DUNDEE TOWNSHIP PARK DISTRICT
BOARD MEETING MINUTES

The February 21, 2024 meeting of the Dundee Township Park District Board of Commissioners was held at the Randall Oaks Recreation Center. President Frank Scarpelli called the meeting to order at 7:01 p.m. Commissioners responding to roll call were Vice President Erin O'Leary, Treasurer Jim Bonkoski, Secretary John Meschewski and Commissioner Pam Griffin.

Citizens to be Heard
None.

Staff Reports

A. Golf Operations Update – Director of Golf Operations, Chris Neuhart reported on key areas from the 2023 season. Neuhart reviewed the current staff and their positions, including the open full-time kitchen manager for which interviews are going on at this time. Neuhart also reviewed what goes on at the golf courses throughout the week. Permanent tee times are held on Saturdays at Randall Oaks which included 104 players and 36 players at Bonnie Dundee. Sundays there were 116 players at Randall Oaks and 100 players at Bonnie Dundee. The golf courses also hosted Junior Golf, which included the Oaks Junior League, ages 9-13 with 330 students in 2023. The Acorn Junior League, ages 5-8 had 32 registrants. Clinics, ages 4-13 ran three days a week with varying registrants from 35-65 kids. The golf club also ran a high school prep clinic with 6 students but will be discontinued in 2024. Ladies Spring Clinic had 16 students in 2023 and will see a second session added for 2024. Food & Beverage events included 7 weddings, 12 golf events with 13 on the books for 2024, and 34 other events, with 26 booked for 2024. Highlights for 2024 include the 100th anniversary of Bonnie Dundee with a special event in May that will also preview a special logo on merchandise and scorecards. Couples league, junior golf enhancements, simulator hardware/software replacement will also be included. Also note that Bonnie Dundee opened in February 2024 and already has had 705 rounds of play.

B. Golf Grounds Update – Golf Course Superintendent, Mike Sprouse, gave a Power Point presentation that showed highlights from the 2023 golf grounds season, discussed current projects, future projects.

Highlights from the 2023 wrap up presentation included:

- Photos of the Golf Grounds maintenance team.
- Photos and discussion from the conclusion of the Irrigation Pump Station project at the Randall Oaks Golf Club.
- Split Rail Fence installation along the cart path at #7 Tee.
- Block curbing along #8 Tee cart path.
- Drainage installation in the lower part of #7 fairway.

- Discussion regarding the Lifespan of Golf Course Maintenance Equipment. Sprouse shared information regarding the age and hours/mileage equivalency of the major pieces of equipment in the Golf Grounds Department equipment fleet.
- Robotic mowers and the future use of them in the golf grounds maintenance operation.
- Discussion regarding the Expected Life Cycle of Golf Course Features. Sprouse showed photos of aging cart paths and failing drainage in sand bunkers.
- Sprouse showed photos and discussed the flooding challenges that have existed on the #11th hole at the Randall Oaks Golf Club since the golf course was built in 1966. Engineering and architectural changes have been completed to resolve the situation.
- Sprouse indicated throughout his presentation that the Park Board will see items for consideration in the in the soon to be presented Capital Budget.

President Scarpelli asked if there were any objections to moving Item A from New Business to the consent Agenda, there were none.

Consent Agenda

A. Approval of Items to be considered for Consent Agenda – Jim Bonkoski made a motion with a second by John Meschewski to approve the Items to be considered for the Consent Agenda. The motion passed 5 to 0. This includes:

I. February 7, 2024 - Regular Board Meeting Minutes
II. Accounts Payable Check Register Dated – February 21, 2024
III. January 2024 Financial Report
IV. Randall Oaks Zoo Pony Wheel Paving Bid – Awarded to Evans & Son Blacktop, Inc., in the amount of $30,354.

B. Approval of Consent Agenda – Erin O'Leary made a motion with a second by John Meschewski to approve the Consent Agenda as presented. The motion passed 5-0.

Director's Report

A. Proposed West Dundee Lennar Development Update – Deputy Director, Ross Bertone and Executive Director, Dave Peterson have talked to West Dundee Village Manager, Joe Cavallaro regarding the needs for the development. While they do not need two means of access, President Scarpelli suggested maybe a gated access at the far northwest side for emergency vehicles use only. District 300 is not interested in this proposal. Peterson is planning to attend the February 26 Planning and Zoning Committee meeting.

B. Aquatic Feasibility RFPs Update – Bertone reported that four RFPs have been received. Bertone and Peterson have had follow up calls with each to confirm scope of services, statistically valid survey or if not included in the proposal, and confirmed each would collaborate with us to form the citizen advisory committee.

President Scarpelli asked if the phases can be separated to which Bertone responded that they can be, based on our needs. Bertone recommends that possibly two board members sit in on interviews if necessary. Recommendations will be presented at the March 6 board meeting and are hoping to have the contract signed and approved at the March 20 board meeting.

C. Small Animal Building Change Order – Bertone explained that the change order was to install gates on fencing of the exterior exhibits for a cost of $14,454. The policy does state that Peterson can approve changes but needs to make the Board aware of changes. The district did receive an additional $100,000 in grant proceeds that would cover this change.

D. Sleepy Hollow Items on Pool Deck – Bertone also mentioned that Park Services staff has been removing the diving boards and shade structures. Guard chairs are not permanent and were removed at the end of the season.

E. Women of Dundee Township Park District – Bertone mentioned there is a breakfast on March 8 at the Adult Activities Center for the Women of DTPD in celebration of International Women's Day. He extended the invitation to Commissioners Erin O'Leary and Pam Griffin who will also get their photos taken at the March 6 board meeting for our social media post in the initiative taking place in the month of March.

President's Report

A. President Scarpelli asked staff and board for their feedback regarding the work that Wright & Company has done for the district. Discussion ensued and Bertone assured the board that more conversations will take place regarding this issue.

Old Business
None.

New Business
None.

Adjournment
Erin O'Leary made a motion with a second by *John Meschewski* to adjourn the meeting. The motion passed 5-0. The meeting adjourned at 8:49 p.m.

Note: The next board meeting is scheduled for March 6, 2024, at the Randall Oaks Recreation Center.