355,251 2021 - \$442,957 2022 - \$410,817 Down 8% from 2021

Consent Agenda

Approval of Items to be Considered for Consent Agenda – Jim Bonkoski made a motion with a second by Erin O’Leary to approve the Items to be considered for the Consent Agenda including the July 20, 2022 Board Meeting Minutes and the Accounts Payable Check Registers dated August 3, 2022 and August 17, 2022. The motion passed 5 to 0.

Approval of Consent Agenda – Erin O’Leary made a motion with a second by John Meschewski to approve the Consent Agenda. The motion passed 5 to 0.

Director’s Report

Maple Avenue Park Update – Peterson reported that staff provided background on the adult soccer program that takes place at Meadowdale Park. Peterson reminded the board that one of the goals given to him was to explore soccer field opportunities on the east side of the community. He reviewed concept designs and cost estimates provided by park designer, Joe Brusseau. The cost estimate totaled \$2.125 million, which did not include a trail to the north, lights, synthetic turf or irrigation. Discussions ensued. Peterson indicated that an agreement with the Kane County Forest Preserve would need to be entered into as well as an IDNR Resolution passed indicating that the Park District is committed

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financially to an OSLAD grant if successful in being awarded. The tight timeline of applications being submitted no later than September 30 is a challenge.

The board gave Peterson direction to inquire further about downsizing the project in a phase 1 with two soccer fields and fewer parking spaces to address the high cost. Then consider a phase 2 to add more soccer fields and parking. Staff will collaborate with the Forest Preserve and the park designer further and report to the board.

President's Report

- A. President Scarpelli received a legislative survey from IAPD, giving the board and staff an opportunity to share what they feel are important legislative matters to address in the upcoming year. Peterson stated that he too had received the survey and that he had already completed it and included suggestions related to minimum wage and IMRF legislation.

Old Business

None.

New Business

- A. Randall Oaks Front Shelter Replacement – Superintendent of Parks, Mark Simon, reported that due to the lack of competing bids and the bid received is more than 61% greater than the budget, staff recommends rejecting the bid submitted by Hacienda. Simon has reached out to prospective contractors in order to have a more competitive bid. We may extend time to complete the project to the end of April.

Erin O'Leary made a motion with a second by John Meschewski moved to approve rejection of all bids for the Randall Oaks Park Front Shelter Replacement as presented. The motion passed 5 to 0.

- B. Consideration to Amend Board Meeting Schedule for the Month of September – Peterson explained that some staff and Board President, Frank Scarpelli, are registered to attend the NRPA Conference Sept. 20-22, 2022. This is in conflict with the regularly scheduled meeting. Staff is recommending cancelling the September 7 and September 21 meetings and holding just one on the second Wednesday of the month. Due to other conflicts among commissioners, it was decided to keep the September 7 date on the schedule and cancel just the September 21 meeting date.

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Erin O'Leary made a motion with a second by John Meschewski to approve maintaining the September 7 meeting date and cancelation of the scheduled September 21 meeting. The motion passed 5 to 0.

At 7:56 p.m., Erin O'Leary made a motion with a second by John Meschewski to go into closed session. The motion passed 5 to 0.

Closed Session

- A. Personnel Matters 5 ILCS 120/2 (c) 1
- B. Pending, Probable or Imminent Litigation 5 ILCS 120/2(c)(5)

At 8:20 p.m. regular session reconvened.

Adjournment

Jim Bonkoski made a motion with a second by Erin O'Leary to adjourn the meeting. The motion passed 5 to 0. The meeting adjourned at 8:21 p.m.