



DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

The April 5, 2023 meeting of the Dundee Township Park District Board of Commissioners was held at the Randall Oaks Recreation Center. President Frank Scarpelli called the meeting to order at 7:01 p.m. Commissioners responding to roll call were Treasurer Jim Bonkoski, Secretary John Meschewski and Commissioner Craig Rakow. Erin O’Leary was absent.

Citizens to be Heard

None.

Staff Reports

- A. Golf Grounds Update – Golf Course Superintendent, Mike Sprouse gave a Power Point presentation that showed highlights from the 2022 golf season, discussed current projects, future projects, thanked a retiring employee and introduced a new employee. The presentation concluded by thanking commissioner Craig Rakow for his support throughout his 40 plus years of service as a Park Board Commissioner.

Highlights from the presentation included:

- Resolution of the Bartel’s property flooding
- Oak tree planting
- The boardwalk bridge project
- Sand bunker renovation program progress
- Progress of the current irrigation pump station project
- Bonnie Dundee Bunker study
- Randall Oaks back 9 study: holes 11, 12, 13 and 15
- Permanent on course bathroom options
- Seawall and Retaining wall options

Consent Agenda

Approval of Items to be Considered for Consent Agenda – Jim Bonkoski made a motion with a second by John Meschewski to approve the Items to be considered for the Consent Agenda including the March 15, 2023 Board Meeting Minutes and the Accounts Payable Check Register dated April 5, 2023. The motion passed 4 to 0.

Approval of Consent Agenda –Craig Rakow made a motion with a second by John Meschewski to approve the Consent Agenda. The motion passed 4 to 0.

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Director's Report

- A. Legislative Update – Executive Director, Dave Peterson provided updates to legislation working through Congress. Legislation included electronic filing of bond ordinances, solar energy commitments up to 20 years, clarification on DCFS license requirements for part-time specialty programs, use of Police Levy funds for security cameras, etc. and \$22.50/hour minimum wage for lifeguards.
- B. Decennial Committee - Peterson provided a summary of the requirements needed in forming a committee, holding a minimum of three meetings with the first one taking place no later than June 10, 2023 and the final report being filed with the County by December 10, 2024. President Scarpelli added that two residents of Dundee Township need to be appointed along with the five board members and the executive director. A couple of names were suggested for consideration. Scarpelli will work with Peterson on finalizing the committee and preparing for the first meeting to be held on June 7, 2023.
- C. IAPD Legislative Conference Invitation - Peterson invited any board members to attend the annual Legislative Conference to be held in Springfield on May 2-3. The conference includes a reception, workshops and time to meet with your local legislators.
- D. Letter of Support - Fabulous Fox Water Trail - Peterson shared with the board a letter of support, designating an access point at South End Park for river users. He stated that the Village of West Dundee had already provided a similar letter of support as well.

President's Report

- A. President Scarpelli disclosed to the board an infestation concern that is occurring with caterpillars/spongy moths within the Village of East Dundee. He thanked staff for taking time to meet with residents last week and drive around to a few problem areas. Scarpelli and Peterson attended a meeting earlier tonight at the Village of East Dundee where Peterson shared a similar concern that was addressed back in 2009/2010 at our Randall Oaks Park.

Old Business

None.

New Business

- A. Administration Policy Amendment 6.15 Fixed Assets Ledger – Peterson explained that staff investigated increasing the threshold amount assigned to designating assets on our balance sheet from \$5,000 to \$10,000 or greater. Staff checked with our auditors, Sikich, and they are supportive with the District's increasing the asset amount. Accordingly, purchases of \$10,000 and greater beginning May 1, 2023

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will be recorded and assigned a depreciation schedule based on the category. The upcoming budget presentation will reflect this in operations and in capital.

John Meschewski made a motion with a second by Jim Bonkoski to accept the amendment to Administration Policy 6.15 as presented. The motion passed 4-0.

Craig Rakow made a motion with a second by John Meschewski to approve the Closed Session Meeting Minutes of March 15, 2023. The motion passed 4-0.

Adjournment

Jim Bonkoski made a motion with a second by John Meschewski to adjourn the meeting. The motion passed 4-0. The meeting adjourned at 8:24 p.m.

Note: The next board meeting is scheduled for April 19, 2023 at the Randall Oaks Recreation Center. *It may be relocated to the Sleepy Hollow Pool/Building and will be reflected on the agenda.*