



## DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

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The November 1, 2023 meeting of the Dundee Township Park District Board of Commissioners was held at the Rakow Center. President Frank Scarpelli called the meeting to order at 7:00 p.m. Commissioners responding to roll call were Treasurer Jim Bonkoski and Secretary John Meschewski. Erin O’Leary and Pam Griffin were absent.

Jim Bonkoski moved with a second from John Meschewski to move the two New Business Items, A. Consideration For Approval – Truth in Taxation Law Resolution No. 23-04 and B. Consideration For Approval – Hickory Hill Park Easement Through the Boys and Girls Clubs of Dundee Township’s Woodland School Property to the Consent Agenda. The motion passed 3-0.

### Citizens to be Heard

None.

FY 2022/2023 Annual Comprehensive Financial Report was reviewed with the Board by Nick Brava of Sikich LLP. The Certificate of Achievement in Financial Reporting was highlighted along with the audit opinion of Sikich and different major and non-major governmental Funds activity.

### Staff Reports

- A. Final 2022/2023 Fiscal Year Top Level Report - Director of Business Services, Greg Gannon reviewed the fiscal year 2022/2023 treasurer’s report. Gannon highlighted some of the Funds and reserves as they tie in with the Fund Balance Policy.

### Consent Agenda

- A. *Approval of Items to be considered for Consent Agenda – Jim Bonkoski made a motion with a second by John Meschewski to approve the Items to be considered for the Consent Agenda. This includes:*
  - I. *October 18, 2023 - Regular Board Meeting Minutes*
  - II. *October 18, 2023 – Closed Session Meeting Minutes*
  - III. *Accounts Payable Check Register Dated – November 1, 2023*
  - IV. *Consideration for Approval – IAPD Delegate Designation 2024 Annual Board Meeting*
  - V. *Consideration for Approval – FY 2022/2023 Treasurer’s Report*
  - VI. *Consideration for Approval – FY 2022/2023 Comprehensive Annual Financial Audit Report*
  - VII. *Consideration for Approval – Truth in Taxation Law Resolution No. 23-04*
  - VIII. *Consideration for Approval – Hickory Hill Park Easement Through the Boys and Girls Clubs of Dundee Township’s Woodland School Property.*

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- B. Approval of Consent Agenda - John Meschewski made a motion with a second by Jim Bonkoski to approve the Consent Agenda as presented. The motion passed 3-0.*

Director's Report

- A. Hickory Hill Park – Peterson stated that all of the OSLAD grant proceeds have been received in the amount of \$363,800 and that there are punch list items still to be completed. He and staff will be meeting out at the site with Hitchcock and Hacienda Landscaping on Friday to address.
- B. Proposed Bartels Park Expansion – East Dundee – Peterson told the board that staff met with Village of East Dundee staff to discuss a proposed expansion of Bartels Park. The street would be permanently closed, and the park would expand westward up to the riverfront. Peterson told the Village staff that the Park District would be willing to partner and maintain the existing leased park space and the expanded space that would be developed.
- C. Randall Oaks Small Animal Building – Peterson shared with the board that the District will be receiving an additional \$13,333 in grant monies due to the increase in costs of the project due to inflation. These additional monies along with the \$750,000 initial grant will go toward the construction costs. Deputy Director Ross Bertone shared two change orders that have been accepted by the District in relation to this project.
- D. Golf Report – Peterson shared with the board rounds of play through October and summarized that the 2023 season has produced more rounds than last year through October but less than the 2021 season.
- E. Golf Simulators – Peterson shared with the board that the simulators used the past three years have gotten old and outdated and that the District will be leasing three new Foresight Simulators in the upcoming winter. The lease will be \$15,000 for the season, and the experience will be improved for the golfer.
- F. IPRA Conference and Dinner – Peterson will be sending out the IPRA Conference information to the board, and he has encouraged them to attend. A staff/board dinner is being planned as well.

President's Report

- A. President Scarpelli mentioned that he, Peterson, and Bertone (remotely) will be attending the Legal Symposium Conference tomorrow, November 2.

Old Business

None.

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New Business

None.

Adjournment

*Jim Bonkoski made a motion with a second by John Meschewski to adjourn the meeting. The motion passed 3-0. The meeting adjourned at 7:45 p.m.*

**Note: The next board meeting is scheduled for November 15, 2023 at the Rakow Center.**