



DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

The October 18, 2023 meeting of the Dundee Township Park District Board of Commissioners was held at the Rakow Center. President Frank Scarpelli called the meeting to order at 7:00 p.m. Commissioners responding to roll call were Vice President Erin O'Leary, Treasurer Jim Bonkoski, Secretary John Meschewski and Commissioner Pam Griffin.

Citizens to be Heard

Mike Bourbon asked the board about a board discussion from years ago to use the Bonnie Dundee Golf Course and turn it into a rock quarry. President Scarpelli answered and let the gentleman know that it was his idea and that the discussion was in the past.

Staff Reports

- A. Final 2022/2023 Fiscal Year Top Level Report - Director of Business Services, Greg Gannon reported that the audit for the FY-2023 ending April 30, 2023 was finalized. The total Fund Balance was \$5.9 million, Corporate Fund had a balance of \$1.5 million, Recreation Fund (including golf) had a balance of \$2.4 million, and Capital Improvement Fund with \$979,000. The ending fund balances have met the District's fund balance policy for the fund with the exception of Recreation (just under 25%), Social Security and Liability. Social Security and Liability fund balance should be corrected during the current fiscal year with the changes to the tax revenue allocations made to the funds this year.

For the fiscal year, the District recognizes the effect of inflation with an increase of total expenses over the prior fiscal year of 19%, which was mainly recognized in the materials/supplies part of every department's budget. This was also due to the District catching up on capital projects with spending of \$2.3 million in projects versus \$1.6 million spent on projects last fiscal year. Within the Recreation fund, total recreational activities recognized a net decrease of \$378,000. Circle of Friends recognized an excess of \$540,000 while Recreation Programs and Aquatics recognized a net decrease of the prior year of \$215,000. Both Golf courses combined for a net excess of \$401,000. The Randall Oaks Golf Course had a net excess of \$238,000 and Bonnie Dundee Golf Course had a net excess of \$163,000. Sikich will be presenting the formal audit report at the next board meeting on November 1 and it will incorporate what was reported at this meeting.

Consent Agenda

- A. *Approval of Items to be considered for Consent Agenda – Jim Bonkoski made a motion with a second by John Meschewski to approve the Items to be considered for the Consent Agenda. The motion passed 5-0. This includes:*
- *October 4, 2023 - Regular Board Meeting Minutes*
 - *Accounts Payable Check Register Dated – October 18, 2023*
 - *September 2023 Financial Report*

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- *Consideration to Reject All Bids – Randall Oaks Park Front Shelter*

B. Approval of Consent Agenda – Erin O’Leary made a motion with a second by John Meschewski to approve the Consent Agenda as presented. The motion passed 5-0.

Director’s Report

None.

President’s Report

None.

Old Business

None.

New Business

A. Sleepy Hollow Pool Staff Recommendation for the 2024 Season – Executive Director Dave Peterson shared that staff has worked closely with engineers over the years to address the ongoing leaking at Sleepy Hollow Pool that has gotten exponentially worse. A great amount of resources and time have been put into this pool from year to year. Staff recommends to the board that the Sleepy Hollow pool be closed and not reopen in the 2024 season and beyond. Questions were taken from the audience and discussion ensued.

Deputy Director Ross Bertone reviewed the program adjustments that would need to be made with Sleepy Hollow Pool no longer in operation. The next steps would include researching the feasibility of adding an aquatics facility on the west side of town, given that Sleepy Hollow Pool is beyond its useful life. A series of initiatives are in order, including a Park District financial workshop that includes reviewing the 5-year capital plan, debt service, operations, a community survey, stakeholder meetings, referendum assessment, etc. A proposed schedule for these initiatives was presented beginning with creating a Citizen Advisory Committee. Future direction and engagement will be determined during the proposed timeframe. Meanwhile, staff will continue to operate the Rakow indoor pool and Dolphin Cove Family Aquatic Center with the priority of meeting our resident’s needs when it comes to programming and open swim.

Discussion ensued with the visitors in the audience for a duration of approximately 65 minutes. Roger Schamberger, of Burbach Aquatics, Inc., introduced himself and shared with the board and visitors his company’s experience with swim pool construction and community engagement. He expounded on the packet handed out to the board members and answered questions from the board and audience. Questions and comments from the visitors centered around the understanding that the Sleepy Hollow Swim Pool has reached its useful life and that they would like to see a new swim pool in the same location. The conversation ensued and

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included location of a new pool, size and scope of a new pool and the need to consider a referendum as the Park District does not currently have monies set aside to build a new swim pool. Community engagement was encouraged for those who would like to be heard and that process would begin in November. After no further questions or comments, President Scarpelli asked for a motion.+

John Meschewski made a motion with a second by Jim Bonkoski to approve the closing of Sleepy Hollow Pool and not reopen for the 2024 season and beyond. The motion passed 5-0.

- B. Ordinance No. 23-04 – An ordinance providing for the issue of approximately \$2,488,200 General Obligation Limited Tax Park Bonds, Series 2023, for park improvements, for the payment of certain outstanding obligations of the Park District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Director of Business Services, Greg Gannon, provided information on the annual rollover bond process.

Erin O'Leary made a motion with a second by Jim Bonkoski to approve Ordinance No. 23-04 as presented. The motion passed 5-0

- C. 2024 Health and Welfare Benefits Renewal – Superintendent of Human Resources and Risk Management, Jackie Pierce reviewed the Health and Welfare benefit package offered to all employees who work a minimum of 1560 hours annually. Offerings through PDRMA include PPO or HMO plans, dental, vision health insurance, life insurance and an employee assistance program. Changes in the plan will have an increase of 2% for PPO and an increase of 7% for the HMO. Dental plans will have an increase of 7%. Vision plans have increased 26%.

Changes and Updates would include Health Insurance rates will have an increase of 2% for the PPO (*see plan change recommendation, 7% if the district stays with the \$2,500 deductible/\$2,000 HRA plan) and an increase of 7% for the HMO. Dental Plans will have an increase of 7%, Vision Plans will have an increase of 26%, and Employee Assistance Program Insurance will have no change. Life Insurance will have 35% decrease from \$0.10 to \$0.065 per \$1,000 of coverage. Flexible Spending Account (FSA) - \$250 (one time implementation fee) and \$3.85 per utilizing participant per month, and Opt-out Health Insurance option of \$6,000 per year spread out over 24 pay periods.

Staff would make the following recommendations - Keep Vision (\$600 allowance plan) the same with an employee/employer distribution of 14%/86%. Keep Dental with Orthodontics plan contribution with the Employee contribution as 14% and the district paying 86% if the coverage. Keep the Health-HMO coverage the same with an employee/employer distribution of 13%/87%. Keep the \$300 HMO annual incentive plan of reimbursement to the Employee. Change the PPO Plan to a

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\$3,500 deductible/\$3,000 HRA PPO plan the same with an Employee/employer distribution of 14%/86%. Offer an "Opt-out Health Insurance" option at \$6,000 per employee, and offer a Flexible Spending Account (FSA) to benefit eligible employees through HealthEquity, Inc.

John Meschewski made a motion with a second by Jim Bonkoski to approve the PDRMA Welfare Benefits Renewal as presented. The motion passed 5-0.

At 9:17 p.m., Jim Bonkoski made a motion with a second by John Meschewski to go into closed session. The motion passed 5-0.

Closed Session

- A. Personnel Matters 5 ILCS 120/2 (c) (1)
- B. Purchase or Lease of Real Property 5 ILCS 120/2 (c) (5)
- C. Discussion of Pending, Probable or Imminent Litigation By or Against the Park District or an Employee 5 ILCS 120/2 (c) (11)

At 10:21 p.m. regular session reconvened.

Adjournment

Erin O'Leary made a motion with a second by *John Meschewski* to adjourn the meeting. The motion passed 5-0. The meeting adjourned at 10:22 p.m.

Note: The next board meeting is scheduled for November 1,, 2023 at the Rakow Center.