




2025 Hayride Reservation Form

- Resident (R)
- Nonresident (NR)

Today's Date: _____ Event Date: _____ Arrival Time: _____ Requested Hayride Time* _____

Contact Name: _____	Organization: _____
Address: _____	Phone #: _____
City, Zip: _____	Cell Phone #: _____
E-Mail Address: _____	Fax: _____

Number of People	Front or Back Shelter			Community Shelter		
	2 HOURS	4 HOURS	6 HOURS	2 HOURS	4 HOURS	6 HOURS
<input type="checkbox"/> 1-30 Single wagon	<input type="checkbox"/> \$160(R)/\$175(NR)	<input type="checkbox"/> \$230(R)/\$245(NR)	<input type="checkbox"/> \$300(R)/\$315(NR)	<input type="checkbox"/> \$210(R)/\$235(NR)	<input type="checkbox"/> \$360(R)/\$380(NR)	<input type="checkbox"/> \$510(R)/\$530(NR)
<input type="checkbox"/> 31-60 Double wagon	<input type="checkbox"/> \$260(R)/\$275(NR)	<input type="checkbox"/> \$330(R)/\$345(NR)	<input type="checkbox"/> \$400(R)/\$415(NR)	<input type="checkbox"/> \$310(R)/\$330(NR)	<input type="checkbox"/> \$460(R)/\$480(NR)	<input type="checkbox"/> \$610(R)/\$630(NR)
<input type="checkbox"/> 61-120 Two Double wagons	<input type="checkbox"/> \$420(R)/\$445(NR) <input type="checkbox"/> \$500(R)/\$515(NR)			<input type="checkbox"/> \$560(R)/\$580(NR)	<input type="checkbox"/> \$710(R)/\$730(NR)	
<input type="checkbox"/> More than 120 People Call Park Services for customized package at (847) 551-4310.						
<input type="checkbox"/> ADA wagon						
	ADA/INCLUSION/ACCOMMODATIONS: All ADA, inclusion needs, and accommodation requests must be submitted two weeks prior to the start of a program. To make a request, complete the ADA/Inclusion/Accommodations request form on the DTPD website. This includes the reservation of the ADA wagon.					Total Amount Due: \$

Rides will usually, but not always, go out one half hour after the beginning of your time slot.

NOTICE OF CANCELLATION: If you cancel more than 30 days in advance you will receive a refund less \$25 administration fee. Less than 30 days, there is no refund given. Your hayride will run in the event of rain or snow. Cancellations due to dangerous weather such as thunder and lightning will be determined by the Zoo Manager at the time of your ride. To qualify for a hayride refund, you must go the zoo and check in with the zoo staff at the start time of your rental. Call (847) 551-4312 on the day of your rental for help.

_____ (Initial)

<p>In-Person Payment Method: Cash, Check, or Credit Card Fill out the Reservation Form and return it to Park Services 750 N. Randall Rd. West Dundee, IL 60118 Forms are processed during business hours: Monday-Friday 7:00 am-3:00 pm</p>	<p>Mail-In Payment Method: Check Only made payable to: Dundee Township Park District (cash and credit cards are not accepted through the mail). Print and complete the form. Mail the completed form along with your check to: Dundee Township Park District Park Services 750 N. Randall Rd. West Dundee, IL 60118</p>	<p>Questions? Contact us at: Office: (847) 551-4310 Email: mholbrook@dtpd.org www.dtpd.org</p>
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PARK & HAYRIDE RULES AND REGULATIONS

All rules, regulations and directions of the park district park must be followed. Permit holders are responsible for planning and supervising the event in accordance with park district ordinances, policies, rules and regulations. Failure to do so may result in withholding of deposit. The Park District staff has the authority to implement and enforce rules that are more stringent or supplement those listed here:

1. The applicant submitting a request must be a minimum of 21 years of age. Permit holder is responsible for the conduct of the members of their group.
2. The Park District does not guarantee refunds due to weather conditions or cancellations. Any and all refunds are handled on a case-by-case basis.
3. Permit holders have priority over non-permitted groups.
4. Motorized vehicles are not allowed to drive into the park unless there is a designated public vehicle access. This includes unloading of supplies and any event setup that is required.
5. Food trucks are not permitted in the parks, unless given permission by the park district. A certificate of insurance will be required.
6. All bounce houses and inflatables are not permitted in the parks,
7. Alcohol, tobacco use, and controlled substances are prohibited in all district parks unless given permission by the park district. A certificate of insurance will be required.
8. To prevent fires and damage to property, wood fires (campfires) and fire pits are prohibited on district property. All camp fires are managed by park district staff only.
9. Portable grills are permitted in the parks. Charcoal grills must be 22.5 inches or less in diameter and are only permitted in locations with coal bins. Coals must be completely extinguished and placed in the coal bins provided by the district. Gas grills must have a tank less than 20 pounds. Do not place grills onto picnic tables.
10. Contact Person is responsible for the safety and supervision of all guests during the hayride.
11. Amplified sound or other equipment are NOT to be brought into a park without specific written permission. If a Park District staff member determines the volume is at an unreasonable level or is offensive to others, event organizer(s) will be required to lower or discontinue the noise.
12. Park District staff may order entertainment or any portion of event activities to end if it incites or has the potential for unruly or risky behavior.
13. Photos and videos are periodically taken of people participating in Park District programs and activities. All persons registering for Park District programs/activities or using Park District property thereby agrees that any photograph or videotape taken by the Park District may be used by the Park District for promotional purposes including its promotional videotapes, brochures, flyers and other publications without additional, prior notice or permission and without compensation to the participant.
14. Any and all rules/regulations/laws/ordinances of federal, state, local and/or Dundee Township Park District will be followed.
15. The permit holder is responsible for seeing that areas are left in a clean and orderly condition. Remove all trash from Park District property and/or place trash into the appropriate receptacles. Recycle bins are also provided. Patrons are responsible for removing any signs, streamers, banners, etc. Balloons, confetti, and pinatas are prohibited. A security deposit or portion thereof will be returned after inspection and determination by a Park District representative that the permitted area is in the same condition as it was prior to rental. A cleaning fee, starting at \$100, will be charged if you leave your area in need of additional cleaning.
16. Parks close at dusk.

WAIVER AND AUTHORIZED SIGNATURE

I declare that the information contained in this proposal is true and correct to the best of my knowledge. I hereby attest that I am at least 21 and authorized to bind the event, sponsor, and/or its employees, agents or volunteers associated or to be associated with the activity for which the permit is being sought to the terms of this agreement. I agree to reimburse the Dundee Township Park District for any and all loss incurred by it in repairing or replacing damage to Park District property.

I further agree to defend without costs, indemnify and hold harmless the park district, its officers, agents, and employees from any liability to any persons, damages, losses or injuries arising out of or alleged to arise out of the permitted event which was proximately caused by the actions of the permittee, its officers, employees, agents, including monitors or any other persons attending or joining in the event who were or reasonably should have been under the control of the permittee.

I do hereby agree to abide by all federal, state, local and Park District laws, ordinances, rules and regulations and agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging an event on Dundee Township Park District property. I understand that lack of meeting all requirements may result in the denial or cancellation of the proposed picnic. I fully understand and have read the Park and Hayride rules and regulations.

Printed Name of Applicant

Applicant Signature

Date