DUNDEE TOWNSHIP PARK DISTRICT
BOARD MEETING MINUTES

Call to Order

The May 20, 2026 meeting of the Dundee Township Park District's Board of Commissioners was held at the Rakow Center. President Frank Scarpelli called the meeting to order at 7:00 p.m. Commissioners responding to roll call were Treasurer Jim Bonkoski and Secretary Pam Griffin

Remote Participation – Consideration to Allow a Board Member to Participate in the Board Meeting by Means of Audo Conference Because of: (a) personal illness or disability; (b) employment purposes; (c) the business of the board; (d) a family or other emergency; (e) unexpected childcare obligations, or (f) performance of active military duty as a service member.

- *A motion was made by Bonkoski and seconded by Griffin to allow Commissioner Meschewski to attend remotely due to personal illness. The motion passed 3-0.*

Commissioner Meschewski joined the meeting by phone at 7:01 p.m.

Citizens to be Heard

Marion "Doc" Kotecki addressed the board regarding the $3 fee that will be assessed beginning with the June luncheon. He questioned the legitimacy of this fee assessment and mentioned the $23 million dollar budget the District has. Mr. Kotecki discussed expenses related to coffee and supplies and the difficult time seniors have in affording a fee such as this. Discussion ensued.

Staff Reports

A. Peterson reported on the following:
   i. Financial Sustainability Update – Peterson shared the updated timeline to complete the study, the deliverables which include a final report, financial sustainability strategy, insights into action, cost-of-service analysis and a financial sustainability policy. He reviewed the steps that have been completed in the study and the steps that still need to be completed as he referred to a chart that was presented by 110% before the start of this process.

   ii. New Parcel at Huffman Park – Peterson reported that the northern third of Huffman Park is owned by the Dundee Township Park District. This includes the three soccer fields. The playground, tennis courts, splash pad, skateboard park, shelter, parking lot and south of the parking lot and basketball court are owned by the Village of West Dundee.

   A .14-acre parcel, No. 03-21-207-003, has been deeded to the Park District recently in connection with the Lennar development just to the west of the park. This small parcel has always been available to the Park District over

the years but was never formally recognized. In fact, the District mowed this strip of grass as it allowed for a buffer between the soccer field and the privately owned land to the north.

The Park District is going through a tax-exempt application process to ensure that no real estate taxes are assessed to the agency. In the meantime, a $43 property tax bill will be paid while the tax-exempt process gets completed. Then, a refund will be issued to the Park District.

iii. IAPD Legislative Update – Peterson shared with the board the IAPD initiative to work with IDEC on legislation that would not require park districts to have similar licensing requirements that DCFS puts on day care operators. Currently as proposed SB 3907 stands, all youth programming offered by park districts would have to go through similar licensing that day cares do. Park Districts were encouraged to contact their local senators and representatives to say no to this. Peterson did contact Senator DeWitte and Representative Ness and relayed this information to them.

There is still work to be done on this in hopes that the language within the legislation is not so stringent. Park Districts have been in the business of providing safe programming to youth for many years and it is not necessary to fall under this umbrella of the IDEC.

Consent Agenda

A. Approval of Items to be considered for Consent Agenda – Bonkoski made a motion with a second by Griffin to approve the Items to be considered for the Consent Agenda. The motion passed 4-0. This includes:

I. May 6, 2026 – Regular Board Meeting Minutes
II. May 6, 2026 – Closed Session Meeting Minutes
III. Accounts Payable Check Register Dated – May 20, 2026

B. Approval of Consent Agenda - Griffin made a motion with a second by Bonkoski to approve the Consent Agenda as presented. The motion passed 4-0.

Director's Report

A. NRPA Conference Invitation – September 29 through October 1 – Interim Executive Director Schimmel encouraged the board to consider attending the NRPA Conference which takes place in Philadelphia. If any board member is interested, they should contact him and let him know so he can register them for the conference and housing.
B. SharePoint and Task Management Update – Schimmel provided an update on the board use of SharePoint. He showed the columns and progress that will be disclosed as a project is worked on. Schimmel said that emails will be sent out

each time there is progress and if it becomes too much, then an adjustment can be made on the frequency of emails sent.

Also, Schimmel pointed out that documents can be uploaded to the portal to allow for the board to have access to board packets, intergovernmental agreements, etc.

C. Huffman Park Tennis Courts Update – Schimmel referred to several pictures in the packet that disclosed deep and wide cracks in the Huffman Park tennis courts. He decided to close down the courts due to safety reasons. Tennis lessons will be relocated to other courts.

   He mentioned that these courts are scheduled to be resurfaced in the current fiscal year and include several pickleball courts. President Scarpelli asked staff to look into the integrity of the ground before committing to this location. Schimmel suggested that staff will take some core samples to ensure this is a location conducive to a long-lasting surface.

D. Washington Street Administration Building Update – Schimmel referred to pictures in the packet that disclose moisture entering in the walls of the basement of Washington Street building. Staff is removing all materials and supplies to allow for staff to pull back the wood from the interior walls to assess damage. Meanwhile, programming for the summer is being relocated.

E. Schimmel added to his report and informed the board that he and interim Superintendent of Recreation, Jan Hincapie, have been meeting with staff to learn more about their operations and determine a good org. chart moving forward.

President's Report
President Scarpelli informed the board that the severance agreements discussed recently have been signed and the rescind period has expired.

Old Business
None.

New Business

A. Election of Board Officers – *Bonkoski made a motion with a second by Griffin to table this item until the June 3, 2026 board meeting. The motion passed 4-0.*

B. ADA Officers Designation - Resolution No. 26-02 - The Park District Board approved policy #4.12 Americans with Disabilities Act Compliance on October 7, 2020. Staff are asking the Board to consider Dan Schimmel and Jan Hincapie to be designated as the ADA Officers for the District. They will be charged with compliance in matters related to ADA projects, hearings and consulting.

A motion was made by Bonkoski and a second by Griffin to approve Resolution No. 26-02, designating Dan Schimmel and Jan Hincapie as the designated ADA Officers. The motion passed 4-0.

C. Designation of FOIA Officers - Resolution No. 26-03 - Resolution No. 26-03 represents a change in the designation of FOIA officers. Staff are asking the Board to consider Dave Peterson and Interim Executive Director, Dan Schimmel.
A motion was made by Bonkoski and a second by Griffin to approve Resolution No. 26-03, designating Dan Schimmel, Dave Peterson and Greg Gannon as the designated FOIA Officers. The motion passed 4-0.

D. Designation of Persons to Receive Illinois Open Meetings Act Training – Resolution No. 26-04 - Resolution No. 26-04 represents a change in the designation of Persons to Receive Illinois Open Meetings Act Training. Staff is asking the Board to consider Dave Peterson and Interim Executive Director, Dan Schimmel.
A motion was made by Bonkoski and a second by Griffin to approve Resolution No. 26-04, designating Dan Schimmel and Dave Peterson as the persons to receive Open Meetings Act training. The motion passed 4-0.

President Scarpelli allowed residents an opportunity to speak.

Visitor and Senior Club board member Nancy Kolisch pointed out to the board that the website does not accurately reflect locations of board meetings when they are changed. Staff will address this moving forward. She went on to discuss the $3 charge for attending luncheons, senior club and Park District expenses, registration/receipts handling, etc. Discussion ensued. The board gave directive to the staff to look into the duties of the Club and Park District and report back to them. Meanwhile, the $3 fee will not be assessed in June and during the assessment period.

At 8:42 p.m., Bonkoski made a motion with a second by Griffin to go into closed session. The motion passed 4-0.

<u>Closed Session</u>

A. Personnel Matters 5 ILCS 120/2 (c) (1)
B. Purchase or Lease of Real Property 5 ILCS 120/2 (c) (5)
C. Discussion of Pending, Probable or Imminent Litigation By or Against the Park District or an Employee 5 ILCS 120/2 (c) (11)

At 9:01 p.m. the regular session was reconvened.

Adjournment

Bonkoski made a motion with a second by Griffin to adjourn the meeting. The motion passed 4-0. The meeting adjourned at 9:01 p.m.

Note: The next board meeting is scheduled for June 3, 2026 at the Randall Oaks Golf Course Clubhouse.