



DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

The November 15, 2023 meeting of the Dundee Township Park District Board of Commissioners was held at the Rakow Center. President Frank Scarpelli called the meeting to order at 7:00 p.m. Commissioners responding to roll call were Vice President Erin O'Leary, Treasurer Jim Bonkoski, Secretary John Meschewski and Commissioner Pam Griffin.

Citizens to be Heard

None.

Staff Reports

None.

Consent Agenda

- A. *Approval of Items to be considered for Consent Agenda – John Meschewski made a motion with a second by Erin O'Leary to approve the Items to be considered for the Consent Agenda. The motion passed 5 to 0. This includes:*
- I. *November 1, 2023 - Regular Board Meeting Minutes*
 - II. *Accounts Payable Check Register Dated – November 15, 2023*
 - III. *Unneeded Property Ordinance No. 23-04*
 - IV. *October 2023 Financial Report*
- B. *Approval of Consent Agenda – Erin O'Leary made a motion with a second by John Meschewski to approve the Consent Agenda as presented. The motion passed 5-0.*

Director's Report

Executive Director, Dave Peterson shared with the board a letter he received from BGCDT CEO, Drew Glassford. The Woodland School transfer of property has been delayed another 30-60 days to allow for the HUD process to be completed. In order not to jeopardize the \$2 million grant received by the BGCDT, the transfer of property cannot take place until a HEROS process is done. Peterson added that if it appears this HUD procedure continues to delay the process beyond the next 60 days then a license agreement could be installed to transfer responsibility of the building maintenance to the BGCDT while the Park District still owns the building. All parties are hopeful that it will not come to this. President Scarpelli clarified to our visitors that the \$400,000 acquisition of the building was the responsibility of the BGCDT and not the Park District.

Peterson also gave an update on the grant for the Small Animal Building. He mentioned we will receive an additional \$100,000 in Grant funds due to the State of Illinois recognizing increased material and labor cost since the project was bid.

Page 2
Dundee Township Park District
Board Meeting Minutes
November 15, 2023

President's Report

President Scarpelli mentioned that he, John Meschewski, Dave Peterson, and Ross Bertone attended the Boys and Girls Club Gala. He shared it was a very nice event that raised \$700,000 this year.

Old Business

None.

New Business

- A. Strategic Plan Initiative – Aquatic Facility Feasibility. Community Engagement and Next Steps (Aquatic Citizen Advisory Committee Formulation and Use of a Third Party Facilitator) – Peterson reviewed the survey questions that staff has created to gauge interest from our Dundee Township residents related to investigating an aquatic facility on the west side of the Fox River. It is important to assemble a solid representation of the Dundee Township Community members on this committee, as we are unique in that we have four villages entirely within our boundaries, and we have several additional villages that have parts of their boundaries within the Dundee Township. Scarpelli suggested that we may need multiple smaller committees based on talent or skills that potential member might have. Staff would like to finalize the survey and send it out to the community in the next several business days. It is important that the community engagement process is not steered in any direction by the board and staff.

Staff have interviewed several third party consultants and architects to learn about the type of services they can provide and to help them better understand the scope of services. It was agreed by the board that Peterson and Bertone proceed with putting together an RFP for the community engagement process. Within the RFP specific tasks can be laid out in the scope of services so each responding company can provide fees that compare similar responsibilities.

Peterson suggested a finance workshop in January and some tentative dates were suggested (January 10 or January 17).

At 7:37 p.m. Jim Bonkoski made a motion with a second by Erin O'Leary to go into closed session. The motion passed 5-0.

Closed Session

- A. Personnel Matters 5 ILCS 120/2 (c) (1)
- B. Purchase or Lease of Real Property 5 ILCS 120/2 (c) (5)
- C. Discussion of Pending, Probable or Imminent Litigation By or Against the Park District or an Employee 5 ILCS 120/2 (c) (11)

Page 3
Dundee Township Park District
Board Meeting Minutes
November 15, 2023

At 8:49 p.m. regular session reconvened.

Adjournment

John Meschewski made a motion with a second by Jim Bonkoski to adjourn the meeting. The motion passed 5-0. The meeting adjourned at 8:50 p.m.

Note: The next board meeting is scheduled for December 6, 2023 at the Rakow Center