AGENDA
DUNDEE TOWNSHIP PARK DISTRICT
Board of Commissioners SPECIAL Board Meeting
June 7, 2023
6:30 p.m.

If anyone would like to submit comments for the Citizens to Be Heard section, please send to Executive Director, Dave Peterson at DPeterson@dtpd.org before 3:00 p.m. on June 7, 2023.

LOCATION: Randall Oaks Golf Course Clubhouse

I. Call to Order

II. Citizens to Be Heard

III. New Business

A. Establishment of the Decennial Committee

- **i.** Consideration to Approve Resolution No. 23-03
- **ii.** Review of efficiencies in place
- **iii.** Set deadlines of next steps
- **iv.** Conduct survey of visitors

IV. Adjournment

Please contact Dave Peterson, Executive Director, at (847) 428-7131 x4001 with required accommodations for persons with disabilities. Notice must be given at least 48 hours prior to the scheduled board meeting.

BOARD MEMORANDUM

June 7, 2023 Special Board Meeting Agenda Item

To: Board of Commissioners
From: Dave Peterson, Executive Director
Date: May 24, 2023
Subject: Formulation of Decennial Committee

Background/Analysis

On June 10, 2022, Governor Pritzker signed into law the Decennial Committee on Local Government Efficiency Act. This requires all local governments, except municipalities and counties, to form a committee to review its efficiency practices.

The first step is to pass a resolution, designating who is on the committee. It is required that the elected officials be on the committee along with the executive director and at least two residents of the jurisdiction. The residents can be appointed by the chairperson. The Resolution is accompanied with the board memorandum.

Requirements of the Committee

- Must meet at least three times with the first meeting occurring no later than June 10, 2023.
- Provide a report to be submitted to the Kane County board no later than December 7, 2024 (18 months).
- Conduct a survey of visitors at these meetings, asking for input of matters discussed.

Staff will briefly review the existing intergovernmental agreements in place at this meeting along with other efficiency practices being utilized. The primary objection of this first meeting is to establish the committee. The second meeting to be held later in the year will review the efficiencies in place and identify areas where the Park District can enhance its practices of efficiency. A draft report will be formulated at this meeting based on input from the members. The third meeting objection is to finalize the report in preparation to filing it with the County Board. Any additional meetings beyond the first three can be determined at a later time.

Staff recommends approving Resolution 23-03, the formulation of the committee on local government efficiency.

Motion and Action Requested

Move to accept Resolution 23-03, a Resolution forming a committee on Local Government Efficiency for and within the Dundee Township Park District.

RESOLUTION NO. 23-03

A RESOLUTION FORMING A COMMITTTEE ON LOCAL GOVERNMENT EFFICIENCY

DUNDEE TOWNSHIP PARK DISTRICT, KANE AND COOK COUNTY, ILLINOIS

WHEREAS, the Dundee Township Park District ("Park District") is required to form a Committee on Local Government Efficiency ("Efficiency Committee") pursuant to 50 ILCS 70/1 *et seq.* (the Act); and

WHEREAS, pursuant to the Act, the Efficiency Committee shall: (1) study the Park District's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State of Illinois, (2) collect data, research, and analysis as necessary to prepare a written report that includes recommendations with respect to increased accountability and efficiency, and (3) provide a written report to the administrative office of each county board of the county in which the governmental unit is located; and

WHEREAS, the Efficiency Committee shall consist of the elected or appointed members of the Board of Commissioners of the Park District, at least two residents from the district appointed by the President of the Board of Commissioners and approved by the Board of Commissioners, and the chief executive officer or other officer of the Park District, if any; and

WHEREAS, The President desires to appoint Frank Raczon and Ron Rudd as the two resident members of the Efficiency Committee, with the advice and consent of the Board of Commissioners; and

WHEREAS, the Efficiency Committee shall meet at least three times and shall operate as a public body pursuant to the Open Meetings Act and Freedom of Information Act; and

WHEREAS, the Efficiency Committee shall provide a written report to the administrative office of the Kane County and Cook County Board no later than eighteen months after the day of the Efficiency Committee's formation; and

WHEREAS, the Efficiency Committee will be dissolved after it has made a written report to the Kane County and Cook County Board and all other statutory requirements have been satisfied;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE DUNDEE TOWNSHIP PARK DISTRICT, KANE AND COOK COUNTY, ILLINOIS as follows:

SECTION 1: That the Board of Commissioners hereby forms its Committee on Local Government Efficiency consisting of the following individuals:

- Frank Scarpelli, Board President

- Erin O'Leary, Vice-President
- Jim Bonkoski, Treasurer
- John Meschewski, Secretary
- Pam Griffin, Commissioner
- Frank Raczon, Resident Appointed
- Ron Rudd, Resident Appointed
- Dave Peterson, Executive Director
- Ross Bertone, Deputy Director

SECTION 2: That Frank Scarpelli shall serve as the chairperson of the Efficiency Committee; and

SECTION 3: That the Park District's Board Secretary, Open Meetings Act Officer, and Freedom of Information Act Officer shall serve the Efficiency Committee in those respective roles; and

SECTION 4: That the Efficiency Committee shall perform its duties in accordance with 50 ILCS 70/1 *et seq.*; and

SECTION 5: That the Board of Commissioners shall provide a written report to the Kane County and Cook County Board no later than December 7, 2024, which is eighteen months after the day of the Efficiency Committee's formation.

DATED this 7th day of June, 2023.

DUNDEE TOWNSHIP PARK DISTRICT

[SEAL]

By: _____
Board President

ATTEST:

_____
Board Secretary

Compliance with the Decennial Committees on Local Government Efficiency Act

Tuesday, March 07, 2023 Julie Tappendorf

On June 10, 2022, Governor Pritzker signed the Decennial Committee on Local Government Efficiency Act, 50 ILCS 70/1 *et seq.*, into law. This law requires all Illinois local governments that impose a tax (as defined in the Act and excepting municipalities and counties) to convene a committee to study and report on local government efficiency. There are certain actions impacted local governments must take to begin compliance with this law by no later than June 10, 2023.

Under this law, impacted local governments must:

1 Form a committee to study local efficiencies and meet for the first time no later than June 10, 2023.

2. Have the committee meet at least three times.

3. Prepare a written report with recommendations (if any) on efficiencies and increased accountability.

4. File the report with the county (or each county in which your local government is located).

WHO HAS TO COMPLY?

The Act applies to "all entities that levy taxes and are also units of local government, as defined in Section 1 of Article VII of the Illinois Constitution, except municipalities and counties."

WHO HAS TO BE ON THE COMMITTEE?

Section 10(b) of the Act specifies that the committee's membership must include the elected or appointed members of the governing board. In addition, it must include any chief executive officer (such as an executive director, administrator, or manager) and "other officer" of the local government. The committee must also include at least two residents within the territory served by the local government who are appointed by the committee chair. The committee chair can also appoint others to serve on the committee. Committee members are not compensated but can be reimbursed for any committee-related expenses.

WHAT DOES THE COMMITTEE HAVE TO DO?

The committee is required to meet at least three times, with the first meeting occurring no later than June 10, 2023. The committee meeting can be the same day as the governing body's board meeting. It can even be a part of the regular board meeting, provided the committee meeting is listed as a part of the meeting agenda and there is a majority of the committee members present. All other requirements of the Open Meetings Act (notice, minutes, etc.) also apply to these committee meetings.

WHAT NEEDS TO HAPPEN AT THESE COMMITTEE MEETINGS?

The committee must "summarize its work and findings within a written report, which must include recommendations in respect to increased accountability and efficiency and must provide the report to the county board in which the governmental unit is located no later than 18 months after the formation of the committee." The goal is for the committee to study and report on local government efficiencies. Ultimately, this can be as simple or complex as you make it.

First meeting: This meeting would essentially be an "organizational" meeting to identify committee members, set deadlines for next steps, designate different committee members to compile information and identify

efficiencies the local government currently has in place, and whether there are increased opportunities for efficiency and whether there are additional opportunities for accountability. This would include identifying any intergovernmental agreements currently have in place, or whether there are additional opportunities for intergovernmental cooperation (sharing equipment, personnel, resources, etc.). The committee can also discuss at this meeting whether the committee members want to gather and analyze information, or whether it wants to employ specialists in public administration and governmental management or other consultants. Keep in mind, however, that this law is an unfunded mandate, so payment for anyone hired by the committee will have to come from existing funds.

Second meeting: This meeting could be used to take the information gathered by the committee and compile it into a draft report. The committee can also identify any additional information that might be needed to prepare a final report.

Third meeting: At this meeting, the committee can finalize and approve the report.

Remember, the Act requires a *minimum* of three meetings but a committee could have as many meetings as it needs or wants. These meetings could be held throughout the year leading up to the report deadline, which is 18 months after the first committee meeting.

Additional Requirements: At the end of each meeting, the committee must "conduct a survey of residents who attended asking for input on the matters discussed at the meeting." A committee could poll the people present at the meeting while at the meeting or send out an email survey to those attendees who provided an email address.

WHAT DO WE DO WITH THE REPORT ONCE IT HAS BEEN PREPARED?

Section 25 of the Act requires the committee to provide its report to the county board.

Post Authored by Keri-Lyn Krafthefer, Ancel Glink

DUNDEE TOWNSHIP PARK DISTRICT

WEST DUNDEE PROPERTY

PROPERTY	OWNER	AGREEMENT TERM	COMMENTS
Aldis Park	DTPD	N/A	
Centerville School	DTPD	Perpetual	Restoration/Maintenance Agreement with Dundee Township Historical Society
Prairie Meadow Park	West Dundee	06/01/01 – 05/31/2021	Lease between DTPD/Village of W. Dundee
South End Park	West Dundee	06/01/01 – 05/31/2021	Lease between DTPD/Village of W. Dundee
South End Park	West Dundee	03/01/1998 Perpetual	South End Park Little League Diamond Lease Agreement between DTPD & Tri-Cities L.L.
Tartans Glen North	DTPD	N/A	
Tartans Glen Park	West Dundee	06/01/01 – 05/31/2021	Lease between DTPD/Village of W. Dundee
Tower Park	West Dundee	06/01/01 – 05/31/2021	Lease between DTPD/Village of W. Dundee
Carrington Park and Grafelman Park	West Dundee	N/A	Addendum to Lease dated 06-25-01
Grand Pointe Parks and Huffman Park	West Dundee	N/A	Addendum #2 to Lease dated 06-25-01
DTPD Owned Parks & Facilities Located in West Dundee	DTPD	Signed by WD on October 21, 2010 Perpetual	Intergovernmental Agreement b/t DTPD &Village of WD re: Policing of Park Property
Randall Oaks Park	DTPD and Village of West Dundee	01-15-2003 until amended or cancelled	Intergovernmental Agreement b/t Village of WD & DTPD for Sale & Exchange of Property & For Annexation
Randall Oaks Park	DTPD	N/A Dated 05-15-1996	Grant of Easement b/t DTPD and Com Ed & Ameritech

Randall Oaks Recreation Center	DTPD	Dated 05-18-11 Through 10/30/22 unless written notice of termination given of 120 days prior to any lease payment	Intergovernmental Agreement for Lease of Park District Property with FRVPLD, formerly Dundee Township Public Library District
Randall Oaks Recreation Center	DTPD	03/18/16 Perpetual	Grant of Water Main Easement Agreement with Village of West Dundee

DUNDEE TOWNSHIP PARK DISTRICT

ALGONQUIN PROPERTY

PROPERTY	OWNER	AGREEMENT TERM	COMMENTS
Algonquin Lakes Park	Village of Algonquin	01/01/13 – 12/31/18	Lease between Village of Algonquin & DTPD dated 05/02/01
Algonquin Lakes Park	Village of Algonquin	Document dated May 2004	DTPD/Village of Algonquin Guidelines for the Operation and Maintenance of Leased Parks
Algonquin Lakes Park	Village of Algonquin	01/01/13 – 12/31/18	Lease between Village of Algonquin and DTPD For Operation & Maintenance of Leased Parks
Algonquin Lakes School Gymnasium	School District 300	01/16/02 – 12/31/52	Intergov. Agreement between Village of Algonquin & DTPD For Algonquin residents to use DTPD programs at resident rates

DUNDEE TOWNSHIP PARK DISTRICT

EAST DUNDEE PROPERTY

PROPERTY	OWNER	AGREEMENT TERM	COMMENTS
Bartels Park (Triangle)	Village of East Dundee	11/18/13 – 11/17/33	Lease Agreement between Village of East Dundee and DTPD
Bonnie Dundee Golf Course	DTPD	~~09/21/94 – 09/20/2014~~ Perpetual	Annexation Agreement dated 09/24/94 Village of East Dundee and Bonnie Dundee Golf Course Easement Agreement dated 09/94 Village of East Dundee and Bonnie Dundee Golf Course (Amendment to Easement Agreement dated 07/24/01)
Lions Park	DTPD	N/A	Cooperation Agreement re Off-street Parking
Lions Park	DTPD	Dated 11-16-09 Perpetual	Grant of Drainage Easement
DTPD Owned Parks & Facilities Located in East Dundee	DTPD	Signed by E.D. on January 19, 2010 Perpetual	Intergovernmental Agreement b/t DTPD & Village of E.D. re: Policing of Park Property

DUNDEE TOWNSHIP PARK DISTRICT

CARPENTERSVILLE PROPERTY

PROPERTY	OWNER	AGREEMENT TERM	COMMENTS
Administration Building	DTPD	N/A	
Administration Building	DTPD/D300 Food Pantry	10/1/20 – 12/31/21	Usage Agreement
Amarillo Park	DTPD	8/5/98 – 8/5/23	Agreement between DTPD/S.D. 300, S.D. maintains baseball field
Andres Park	DTPD/Village of C'ville		File seems to indicate lots within park are owned by both C'ville & DTPD
Andres Building	Village of Carpentersville	Dated 07-06-16 Perpetual	IGA/Resolution re conveyance
Austin Park	DTPD	N/A	
Austin Park	DTPD	Dated 07-15-09 Perpetual	Grant of Drainage Easement – Village of Carpentersville
Austin Park	DTPD	Dated 07-15-09 Perpetual	Grant of Sidewalk Easement – Village of Carpentersville
Besinger Community Center and Park	DTPD	N/A	See Conditions in Deed
Besinger Community Center and Park	DTPD	Perpetual	Roadway, Easement & Maintenance Agreement between DTPD & School District 300
Bonnie Dundee Golf Course Electronic Message Board Sign	DTPD	Dated 06-21-16	IGA re installation, use, and maintenance of shared sign
Carpenter Park	Village of Carpentersville	N/A	
Deerpath Park	DTPD	N/A	
Dolphin Cove	DTPD	Perpetual	IEPA Agreement Dated 10/19/04
Glen Eagle Park	DTPD	N/A	
Golfview Park	DTPD	N/A	

Golfview Park	DTPD	Perpetual	Grant of Drainage Easement – Village of Carpentersville
Helm Woods	DTPD, Kane County Forest Preserve & Dundee Township	January 2008 until project done	Woodland Management Project with Kane County Forest Preserve
Hickory Hill Park	DTPD	Expires 1/1/05	Intergovernmental Agreement between DTPD/Kane County dated 7/11/00 re: Bolz Road Corridor
Hickory Hill Park	DTPD	Expires 01/01/20	Addendum to Intergov. Agreement listed above Dated 11/10/05 re: Bolz Road Corridor
Keele Farm	DTPD	N/A	
Kemper Park	Kane County Forest Preserve	Perpetual	Agreement Dated 9/18/82
Kimball Farm	To Be Determined		
Lincolnwood Manor Park	Besinger Properties Partnership	Automatic yearly renewal	Lease Agreement between Besinger Properties/DTPD dated 1/5/97
Lincolnwood Manor Park	Forest Preserve District of Kane County	08-21-13 – 08-21-33	License Agreement for use of property
McNamee Park	Village of Carpentersville		½ 800 ft. river front on S. Washington
Meadowdale Park	Meadowdale Shopping Center, Inc.	Automatic yearly renewal	Lease Agreement between Besinger Properties/DTPD dated 1/5/97; 3rd, 4th & 5th Addendums
Morningside Park	DTPD	N/A	
Queens Court	Village of Carpentersville	Dated 06-19-13 Perpetual	Intergovernmental Agreement to Convey Real Estate re bike trail

Raceway Woods	DTPD	N/A	Deed dated 01/17/94 with Assignment & Easement Agreement dated 01/15/94.
Raceway Woods	DTPD	Dated 11/30/09	License Agreement & Agreement to Convey Real Estate
Raceway Woods	DTPD	Dated 11/11/15	Agreement w/IDNR re OSLAD grant program
Randall Oaks Golf Course	DTPD	N/A	Easement Agreement dated 03/02/94 between DTPD & Village of C'ville re: water mains, etc.
Recreation & Fitness Center	DTPD	N/A	
Recreation & Fitness Center	DTPD	01/19/05 - Perpetual	Grant of Easement from DTPD to Nicor Gas
Sunny Hill Park	DTPD?		
Triangle Park	Village of Carpentersville	N/A	Washington and Main Streets
Williams Street Park	DTPD	N/A	
DTPD Owned Parks & Facilities Located in Carpentersville	DTPD	Signed: 12/16/2008 Perpetual	Intergovernmental Agreement b/t DTPD & Village of Carpentersville re: Policing of Park Property

DUNDEE TOWNSHIP PARK DISTRICT

ELGIN PROPERTY

PROPERTY	OWNER	AGREEMENT TERM	COMMENTS
None			

DUNDEE TOWNSHIP PARK DISTRICT

GILBERTS PROPERTY

PROPERTY	OWNER	AGREEMENT TERM	COMMENTS
None			

DUNDEE TOWNSHIP PARK DISTRICT

SLEEPY HOLLOW PROPERTY

PROPERTY	OWNER	AGREEMENT TERM	COMMENTS
Sabatino Park	Sleepy Hollow	06/05/00 – 06/04/10	Intergovernmental Agreement for playground & field use dated 06/05/00 Village of Sleepy Hollow/DTPD
Sleepy Hollow Park/Pool	DTPD	N/A	
DTPD Owned Parks & Facilities Located in Sleepy Hollow	DTPD	Signed: July 5, 2005 Perpetual	Intergovernmental Agreement b/t DTPD & Village of SH re: Policing of Park Property
Sabatino Park	Sleepy Hollow	06/21/2010 – 06/20/2020	Intergovernmental Agreement for playground, maintenance & field use b/t DTPD and Village of S.H.

DUNDEE TOWNSHIP PARK DISTRICT

UNINCORPORATED

PROPERTY	OWNER	AGREEMENT TERM	COMMENTS
Brunner Property Route 31 Unincorporated Kane County	Forest Preserve District of Kane County	Agreement dated 07-20-09 Expires 07-20-2059	License Agreement for use of Brunner Property
Brunner Property: Rt. 31 at Miller Rd., Unincorp. Kane County	DTPD	Deed dated 11/15/15 Perpetual	Quit Claim Deed to convey land re Longmeadow Parkway
Eickstaedt/Salow Property, Route 72 Dundee Township	DTPD	Deeds dated 12/29/00 and 01/01/01	See terms of Deeds
Eickstaedt/Salow Property, Route 72 Dundee Township	DTPD	Agreement dated 08-05-09	Agreement Concerning Conveyance of Property & Construction of Sidewalk
Intersection of Randall and Binnie Road	Kane County	N/A	Intergovernmental Agreement for the Temporary Signalization of the Intersection of Randall & Binnie Road dated 02-11-97 between DTPD & Kane County
Randall Oaks Golf Course	DTPD	N/A	
Randall Oaks Park/Kane County Sheriff's Substation	DTPD	Agreement dated 11/21/01, with automatic yearly renewal	Intergovernmental Agreement between DTPD and Kane County for Sheriff Substation Use
Randall Oaks Park/Zoo	DTPD	N/A	

DUNDEE TOWNSHIP PARK DISTRICT

SCHOOL DISTRICT 300 PROPERTY

PROPERTY	OWNER	AGREEMENT TERM	COMMENTS
Algonquin Lakes School	School District 300	6/6/01 – 6/5/2050	Agreement dated 6/6/01 DTPD/S.D. 300 for use of oversize gym
Algonquin Lakes, Dundee Highlands, Eastview, LITH, Liberty, Neubert, Sleepy Hollow, and Westfield School Sites	School District 300	7/1/19 – 6/30/2029	Use of Facilities Agreement re AM/PM Circle of Friends sites
Dundee Middle School	School District 300	Signed: 9/26/94 Perpetual	Access to driveway through southwest ROBC complex
Fairview Park	School District 300	8/5/98 – 8/5/23	Agreement between DTPD/S.D. 300, DTPD maintains playground, basketball court, softball field
Huntley/Miller School	School District 300	6/6/01 – 6/5/2050	Agreement dated 6/6/01 DTPD/S.D. 300 for use of oversize gym
Summer Camps Operation	DTPD/D300	04/24/18	IGA B/T DTPD & D300 re high school summer camps
Tartans Glen Park	West Dundee	7/13/98 – 8/5/2023	Agreement DTPD/S.D. 300

DUNDEE TOWNSHIP PARK DISTRICT

SCHOOL DISTRICT 220 PROPERTY

PROPERTY	OWNER	AGREEMENT TERM	COMMENTS
Hickory Hill Park	DTPD		Agreement on Park District Use of School Facilities dated 05/10/64
Sunny Hill Park	DTPD		Agreement on Park District Use of School Facilities dated 05/10/64
Woodland School	School District 220	07/01/00 – 06/30/01	Lease Agreement DTPD/SD 220 dated 7/1/00 for use of facility; Sublease to B&G Club

DUNDEE TOWNSHIP PARK DISTRICT

MISCELLANEOUS PROPERTY

PROPERTY	OWNER	AGREEMENT TERM	COMMENTS
Accessible Van Purchase	DTPD/NISRA	Life of Vehicle (approx. 7 years) as determined by NISRA	Agreement between DTPD/NISRA re purchase/usage of new wheel chair para-transit vehicle
Algonquin Lakes, Dundee Highlands, Eastview, LITH, Liberty, Neubert, Sleepy Hollow, Westfield School Sites (West) and Carpentersville Middle, Dundee Crown, Golfview, Lakewood, Meadowdale, Parkview, Perry, Sunny Hill School Sites (East)	DTPD/BGCDT	6/1/20 – 5/31/2021	Cooperative Agreement re AM/PM Care Service on East/West Community
Book Shelves (4 wooden sets)	DTPD	09/08/77 – Automatic Annual Renewal	Agreement between DTPD & Dundee Township Historical Society
Carpenter Park	Village of Carpentersville	05/01/01 – 08/30/01	Intergov. Agreement Vill. Cville/DTPD/Cville L.L. for use of ball field
Hickory Hill Park	Kane County	Perpetual	Conveyance of property re Longmeadow Parkway
Park District Properties Tri-Cities Little League	DTPD	09/05/01 (to be in effect for as long as Tri-Cities L.L. is main provider of youth baseball in area) **Perpetual**	Agreement between DTPD/Tri-Cities L.L. approved by Board 06/05/01. (Replaces Lease dated 07/05/94).
Randall Oaks Complex	DTPD/TCLL	01/01/20-12/31/34	Collaborative Agreement between DTPD/Tri-Cities Little League re fields and facilities use

Randall Oaks Park Dundee Crown Jr. Chargers	DTPD	02/16/00 – 02/15/2020	Property Use Agreement DTPD/Dundee Crown Jr. Chargers Football dated 06/30/99
South End Park Tri-Cities Little League	West Dundee	03/01/90 – Automatic Annual Renewal	Lease Agreement DTPD/Tri-Cities L.L. dated 03/01/90
DTPD Owned Parks & Facilities Located in Kane County	DTPD	Signed by FPDKC 09/14/10 Perpetual	Intergovernmental Agreement B/T DTPD & Forest Preserve District of Kane County re: Policing of Park Property
Vehicle	DTPD/NISRA	01/01/17 – 12/31/17	Vehicle Lease Agreement

Note: Per Dave Peterson NISRA Vehicle Lease Agreement 2017 is not active and can be removed from Agreement Book. Most likely was a requirement for that year.

DUNDEE TOWNSHIP PARK DISTRICT

DUNDEE TOWNSHIP PROPERTY

PROPERTY	OWNER	AGREEMENT TERM	COMMENTS
37W601 Binnie Road, Dundee, IL 60118	Dundee Township	03/01/03 – 03/01/05	Residence Lease Dundee Township/DTPD; Subleased to Jason Randl
Bartels Property 37W061 Binnie Road Dundee, IL 60118	Dundee Township	10/01/01 – 09/30/51	Lease for Golf Course Property
Bartels Property	Dundee Township	03/11/80 – 09/30/51	Lease for 50 Acres
Bartels Property	Dundee Township	11/19/14 - perpetual	Conveyance of Property Land

DUNDEE TOWNSHIP PARK DISTRICT
LIST OF AGREEMENT/LEASE EXPIRATION DATES
BETWEEN PARK DISTRICT AND AREA VILLAGES AND ORGANIZATIONS

Property	Document Type	Village/Organization	Notes	Expiration Date
Administration Building	Usage Agreement	D300 Food Pantry	Use of entire building except basement/attic	12/31/21
Algonquin Lakes Park	Lease	Village of Algonquin		[redacted]
Algonquin Lakes School	Agreement	School District 300		06/05/50
Algonquin Lakes School Gym	IGA	Village of Algonquin		12/31/52
Algonquin Lakes, Dundee Highlands, Eastview, LITH, Liberty, Neubert, Sleepy Hollow, and Westfield School Sites	Use of Facilities Agreement	School District 300	AM/PM COF sites	06/30/29
Algonquin Lakes, Dundee Highlands, Eastview, LITH, Liberty, Neubert, Sleepy Hollow, Westfield School Sites (West) and Carpentersville Middle, Dundee Crown, Golfview, Lakewood, Meadowdale, Parkview, Perry, Sunny Hill School Sites (East)	Cooperative Agreement	Boys & Girls Clubs of Dundee Township	Agreement starting 6/1/20 re AM/PM Care Service	05/31/21
Amarillo Park	Agreement to maintain baseball field	School District 300		08/05/23
Andres Building	Resolution/IGA	Village of Carpentersville	Convey property	Perpetual
Austin Park	Grant of Drainage Easement	Village of Carpentersville		Perpetual
Austin Park	Grant of Sidewalk Easement	Village of Carpentersville		Perpetual

DUNDEE TOWNSHIP PARK DISTRICT
LIST OF AGREEMENT/LEASE EXPIRATION DATES
BETWEEN PARK DISTRICT AND AREA VILLAGES AND ORGANIZATIONS

Property	Document Type	Village/Organization	Notes	Expiration Date
Bartels Property	IGA for Lease	Dundee Township		09/30/51
Bartels Property	Lease Agreement	Dundee Township	Convey property	Perpetual
Bartels Property - Binnie Road	IGA for Lease of Golf Course	Dundee Township		09/30/51
Besinger Center	Roadway, Easement, & Maintenance Agreement	School District 300		Perpetual
Bonnie Dundee Golf Course	Annexation Agreement	Village of East Dundee		Perpetual
Bonnie Dundee Golf Course Electronic Sign	IGA for installation, use, and maintenance of sign	Village of Carpentersville		Perpetual
Book Shelves (4 wooden sets)	Agreement	Dundee Township Historical Society		Perpetual
Brunner Property, Rt. 31 at Miller Rd-Unincorporated Dundee	Quit Claim Deed	Kane County	Convey land to PD-Longmeadow Pkwy	Perpetual
Brunner Property, Rt. 31 - Unincorporated Dundee	License Agreement for use of property	Forest Preserve District of Kane County		07/20/59
Carrington Park Grafelman Park Grand Pointe Park Huffman Park Prairie Meadow Park South End Park	Lease	Village of West Dundee		05/31/21
Centerville School	Agreement	Dundee Township Historical Society	Restoration/Maint	Perpetual

DUNDEE TOWNSHIP PARK DISTRICT
LIST OF AGREEMENT/LEASE EXPIRATION DATES
BETWEEN PARK DISTRICT AND AREA VILLAGES AND ORGANIZATIONS

Property	Document Type	Village/Organization	Notes	Expiration Date
Covers all of Carpentersville	Agreement regarding the receipt of developer subdivision contributions	Village of Carpentersville - report payments received by Park District from Village		Ongoing - report due yearly by 6/1
Covers all of East Dundee	Agreement regarding the receipt of developer subdivision contributions	Village of East Dundee - report payments received by Park District from Village		Ongoing - report due yearly by 6/1
Dolphin Cove	Agreement Dated 10/19/04	IEPA	Usage of storm water system	Perpetual
DTPD Owned Parks & Facilities Located in Carpentersville	IGA re Policing of Park Property	Village of Carpentersville		Perpetual
DTPD Owned Parks & Facilities Located in East Dundee	IGA re Policing of Park Property	Village of East Dundee		Perpetual
DTPD Owned Parks & Facilities Located in Kane County	IGA re Policing of Park Property	Forest Preserve District of Kane County		Perpetual
DTPD Owned Parks & Facilities Located in Sleepy Hollow	IGA re Policing of Park Property	Village of Sleepy Hollow		Perpetual
DTPD Owned Parks & Facilities Located in West Dundee	IGA re Policing of Park Property	Village of West Dundee		Perpetual
Dundee Middle School	Access to driveway through southwest ROBC complex	School District 300		Perpetual
Golfview Park	Grant of Drainage Easement	Village of Carpentersville		Perpetual
Hickory Hill Park	Addendum to IGA re Bolz Road Corridor	Kane County		01/01/20

DUNDEE TOWNSHIP PARK DISTRICT
LIST OF AGREEMENT/LEASE EXPIRATION DATES
BETWEEN PARK DISTRICT AND AREA VILLAGES AND ORGANIZATIONS

Property	Document Type	Village/Organization	Notes	Expiration Date
Hickory Hill Park	Quit Claim Deed	Kane County	Convey property re Longmeadow Parkway	Perpetual
Huntley/Miller School	Agreement	School District 300		06/05/50
Kemper Park	Agreement	Kane County Forest Preserve	Dated 9/18/82	Perpetual
Lincolnwood Manor Park	License Agreement	Forest Preserve District of Kane County		08/21/33
Lions Park	Cooperation Agreement	Village of East Dundee	Off-street parking	NA
Lions Park	Grant of Drainage Easement	Village of East Dundee		Perpetual
Morningside Bldg.	Usage Agreement	Centro de Informacion	Use of entire building	Automatic Renewable one year terms
Park District Properties	Lease	Tri-Cities Little League		Perpetual
Queens Court	IGA	Village of Carpentersville	Convey property	Perpetual
Raceway Woods	Agreement	Illinois Department of Natural Resources	OSLAD grant program	Perpetual
Rakow Center	Grant of Easement	Nicor Gas		Perpetual
Randall Oaks	Annexation	Village of West Dundee		02/13/23
Randall Oaks Complex	Collaborative Agreement	Tri-Cities Little League	Fields and Facilities Use Agreement	12/31/34

DUNDEE TOWNSHIP PARK DISTRICT
LIST OF AGREEMENT/LEASE EXPIRATION DATES
BETWEEN PARK DISTRICT AND AREA VILLAGES AND ORGANIZATIONS

Property	Document Type	Village/Organization	Notes	Expiration Date
Randall Oaks Park	Property Use Agreement	Dundee Crown Junior Chargers Football		02/15/20
Randall Oaks Recreation Center	IGA for Lease	Fox River Valley Public Library District, Formerly Dundee Township Public Library		10/30/22
Randall Oaks Recreation Center	IGA and Dedication	West Dundee	Dedication of Recreation Drive	06/19/19
Randall Oaks Recreation Center	Water Main Easement Agreem	Village of West Dundee		Perpetual
Sabatino Park	IGA	Village of Sleepy Hollow		06/20/20
South End Park	Lease Agreement	Tri-Cities Little League		Perpetual
Summer Camps Operation	IGA	School District 300	high school level	Perpetual
Van (wheel chair para-transit vehicle)	Purchase and Usage Agreement	NISRA		06/12/21
William C. Bartels Park (Triangle Park)	Lease Agreement	Village of East Dundee		11/17/33
Federal Funds	Coronavirus Relief	Kane County	Relief Funds	10/13/20
Hickory Hill Park	Bike Trial Usage Agreement	CAMBr	Maintentance	07/20/22
Woodland School	Building Conveyance/Transfer	Barrington D220 and BGCDT		10/03/22
Woodland School	Easement Agreement	Barrington D220	Access to Park	10/06/21

to the Board for final action. A security deposit or bond, proof of $1,000,000.00 insurance naming the District as additional insured, and a written statement from the requesting party that all damages to park property will be fully paid by said owner will be required in addition to any fees assessed.

4.10 COOPERATIVE USE AND MAINTENANCE – Board approved October 7, 2020
To promote and enhance efficient use of tax dollars and effective delivery of park, facility and recreation services, the Board with other public and private entities, shall strive to develop cooperative inter-agency agreements.

4.11 INTERGOVERNMENTAL COOPERATION – Board approved October 7, 2020
To promote and enhance efficient use of tax dollars and effective delivery of park, facility and recreation services, the Board and staff shall strive to develop intergovernmental cooperation agreements with local, state and federal governmental agencies.

4.12 AMERICANS WITH DISABILITIES ACT COMPLIANCE POLICY – Board approved October 7, 2020
The District acknowledges and supports the Americans with Disabilities Act (42 U.S.C. 12131 "ADA") and prohibits discrimination on the basis of disability in the services, programs, or activities of the District. The Board empowers the Executive Director of the District to designate an employee or employees to coordinate the District's efforts to comply with and carry out its responsibilities under the ADA. The District will make all reasonable accommodations to facilitate community access and full participation by citizens.

The Board recognizes the need to provide quality recreation for special populations that live within the District utilizing the financial resources available. The District participates as a member of the Northern Illinois Special Recreation Association to work in cooperation with its partner districts to make certain that professional consideration and inclusion is accomplished in accommodating all residents with a disability. District participation in this association ensures that it meets its responsibilities through a cooperative special recreation association where such is more economical or viable than an "in-District" program.

The Executive Director is annually appointed by the Board to represent the District serving as a Northern Illinois Special Recreation Association Board member. The District will meet its financial obligations for the support of Northern Illinois Special Recreation Association primarily through a tax levy provided for this purpose. Payments of tax receipts will be forwarded to the Special Recreation Association in accordance with agreement between the Northern Illinois Special Recreation Association and the Park District.

4.13 LENDING OF EQUIPMENT – Board approved October 7, 2020
Lending and borrowing of equipment are common among governmental entities such as Park

Districts, Municipalities, and School Districts. Department Heads of the District are empowered to both loan and/or borrow equipment when determined necessary and approved by the Executive Director. The Department Head with approval of the Executive Director are granted the authority to waive or establish a fair and equitable rental rate on specialized pieces of equipment and ensure insurance requirements are in place.

4.14 ENVIRONMENTAL POLICY – Board approved October 7, 2020

The purpose of this policy is to provide clear direction and govern the Dundee Township Park District's environmental management practices.

Purchase and Use of Environmentally Safe and Sensitive Products

Purchase products for use in facility and park operations which minimize negative environmental impacts, taking into consideration the effects of product production, use, storage and disposal.

Wise Use of Energy Resources

Actively seek and implement ways to conserve energy resources and investigate methods of applying alternative energy technologies.

Reduction and Handling of Waste

Reduce waste production, reuse and recycle materials from facility and park operations, and handle hazardous and all other wastes according to lawful and safe procedures.

Open Space Planning and Preservation

Protect and restore indigenous natural communities such as grasslands, woodlands and wetlands, and promote the reclamation, acquisition, preservation and management of other open space areas, including river corridors, greenways and trails.

Environmental Education and Interpretation

Provide education and interpretation opportunities for staff and the public which increase appreciation for the natural world and promote environmentally conscious lifestyles, emphasizing selective consumption and low-impact resource use.

Protection and Wise Use of Air, Water, Soil, and Wildlife

Actively seek ways to protect and conserve water and soil, and to enhance air quality. Preserve and enhance natural resources such as grasslands, woodlands, prairies, and wetlands. Protect and preserve threatened wildlife species. Foster a sense of stewardship of the environment and an aesthetic appreciation of such resources.