



DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

The February 15, 2023 meeting of the Dundee Township Park District Board of Commissioners was held at the Randall Oaks Recreation Center. Vice President Erin O’Leary called the meeting to order at 7:01 p.m. Commissioners responding to roll call were Treasurer Jim Bonkoski. Secretary John Meschewski and Commissioner Craig Rakow. Frank Scarpelli was absent.

Citizens to be Heard

None.

Staff Reports

- A. Golf Operations Update – Chris Neuhart, Director of Golf Operations provided a recap of the 2022 golf season and discussed changes for the upcoming 2023 season. Weekday leagues remain strong and the junior golf league is successful with 332 students involved in the 2022 season. Membership rates for 2023 have increased 5.6% with 12 new memberships to date. Revenue increased \$54,530 over 2022 during the promo period. Permanent tee time play for Saturday and Sunday at both courses have increased for the coming year. Neuhart also reviewed the survey results sent to our golfers towards the end of the last season to allow feedback. Changes in the 2023 golf season, based on feedback and observation, will include the hiring of a full time kitchen position, evolved menu and theme nights with special menus. Consistent feedback received by staff indicated improvements are needed in the F&B area.
- B. Grant Project Update on Small Animal House – Mark Simon, Superintendent of Park Services reported that they are hoping to have bids out for the project in March/April with completion by December 2023. Simon reviewed the concept budget draft completed by Wight, which is currently projected at \$1,427,506, an increase of 27% from the 2021 estimate. Funding sources include a \$750,000 Museum Grant, \$100,000 West Dundee Impact Fees Commitment, and \$400,000-\$500,000 in projected Corporate Fund surpluses.

Consent Agenda

Approval of Items to be Considered for Consent Agenda – Jim Bonkoski made a motion with a second by John Meschewski to approve the Items to be considered for the Consent Agenda including the February 1, 2023 Board Meeting Minutes, the Accounts Payable Check Register dated February 15, 2023 and the Monthly Finance Report for the Period Ending January 31, 2023. The motion passed 4 to 0.

Approval of Consent Agenda – Craig Rakow made a motion with a second by John Meschewski to approve the Consent Agenda. The motion passed 4 to 0.

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Director's Report

- A. Peterson congratulated Mary Stallings, Adult Activities Manager for receiving the Citizen of the Year Award for the excellent service she has provided to the Carpentersville Police Department and the citizens of Carpentersville.

President's Report

None.

Old Business

None.

New Business

None.

John Meschewski made a motion with a second by Jim Bonkoski to approve the Closed Session Meeting Minutes of February 1, 2023 as presented. The motion passed 4 to 0.

Adjournment

Jim Bonkoski made a motion with a second by John Meschewski to adjourn the meeting. The motion passed 4 to 0. The meeting adjourned at 7:54 p.m.

Note: The next board meeting will be held March 1, 2023 at the Randall Oaks Recreation Center.