



## DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

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The October 4, 2023 meeting of the Dundee Township Park District Board of Commissioners was held at the Rakow Center. President Frank Scarpelli called the meeting to order at 7:02 p.m. Commissioners responding to roll call were Treasurer Jim Bonkoski and Commissioner Pam Griffin. Erin O'Leary and John Meschewski were absent.

### Citizens To Be Heard

None

### Staff Reports

- A. Randall Oaks Small Animal Building Update – Deputy Director, Ross Bertone reported that so far, the construction has been moving along smoothly. Currently, the carpenters are framing out the interior walls and are to complete this week. All exterior walls are up and secure, and roof framing and sheathing is complete. Next will be HVAC, plumbing, and electric. There is a hurdle with the availability of the electric panel inside the building. An alternate has been sourced and the price is \$9,500 higher. A second challenge is the existing transformer on-site and its capacity to handle the power needs of the new building. Staff are waiting to hear back from ComEd regarding using the existing or replacing with a larger one at a significant cost or the third option of adding a second, smaller one to the existing. President Scarpelli suggested we might inquire about a dry transformer that is considerably less expensive. Bertone agreed to look into it and get back to him on KWCC's response. Bertone also mentioned that we have not heard many negative comments regarding the removal of the playground. We were able to salvage some of the playground pieces for animal use.

### Consent Agenda

Jim Bonkoski made a motion with a second by Pam Griffin to approve items to be considered i – vi with the amendment to the August 16, 2023 minutes as presented and include New Business item A Consideration to Approve the Randall Oaks Park Front Shelter Bid to be tabled until the October 18, 2023 board meeting. *The motion passed 3-0. This includes:*

- i. August 16, 2023 Regular Board Meeting Minutes - Amended to reflect the Sleepy Hollow Pool meeting*
  - ii. September 27, 2023 Special Board Meeting Minutes*
  - iii. The August 2023 Financial Report*
  - iv. The Accounts Payable Check Register Dated – September 6, 2023*
  - v. The Accounts Payable Check Register Dated – September 20, 2023*
  - vi. The Accounts Payable Check Register Dated – October 4, 2023*
- VIII A. Consideration to table the item of the Randall Oaks Park Front Shelter Bid to the next meeting date of October 18, 2023*

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*Approval of Consent Agenda – Pam Griffin made a motion with a second by Jim Bonkoski to approve the Consent Agenda. The motion passed 3-0.*

**Director’s Report**

- A. Review of the 5-Year Capital Plan and Funds Available -Peterson reviewed the 5-year capital plan and existing debt service for the current fiscal year 2023/2024. He explained that the current debt service fiscal year equals \$1,173,046 to make payments on the Randall Oaks Recreation Center, the Senior Center, and improvements to the front nine holes at the Randall Oaks Golf Course. The annual rollover bond of approximately \$2.4 million allows for nearly \$1.2 million in capital projects. He pointed out that the Park District has many wonderful facilities and parks and with this comes infrastructure needs over time.
- B. Woodland School Update - Peterson informed the board that the hearing with the Judge on the conveyance of the Woodland School property takes place tomorrow. Our attorney does not expect any objections and expects the hearing to be a smooth process. If everything goes well, the property could be conveyed to the Boys and Girls Clubs of Dundee Township soon thereafter.
- C. PDRMA – Health Program Member Disbursement and Next Year’s Rate Increase Notice - Peterson shared with the board that the Park District will be receiving a \$19,098.74 disbursement from the positive results of the 2022 net position. He went on to inform the board that health insurance premiums will be increasing in 2023 by 7.9% with PPO and 7.7% with HMO. Peterson said that these increases would be lessened with the options the District is proposing to take in its offerings to employees and the disbursement mentioned above. Staff will be presenting the health insurance plan and recommendations at the October 18, 2023 board meeting.
- D. Golf Report Update - Golf Rounds of Play/Green Fee Revenue Update – Rounds of play for the month of September 2023 and start of season Through September were shared with the board

<b>GOLF REPORT</b>	<b>Randall Oaks Golf Club</b>	<b>Bonnie Dundee Golf Club</b>
Green Fee Revenue - September	2021 - \$116,507 2022 - \$117,918 2023 - \$96,958	2021 - \$83,069 2022 - \$72,792 2023 - \$68,274
Rounds of Play - September	2021 – 4,674 2022 – 4,462 2023 – 3,762	2021 – 4,362 2022 – 3,737 2023 – 3,364
Green Fee Revenue – Through September	2021 - \$809,305 2022 - \$739,109 2023 - \$811,916	2021 - \$587,830 2022 - \$542,887 2023 - \$599,660

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Rounds of Play – Through September	2021 – 36,157 2022 – 32,023 2023 – 33,276	2021 – 31,763 2022 – 28,884 2023 – 29,508
Golf Car Revenue-Start of Season through Sept – <u>Both Courses Combined</u>	2021 - \$513,236 2022 - \$494,853 2023 - \$516,187	

E. West Dundee Proposed Development - Peterson shared with the board a letter from West Dundee Village Manger, Joe Cavallaro, regarding a proposed development on the south side of Recreation Drive and just east of the development that went up several years ago. Scarpelli gave some background on the .77 acre parcel the Park District acquired to facilitate connectivity from Route 72 to the Randall Oaks Baseball Complex back in the 1990s. Discussion ensued. Peterson will provide updates if this development appears to be moving forward.

President’s Report

President Scarpelli has asked the staff to make a recommendation on whether the Sleepy Hollow Pool should remain open or not past the 2023 season, based on the deteriorating pool shell and significant water loss. He has asked the staff to come to the October 18, 2023 board meeting with this recommendation. Additionally, he has asked the staff to provide next steps in the community engagement process. This should include a series of meetings to elaborate on Park District financials, debt service, capital planning, stakeholder interests, etc. Discussions ensued.

Old Business

None

New Business

None

Adjournment

Jim Bonkoski made a motion with a second by Pam Griffin to adjourn the meeting. The motion passed 3-0. The meeting adjourned at 7:57 p.m.

**Note: The next board meeting is scheduled for October 18, 2023 at the Rakow Center.**