



DUNDEE TOWNSHIP PARK DISTRICT BOARD MEETING MINUTES

The January 15, 2025 meeting of the Dundee Township Park District Board of Commissioners was held at the Rakow Center. President Frank Scarpelli called the meeting to order at 7:02 p.m. Commissioners responding to roll call were Vice President Erin O'Leary, Treasurer Jim Bonkoski, Secretary John Meschewski and Commissioner Pam Griffin.

Citizens to be Heard

None.

Staff Reports

- A. Introduction of New Superintendent of Park Services – Jonathan Cudzewicz Deputy Director, Ross Bertone, provided some background on Jonathan's work experience and introduced him as our new Superintendent of Park Services.

Consent Agenda

- A. *Approval of Items to be considered for Consent Agenda – Jim Bonkoski made a motion with a second by John Meschewski to approve the Items to be considered for the Consent Agenda. The motion passed 5-0. This includes:*
- i. December 4, 2024 - Regular Board Meeting Minutes*
 - ii. Accounts Payable Check Register Dated – December 18, 2024 and January 15, 2025*
 - iii. November 2024 Financial Report*
 - iv. Review and Not to Release Closed Session Minutes for the Period Beginning July 2024 through December 2024*
 - v. Destroy Verbatim Audio Recordings for the Period Beginning January 2023 Through June 2023*
 - vi. PRIMA Conference Attendance*
- B. *Approval of Consent Agenda – Erin O'Leary made a motion with a second by John Meschewski to approve the Consent Agenda as presented. The motion passed 5-0.*

Director's Report

- A. Village of Algonquin – Longmeadow and Randall Road TIF Update – Peterson reviewed Tax Incremental Financing districts and the purpose of developing areas within a village that are considered blighted. The 23-year length of a TIF district typically freezes the EAV for each of the included government agencies and then at the end of this period it, property tax dollars are distributed to the local governments, based on the increased EAV over the length of the TIF. However, he explained, this TIF district along Randall Road was different in that the Village of Algonquin is releasing a percentage of tax distributions to local

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government agencies from year to year and not waiting until the conclusion of the TIF district. He has been representing the Park District in these annual meetings at different villages and has never seen this done before, only with School District 300.

B. FT Employee Recognition Event – February 7, 2025 – Peterson invited the board to attend the annual event that recognizes our new employees and those who celebrate multiple of 5-year anniversaries. The event will begin at 9:30 a.m. and will include brunch, games and camaraderie. He encouraged the board to attend if they are available as it is a good opportunity to have employee interactions.

C. Golf Update – Peterson reviewed the 20 Year History of Golf Rounds:

| 20 Year History of Golf Rounds | Randall Oaks Golf Club | Bonnie Dundee Golf Club |
|--------------------------------|------------------------|-------------------------|
| Rounds of Play History | 2005 – 36,842 | 2005 – 26,869 |
| | 2006 – 34,909 | 2006 – 26,141 |
| | 2007 – 33,303 | 2007 – 26,098 |
| | 2008 – 33,905 | 2008 – 26,739 |
| | 2009 – 36,424 | 2009 – 30,821 |
| | 2010 – 37,294 | 2010 – 29,000 |
| | 2011 – 37,563 | 2011 – 26,414 |
| | 2012 – 42,301 | 2012 – 29,271 |
| | 2013 – 34,346 | 2013 – 25,583 |
| | 2014 – 34,011 | 2014 – 23,275 |
| | 2015 – 32,865 | 2015 – 24,996 |
| | 2016 – 33,183 | 2016 – 25,595 |
| | 2017 – 32,397 | 2017 – 27,613 |
| | 2018 – 28,459 | 2018 – 24,319 |
| | 2019 – 28,991 | 2019 – 24,708 |
| | 2020 – 37,513 | 2020 – 33,915 |
| | 2021 – 40,685 | 2021 – 36,296 |
| | 2022 – 36,429 | 2022 – 33,331 |
| | 2023 – 38,408 | 2023 – 33,845 |
| | 2024 – 40,970 | 2024 – 38,077 |

Peterson compared 5-year averages of 2020-2024 to 2009-2013, the two highest periods of golf round production in the last 20 years. Randall Oaks Golf Course is up 3% and Bonnie Dundee Golf Course is up 24% when comparing the last five seasons to the 2009-2013 period.

D. 2024 Child Labor Law Update (Minor Supervision) – Peterson shared an IAPD initiative that benefitted the park district industry. The 2024 child labor law was going to require that minor employees (14- and 15-year-olds) be supervised by an employee 21 years of age or older. This would have had a big impact on our aquatic operations and some other areas of programming. Fortunately, IAPD negotiated a change with the Illinois Department of Labor to reduce the age from

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21 years of age to 18 years of age. Of course, this was a relief and in the best interest of park districts.

- E. Aquatic Needs Assessment and Community Engagement Update – Peterson requested to hold a Special Board meeting on next Wednesday, January 22 to allow for FGM Architects to present their revisions to the swim pool concepts and cost estimates. Discussion ensued and there was support for this with three board members able to attend. Direction was given to Peterson to set up the meeting. He told the board that he would send an invitation out to the Aquatic Advisory Committee tomorrow morning and post the necessary board meeting notice with the media, on our website and with the board.

Peterson shared with the board a timeline of making a decision on the location and type of aquatic facility, 5-year capital plan workshop discussion, and a decision on having a referendum or not. These steps need to be completed by June 2025. If a referendum took place, he provided additional timeline steps that included the formulation of a referendum committee, passing an ordinance to file a referendum with the County and filing the appropriate documentation with the County.

- F. Recreation Drive Update – Peterson informed the board that the three government bodies (School D300, Village of West Dundee and Park District) have begun to put together bullet points of what will be included in an intergovernmental agreement (IGA) to collaboratively build the public roadway on the extension of Recreation Drive. Village Manager, Cavallaro initiated this step to get things moving with the hopes of a construction start in the Spring.

Peterson emphasized the importance that the IGA include the safety measures the board insisted be a part of this roadway, including guard rails, speed limits, speed bumps, cutout cooperation, four-way stops, etc. The board will have an opportunity to review the IGA before consideration of passage.

President's Report

President Scarpelli shared with the board a letter he received from representatives of the Randall Road Multimodal Improvement Project. The letter provided steps taken already with community input meetings, initial concept plans, and stakeholder meetings. The proposed improvements are from College Green Drive up to County Line Road. Two additional public information meetings are being held in February. Discussion ensued on any benefits this may have within our Randall Oaks campus. Direction was given by the board to have staff search for the bike path and connectivity study that was done in the early 2000s. This could lend to the discussion of benefits along Randall Road and adjacent to our Randall Oaks campus.

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Vice President O'Leary inquired about ice skating opportunities within the Park District as a resident had approached her on this subject. Staff explained that due to safety concerns with our employees, property and the public, we no longer build ice at our Prairie Meadow Park. Discussion ensued pertaining to a local ice rink facility that will be available to our residents (Santa's Village Polar Dome) and the challenges in making ice due to the mild winters we've experienced in recent winters.

Old Business

None.

New Business

- A. Consideration to Approve Personnel Policies –
 - i. No. 1.9 Personnel Files and Requests For Personnel Records (Revised)
 - ii. No. 1.14 Captive Audience Meetings and Communication (New)
 - iii. No. 2.16 Business Travel (Revised)
 - iv. No. 3.3 Child Labor Laws (Revised)
 - v. No. 4.12 Pay Transparency (Revised)
 - vi. No. 4.13 Paystubs (New)

Superintendent of Human Resources and Risk Management, Jackie Pierce, presented six personnel policies and highlighted the revisions to four of them and two new ones. She emphasized that the District had already begun to implement these practices and that this is a formality of having the board approve the policies. Discussion ensued and all questions from the board were answered.

Erin O'Leary made a motion with a second by John Meschewski to accept changes to the policies as presented. The motion passed 5-0.

Closed Session

- A. Personnel Matters 5 ILCS 120/2 (c) (1)
- B. Purchase or Lease of Real Property 5 ILCS 120/2 (c) (5)
- C. Discussion of Pending, Probable or Imminent Litigation By or Against the Park District or an Employee 5 ILCS 120/2 (c) (11)

There was no closed session held.

Adjournment

Erin O'Leary made a motion with a second by John Meschewski to adjourn the meeting. The motion passed 5-0. The meeting adjourned at 8:04 p.m.

Note: The next board meeting is scheduled for February 5, 2025, at the Randall Oaks Recreation Center.