DUNDEE TOWNSHIP PARK DISTRICT
BOARD MEETING MINUTES

The October 2, 2024 meeting of the Dundee Township Park District Board of Commissioners was held at the Randall Oaks Golf Course Clubhouse. President Frank Scarpelli called the meeting to order at 7:01 p.m. Commissioners responding to roll call were Vice President Erin O'Leary, and Commissioner Pam Griffin. Commissioner Meschewski was absent.

Citizens to be Heard
None.

Treasurer Jim Bonkoski joined the meeting at 7:02 p.m.

Public Hearing for the issuance of $7,600.000 General Obligation Limited Tax Park Bonds for park purposes, to pay outstanding obligations of the District and for the payment of the expenses incident thereto.
Jim Bonkoski made a motion with a second by Pam Griffin to open the public hearing. The motion passed 4-0. President Scarpelli provided a brief explanation of the purpose of the hearing and asked if there were any comments. With none, Erin O'Leary made a motion with a second by Pam Griffin to close the public hearing. The motion passed 4-0.

Public Hearing-Amended 2024/2025 Budget and Appropriations Ordinance #24-03
Erin O'Leary made a motion with a second by Jim Bonkoski to open the public hearing. The motion passed 4-0. President Scarpelli provided a brief explanation of the purpose of the hearing and asked if there were any comments. With none, Jim Bonkoski made a motion with a second by Erin O'Leary to close the public hearing. The motion passed 4-0.

Staff Reports
None.

Consent Agenda

A. *Approval of Items to be considered for Consent Agenda – Erin O'Leary made a motion with a second by Pam Griffin to approve the Items to be considered for the Consent Agenda. The motion passed 4-0. This includes:*
   I. *September 18, 2024 - Regular Board Meeting Minutes*
   II. *Accounts Payable Check Register Dated – October 2, 2024*
   III. *Amended Budget & Appropriation Ordinance 24-03 – Consideration For Approval (moved from New Business)*

B. *Approval of Consent Agenda – Jim Bonkoski made a motion with a second by Erin O'Leary to approve the Consent Agenda as presented. The motion passed 4-0.*

Director's Report

A. Woodland School Update – The transfer of ownership from the Dundee Township Park District to the Boys and Girls Clubs of Dundee Township has occurred. All documents have been signed and filed with the County.
B. Recreation Drive Update – Peterson met with the Village of West Dundee, School District 300 and Lennar Development officials earlier today. He reiterated the Park District's support of converting the driveway into a public roadway under the conditions that safety measures are put in place to safeguard our users and the impact fee amount does not exceed the amount originally disclosed earlier in the year. Construction fees have gone up since the original estimated was provided late last year/early this year. School District 300 is going to update their board next Tuesday, October 8.
C. FT Staff Luncheon and Update – Peterson invited the board to stop by this Friday and have lunch and visit with staff.

President's Report

None.

Old Business

A. Randall Oaks Golf Course Clubhouse and Cart Barn Paint Bid and Project Update
Superintendent Sprouse provided the board an update regarding the paint project and carpentry work. He recommended the low paint bidder and moving forward with the project.
Jim Bonkoski made a motion with a second from Pam Griffin to approve the paint bid from Midwest Decorating in the amount not to exceed $47,750.00 to paint the Randall Oaks Golf Course clubhouse and cart barn.

New Business

A. Amended Budget & Appropriations Ordinance No. 24-03
This agenda item was moved to consent agenda.

B. Revised Personnel Policy No. 3.18 – Salary and Wage Program
Superintendent of Human Resources and Risk Management, Jackie Pierce, walked the board through some insignificant changes to the language of the policy. She proceeded to explain the philosophy of the salary grades and the importance of benchmarking to local business and the IPRA salary survey.

Jim Bonkoski made a motion with a second by Pam Griffin to approve the Revised Personnel Policy No. 3.18 – Salary and Wage Program as presented. The motion passed 4-0

C. 2025 Health and Welfare Benefits Renewal
    i. 2025 PDRMA Sponsored Health Plan

ii. Flexible Spending Account through HealthEquity, Inc.

iii. Health Insurance Opt-out Incentive

Pam Griffin made a motion with a second by Erin O'Leary to approve the 2025 Health and Welfare Benefits Renewal as presented. The motion passed 4-0

Closed Session

A. Personnel Matters 5 ILCS 120/2 (c) (1)
B. Purchase or Lease of Real Property 5 ILCS 120/2 (c) (5)
C. Discussion of Pending, Probable or Imminent Litigation By or Against the Park District or an Employee 5 ILCS 120/2 (c) (11)

No Closed Session was held.

Adjournment

Jim Bonkoski made a motion with a second by Pam Griffin to adjourn the meeting. The motion passed 4-0. The meeting adjourned at 7:37 p.m.

Note: The next board meeting is scheduled for October 16, 2024