



Preschool Automatic Credit/Debit Authorization Form

School Year 2025-2026

HH# _____

Date: _____

New Enrollment

Credit Card/Debit Card Update

Parent/Guardian Name: _____

Address: _____ City: _____ State: _____

Email: _____ Phone: _____

CHILD(REN) ENROLLED

Last Name:	First Name:	Program Number:	Monthly Fee:	Location:
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

- I understand and agree that my credit/debit card noted below will be automatically charged on the 1st of each month. If the 1st of the month falls on a Saturday, Sunday or District holiday, the card will be charged on the next business day the office is open, starting in August through April.
- I understand and agree that it is my responsibility to update my credit card on file for automatic payment.
- I also understand and agree that my child(ren)'s enrollment in the program may be suspended or cancelled at the discretion of the Division Manager until an updated form of payment is received and successfully processed. If full payment is not received by the 15th of the month, a \$25 late payment fee will be added to the balance due.
- I understand and agree to give the Dundee Township Park District authorization to charge the credit/debit card noted below for any and all past due Preschool fees and late pick up fees.

AUTOMATIC PAYMENT ELECTION **PAYMENTS ARE PROCESSED - AUGUST THRU APRIL**

Payment Type Credit Card Debit Card At this time DTPD cannot accept Flexible Spending Account cards for payment.
 Card Type Visa MasterCard Discover American Express

Name on Card: _____

Card Number: _____ Expiration Date: _____ / _____

Total Amount to be Charged: \$ _____

With my signature below, I understand and agree to all of the terms outlined above in this agreement.

Parent/Guardian Signature: _____ Date: _____